

**CITY OF CIRCLE PINES, MINNESOTA  
REGULAR CITY COUNCIL MEETING**

**January 14, 2020  
7:00 P.M.**

**AGENDA**

1. Call to Order
2. Roll Call

*Dave Bartholomay, Mayor  
Matt Percy, Council Member  
Mike Schweigert, Council Member  
Jennifer Rauner, Council Member  
Dean Goldberg, Council Member  
Patrick Antonen, City Administrator*

3. Setting of Agenda

**Note:** Consent Agenda items will be acted on with one motion unless a council member requests their placement on the regular agenda -

4.
  - a. Taxpayer Comments
  - b. Council Member Comments
  - c. Mayor Comments

**5. COMMITTEE REPORTS**

- a.
- b.

**6. COUNCIL BUSINESS**

- a. Consent Agenda

Item

Action

- |   |         |
|---|---------|
| 1. General Fund Disbursements (Enclosed)                        | Approve |
| 2. Police Disbursements (Enclosed)                              | Approve |
| 3. Fire Disbursements (Presented at Meeting)                    | Approve |
| 4. Licenses (Presented at Meeting)                              | Approve |
| 5. Resolution No. 2020-01 Appointing Election Judges (Enclosed) | Approve |
| 6.  | Approve |

Council Action \_\_\_\_\_

- b. Council Appointments Boards and Commissions (Memo)

Council Action \_\_\_\_\_

c. City Survey Results (Memo)

Council Action \_\_\_\_\_

d. Ordinance No. 158 Short-term Rentals (Memo)

Council Action \_\_\_\_\_

e. ZAYO Broadband Agreement (Memo)

Council Action \_\_\_\_\_

f. \_\_\_\_\_

Council Action \_\_\_\_\_

7. **ADJOURNMENT**

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
<b>12/27/2019</b>						
<b>20433 BOND TRUST SERVICES CORP</b>						
52188	4	Invoice	2nd Half Interest Payment - 2010 GO Bond	12/27/2019	6,868.91	12/19
52188	8	Invoice	PAY OFF 2010 GO BOND	12/27/2019	460,000.00	12/19
Total 52188:					466,868.91	
Total 20433 BOND TRUST SERVICES CORP:					466,868.91	
<b>210222 US BANK CORPORATE PMT SYS</b>						
122719	1	Invoice	VISA-AMAZON SNOW/ICE MELT	12/27/2019	108.84	12/19
122719	2	Invoice	VISA-AMAZON CELL PHONE CASE	12/27/2019	21.41	12/19
122719	3	Invoice	VISA-ADOBE CITY NEWLETTER MO FEE	12/27/2019	29.99	12/19
122719	4	Invoice	VISA-CR CARD REBATE	12/27/2019	121.81-	12/19
Total 122719:					38.43	
Total 210222 US BANK CORPORATE PMT SYS:					38.43	
Total 12/27/2019:					466,907.34	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
<b>12/31/2019</b>						
<b>130780 MN DEPT OF COMMERCE</b>						
123119	1	Invoice	UNCLAIMED PROP HALVERSON	12/31/2019	39.49	12/19
Total 123119:					39.49	
Total 130780 MN DEPT OF COMMERCE:					39.49	
Total 12/31/2019:					39.49	
Grand Totals:					466,946.83	

Report GL Period Summary

Vendor number hash: 0  
Vendor number hash - split: 0  
Total number of invoices: 0  
Total number of transactions: 0

Report Criteria:

