

## NORTH METRO TELECOMMUNICATIONS COMMISSION MEETING

June 13, 2024  
6:00 P.M.  
200 Civic Heights Circle  
Circle Pines, Minnesota

### AGENDA

1. CALL TO ORDER/ROLL CALL
2. PUBLIC COMMENTS
3. CHANGES TO THE AGENDA
4. CONSENT AGENDA
  - a. Minutes of regular meeting of February 21, 2024 **pp. 3 - 7**
  - b. Minutes of special meeting of May 1, 2024 **p. 8**
  - c. Minutes of Executive Committee meeting of June 5, 2024 **pp. 9 - 10**
  - d. Minutes of Operations Committee meetings of March, April, May, June 2024 **pp. 11 - 16**
  - e. February 2024 – April 2024 financial reports and bill lists **pp. 17 - 66**
5. REPORT OF INTERIM CO-EXECUTIVE DIRECTORS
  - a. June Miscellaneous Updates **pp. 67 - 68**
  - b. 1<sup>st</sup> Quarter Comcast Franchise and PEG Fee Reports **p. 69**
  - c. Final 2017 HD Bond Payment **p. 70**
6. LEGAL COUNSEL REPORT
  - a. February 2024 **pp. 71 - 75**
  - b. March 2024 **pp. 76 - 81**
  - c. April 2024 **pp. 82 - 84**
  - d. May 2024 **pp. 85 - 88**
7. OLD BUSINESS
  - a. Services Contract for the City of Fridley **pp. 89 - 97**
  - b. Revisit Merger Discussion **p. 98**
8. NEW BUSINESS
  - a. Code of Conduct and Rules of Decorum **pp. 99 - 106**
  - b. 2025 NMTC Budget **pp. 107 - 119**
9. RECOMMENDED READING **pp. 120 - 137**
10. COMMUNITY CALENDAR
  - a. Next Meeting Dates:

- i) Operations Committee – July 2, 2024
- ii) Executive Committee – September 4, 2024
- iii) Cable Commission – September 18, 2024

## 11. ADJOURNMENT

# NORTH METRO TELECOMMUNICATIONS COMMISSION

## UNAPPROVED MINUTES

Commission Meeting – February 21, 2021

### CALL TO ORDER

Chair D. Stoesz called the regular meeting of the North Metro Telecommunications Commission to order at 6:02 p.m.

### ROLL CALL

**Directors Present:** Nici Dorner; Circle Pines, Barbara Goodboe-Bisschoff; Spring Lake Park, D. Love; Centerville, Dale Stoesz; Lino Lakes, Jess Wilken; Ham Lake, Brandon Winge; Lexington

**Directors Absent:** Chris Massoglia; Blaine

**Others Present:** Mike Bradley; Legal Counsel, Eric Houston; Interim Co-Executive Director, Danika Peterson; Interim Co-Executive Director

### PUBLIC COMMENT

There was no public comment.

### CHANGES TO THE AGENDA

No changes were made to the agenda

### CONSENT AGENDA

- **Minutes, Financial Reports**

The December 20, 2023 NMTC meeting minutes, February 7, 2024 Executive Committee meeting minutes, January 2, 2024 and February 6, 2024 Operations Committee meeting minutes and the financial reports were approved as presented.

**Motion for approval made by B. Goodboe-Bisschoff. Second, D. Love. Motion passed unanimously.**

## **REPORT OF EXECUTIVE DIRECTOR**

E. Houston and D. Peterson reported on the following items:

- Through the partnership with NSPN.tv, NMTV Sports was able to offer expanded coverage of the Centennial Cougars successful State Championship run. The sports department was able to cover three finals games that would normally be prohibited under Minnesota High School League rules. Kenton Kipp and Ted Leroux have already produced a special episode of Sports Den and plan to follow up the season with a commemorative special.
- The North Metro TV Home Movie Transfer Service experienced its most profitable month ever in December 2023, grossing approximately \$7,000. The overall gross for 2023 was approximately \$23,000, a 25% increase over 2022 sales. To date, the service has grossed \$109,000 for NMTV.
- NMTV received \$7,000 from SWCTC TV in Cottage Grove for filming a pair of hockey games. SWCTC was pleased with the work of the NMTV Sports Department and we are optimistic that they will hire us for the same event next year.
- The City of Cambridge, MN has hired NMTV to consult on their upcoming video equipment upgrade. Video Engineer Matt Waldron already performed a provisional evaluation and will now create an RFQ (Request for Quotes). It is likely that Cambridge will continue to look to NMTV for paid consultation and may well hire us for future video services.
- NMTV staff has given cable channel 15 a facelift by replacing the “filler” videos that run between regularly scheduled programs with news stories and sports recap videos. The goal is to present North Metro TV as a 24 hour local news and sports channel.

## **REPORT OF LEGAL COUNSEL**

M. Bradley reported on the following items:

- An upcoming state senate bill proposes to assess a fee on streaming services. The bill is supported by the League of Minnesota Cities and by MACTA. A similar bill addressing broadband franchising is also anticipated.
- Advocacy efforts on behalf of the NMTC continued with a meeting with FCC Commissioner Gomez’s staff. The NMTC supports amendment to the In-Kind Rule and the Mixed Use Rule to be repealed.