Invoice Detail.GL Account = 10110100-506477506710,70210100-702499702730

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
<b>01/03/2020</b>						
<b>31008 COMCAST</b>						
11420	1	Invoice	Jan. Internet	01/14/2020	33.48	01/20
Total 11420:					33.48	
Total 31008 COMCAST:					33.48	
<b>31320 COVERALL OF THE TWIN CITIES</b>						
7070271789	1	Invoice	Jan. CH Cleaning	01/14/2020	293.40	01/20
Total 7070271789:					293.40	
Total 31320 COVERALL OF THE TWIN CITIES:					293.40	
Total 01/03/2020:					326.88	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
<b>01/06/2020</b>						
<b>30540 CENTURY LINK</b>						
010320	1	Invoice	GL PHONE JAN	01/03/2020	28.41	01/20
Total 010320:					28.41	
Total 30540 CENTURY LINK:					28.41	
<b>40326 DELTA DENTAL OF MN</b>						
CNS0000381	1	Invoice	JANUARY DENTAL	01/03/2020	658.00	01/20
Total CNS0000381017:					658.00	
Total 40326 DELTA DENTAL OF MN:					658.00	
<b>90200 INNOVATIVE OFFICE SOLUTION,LLC</b>						
IN2803071	1	Invoice	SHOP TONER	12/31/2019	32.64	12/19
IN2803071	2	Invoice	SHOP TONER	12/31/2019	32.65	12/19
IN2803071	3	Invoice	POST-ITS	12/31/2019	25.93	12/19
Total IN2803071:					91.22	
Total 90200 INNOVATIVE OFFICE SOLUTION,LLC:					91.22	
Total 01/06/2020:					777.63	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
<b>01/08/2020</b>						
<b>30640 CINTAS</b>						
4039279456	1	Invoice	Shop Cleaning	01/14/2020	9.32	01/20
4039279456	2	Invoice	Shop Cleaning	01/14/2020	9.33	01/20
Total 4039279456:					18.65	
4039279473	1	Invoice	CH Cleaning	01/14/2020	76.90	01/20
Total 4039279473:					76.90	
Total 30640 CINTAS:					95.55	
<b>90157 I U O E LOCAL 49</b>						
11420	1	Invoice	February Benefits	01/14/2020	881.25	01/20
11420	2	Invoice	February Benefits	01/14/2020	1,880.00	01/20
11420	3	Invoice	February Benefits	01/14/2020	235.00	01/20
11420	4	Invoice	February Benefits	01/14/2020	585.00	01/20
Total 11420:					3,581.25	
Total 90157 I U O E LOCAL 49:					3,581.25	
Total 01/08/2020:					3,676.80	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
<b>01/09/2020</b>						
<b>10230 AID ELECTRIC CORP., INC</b>						
60890	1	Invoice	CH PRINTER ELEC TROUBLESHOOT	12/31/2019	346.50	12/19
Total 60890:					346.50	
Total 10230 AID ELECTRIC CORP., INC:					346.50	
<b>30870 CIVIC SYSTEMS, LLC</b>						
CVC18554	1	Invoice	6 MO SOFTWARE SUPPORT	01/14/2020	2,759.40	01/20
Total CVC18554:					2,759.40	
Total 30870 CIVIC SYSTEMS, LLC:					2,759.40	
<b>31238 CORPORATE CONNECTION INC</b>						
53306	1	Invoice	5 COMPUTER BAGS	12/31/2019	110.63	12/19
Total 53306:					110.63	
53358	1	Invoice	WORK PANTS DO	01/14/2020	8.34	01/20
53358	2	Invoice	WORK PANTS DO	01/14/2020	66.67	01/20
53358	3	Invoice	WORK PANTS DO	01/14/2020	8.34	01/20
Total 53358:					83.35	
Total 31238 CORPORATE CONNECTION INC:					193.98	
<b>31335 CRAIG RAPP LLC</b>						
011420	1	Invoice	LEADERSHIP GROUP PA COMPASS	01/14/2020	560.00	01/20
Total 011420:					560.00	
Total 31335 CRAIG RAPP LLC:					560.00	
<b>50030 ECKBERG LAMMERS, P.C.</b>						
122019	1	Invoice	PROSECUTIONS DEC	12/31/2019	3,552.10	12/19
Total 122019:					3,552.10	
Total 50030 ECKBERG LAMMERS, P.C.:					3,552.10	
<b>80055 B.J. HAINES TREE SERVICE</b>						
123119	1	Invoice	TREE REMOVALS 10 VARIOUS LOCATIONS	12/31/2019	6,800.00	12/19
123119	2	Invoice	TREE REMOVAL 114 INDIAN HILLS LANE	12/31/2019	2,500.00	12/19
Total 123119:					9,300.00	
Total 80055 B.J. HAINES TREE SERVICE:					9,300.00	
<b>80520 HOFF BARRY, P.A.</b>						
15527	1	Invoice	DEC GENL LEGAL	12/31/2019	3,165.00	12/19



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
Total 15527:					3,165.00	
Total 80520 HOFF BARRY, P.A.:					3,165.00	
<b>100135 JIMMY'S JOHNNYS, INC</b>						
159248	1	Invoice	BALDWIN PARK PORTABLE RESTROOM	12/31/2019	54.00	12/19
Total 159248:					54.00	
159249	1	Invoice	GOLDEN LAKE PORTABLE RESTROOM	12/31/2019	54.00	12/19
Total 159249:					54.00	
Total 100135 JIMMY'S JOHNNYS, INC:					108.00	
<b>110204 KNOWLAN'S SUPER MARKETS</b>						
123119	1	Invoice	Shop Coffee	12/31/2019	1.30	12/19
123119	2	Invoice	Shop Coffee	12/31/2019	1.30	12/19
Total 123119:					2.60	
Total 110204 KNOWLAN'S SUPER MARKETS:					2.60	
<b>120265 LANO EQUIPMENT, INC</b>						
02-726569	1	Invoice	STREETS BRUSH/BRISTLES	01/14/2020	646.30	01/20
02-726569	2	Invoice	SKID SHOE/AUGER BIT TOOLCAT	01/14/2020	1,320.72	01/20
Total 02-726569:					1,967.02	
Total 120265 LANO EQUIPMENT, INC:					1,967.02	
<b>120325 LEAGUE OF MN CITIES</b>						
311888	1	Invoice	2020 LEAD ACADEMY PS	01/14/2020	45.00	01/20
311888	2	Invoice	2020 LEAD ACADEMY PS	01/14/2020	60.00	01/20
Total 311888:					105.00	
313345	1	Invoice	2020 MCMA WINTER WORKSHOP PA	01/14/2020	50.00	01/20
Total 313345:					50.00	
Total 120325 LEAGUE OF MN CITIES:					155.00	
<b>140890 NYSTROM PUBLISHING CO., INC.</b>						
42702	1	Invoice	JAN NEWSLETTER	01/14/2020	939.66	01/20
42702	2	Invoice	JAN POSTAGE	01/14/2020	363.35	01/20
Total 42702:					1,303.01	
Total 140890 NYSTROM PUBLISHING CO., INC.:					1,303.01	
<b>160520 PRESS PUBLICATIONS INC</b>						
655071	1	Invoice	2020 MEETING DATES	01/14/2020	56.40	01/20

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
655071	2	Invoice	2020 MEETING DATES	01/14/2020	28.20	01/20
655071	3	Invoice	2020 MEETING DATES	01/14/2020	28.20	01/20
Total 655071:					112.80	
Total 160520 PRESS PUBLICATIONS INC:					112.80	
<b>191200 SYNCHRONY BANK</b>						
123119	1	Invoice	ICE RINK TEST CAP	12/31/2019	5.04	12/19
123119	2	Invoice	PARKS BATTERIES	12/31/2019	11.55	12/19
Total 123119:					16.59	
Total 191200 SYNCHRONY BANK:					16.59	
Total 01/09/2020:					23,542.00	
Grand Totals:					28,323.31	

Report GL Period Summary

Vendor number hash: 0  
 Vendor number hash - split: 0  
 Total number of invoices: 0  
 Total number of transactions: 0

Report Criteria:

Invoice Detail.GL Account = 10110100-506477506710,70210100-702499702730

Report Criteria:  
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
12/19	12/31/2019	12999	DON'S CIRCLE SERVICE	VEHICLE REPAIRS & MTC	61.92
12/19	12/31/2019	13000	EMERGENCY AUTO TECH ,INC	2017 FORD SUV CONTROL PANEL RE	180.00
12/19	12/31/2019	13001	POPP COMMUNICATIONS	DSL LINE FOR WIFI	75.90
Grand Totals:					317.82

Name	Vendor #	Invoice	Seq	Type	Description	Invoice Date	Pmt Due Date	Total Cost	GL Account	GL Period
<b>12/31/2019</b>										
<b>40700 DON'S CIRCLE SERVICE</b>										
DON'S CIR	40700	218693	1	Invoi	VEHICLE REPAIRS & MTC	12/31/2019	12/31/2019	28.00	901-42-2100-404	12/19
DON'S CIR	40700	218722	1	Invoi	VEHICLE REPAIRS & MTC	12/31/2019	12/31/2019	33.92	901-42-2100-404	12/19
Total 40700 DON'S CIRCLE SERVICE:								61.92		
<b>50150 EMERGENCY AUTO TECH ,INC</b>										
EMERGEN	50150	SVC27	1	Invoi	2017 FORD SUV CONTROL PANEL REPAIR	12/31/2019	12/31/2019	180.00	901-42-2100-404	12/19
Total 50150 EMERGENCY AUTO TECH ,INC:								180.00		
<b>160470 POPP COMMUNICATIONS</b>										
POPP COM	160470	992589	1	Invoi	DSL LINE FOR WIFI	12/31/2019	12/31/2019	75.90	901-42-2100-321	12/19
Total 160470 POPP COMMUNICATIONS:								75.90		
Total 12/31/2019:								317.82		

12/31/2019 GL Period Summary

GL Period	Amount
12/19	317.82
Grand Totals:	317.82

Grand Totals: 317.82

Report GL Period Summary

GL Period	Amount
12/19	317.82
Grand Totals:	317.82

Vendor number hash: 292020  
 Vendor number hash - split: 292020  
 Total number of invoices: 4  
 Total number of transactions: 4

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	317.82	.00	317.82
Grand Totals:	317.82	.00	317.82