- The NMTC participated in the FCC Digital Discrimination Docket and is cited throughout the order. That order has been appealed to the 8<sup>th</sup> Circuit Court. While the Commission has the right to intervene, it is M. Bradley's recommendation to conserve Commission resources to instead participate in other things.
- M. Bradley participated in a national eNATOA seminar about whether or not streaming services are cable services.

### **OLD BUSINESS**

- E. Houston and D. Peterson submitted a response to the City of Fridley RFP for video services on January 12, 2024. Respondent interviews are scheduled for March with the winner to be announced on April 8. Work for the city would commence May 1.
- With C. Massoglia unable to attend the Commission meeting, the Commission decided to table discussion of a possible CCX merger until at least June.

**MOTION:** To table the CCX merger discussion until the June 2024 Telecommunications Commission Meeting. **Motion for approval made by: B. Goodboe-Bisschoff. Second: J. Wilken. Motion approved unanimously.**

### **NEW BUSINESS**

- The annual fee disbursement to cities was considered.

**MOTION:** To approve disbursement of the 2023 fees as presented. **Motion for approval made by: D. Love. Second: N. Dorner. Motion approved unanimously.**

- Due to construction at Spring Lake Park City Hall, a new location for the remaining 2024 Telecommunications Commission Meeting was considered.

**MOTION:** To approve the changing the location of the June, September, and December 2024 Cable Commission meetings from Spring Lake Park City Hall to Circle Pines City Hall. **Motion for approval made by: B. Goodboe-Bisschoff. Second: B. Winge. Motion approved unanimously.**

- An offer by C. Massoglia, made at the February Executive Committee Meeting, of free web design work on the North Metro TV website was considered.

**MOTION:** To approve up to 8 hours of gratis web design work by C. Massoglia for northmetrotv.com with the condition that staff first consult the Joint Powers Agreement and By-Laws. If the JPA does not allow such work by Commissioners, it is to be handled as an administrative matter without further involvement from the Commission. **Motion for approval made by: J. Wilken. Second: B. Goodboe-Bisschoff. Motion approved unanimously.**

- The need for a new meeting date for the June Telecommunications Commission Meeting was considered.

**MOTION:** To approve changing the meeting date for the June 2024 Telecommunications Commission Meeting to Thursday, June 13. Staff must distribute an updated calendar and update the North Metro TV website. **Motion for approval made by: B. Goodboe-Bisschoff. Second: D. Love. Motion approved unanimously.**

- Recommendations were made for members of the 2023 Executive Committee. Barbara Goodboe-Bisschoff, Dale Stoesz, Chris Massoglia, and Brandon Winge indicated a willingness to serve. As no other candidates expressed interest, it was recommended that Barbara Goodboe-Bisschoff serve as Chair, Dale Stoesz serve as Vice Chair, Chris Massoglia serve as Treasurer, and Brandon Winge serve as Secretary.

**MOTION:** To approve Barbara Goodboe-Bisschoff as Chair, Dale Stoesz as Vice Chair, Chris Massoglia as Treasurer, and Brandon Winge as Secretary. **Motion for approval made by: D. Love. Second: N. Dorner. Motion approved unanimously.**

- Every year, as an administrative matter, the Commission has to decide whether or not to waive the statutory tort liability limits for insurance purposed. This decision determines the amount an individual would be able to recover on any claim to which the statutory tort limits apply. In the past, the Commission has opted to NOT WAIVE the monetary limits on municipal tort liability.

**MOTION:** To NOT WAIVE the monetary limits on municipal tort liability. **Motion for approval made by: B. Winge. Second: N. Dorner. Motion approved unanimously.**

## **COMMUNITY CALENDAR**

Upcoming meetings include:

1. The Operations Committee on March 5, 2024
2. The Executive Committee Meeting on June 5, 2024
3. The Cable Commission Meeting on June 13, 2024

**ADJOURN**

The meeting was adjourned at 6:28 p.m. **Motion to adjourn made by B. Goodboe-Bisschoff. Second, B. Winge. Motion passed unanimously.**

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Brandon Winge; Secretary, NMTC

# NORTH METRO TELECOMMUNICATIONS COMMISSION

## UNAPPROVED MINUTES

Commission Meeting – May 1, 2024

### CALL TO ORDER

Chair B. Goodboe-Bisschoff called the special meeting of the North Metro Telecommunications Commission to order at 6:04 p.m.

### ROLL CALL

**Directors Present:** Chris Massoglia; Blaine, Russ Koski; Centerville, Matt Percy; Circle Pines, Jesse Wilken; Ham Lake, Dale Stoesz; Lino Lakes, Barbara Goodboe-Bisschoff; Spring Lake Park

**Directors Absent:** D. Love; Centerville, Nici Dorner; Circle Pines, Brandon Winge; Lexington

**Others Present:** Mike Bradley; Legal Counsel, Eric Houston; Interim Co-Executive Director, Danika Peterson; Interim Co-Executive Director, Robert Benson; Lexington

### OLD BUSINESS

- The directors discussed entering into an informal conversation regarding a possible merger between the North Metro Telecommunications Commission (NMTC) and the Northwest Suburbs Cable Communication Commission (NWSCCC).

**MOTION:** To direct staff to have an informal discussion with the NWSCCC and other organizations to discuss the possibility of a merger and explore and define benefits and risks. **Motion for approval made by: D. Stoesz. Second: C. Massoglia. The motion failed 3 - 3. Yea - C. Massoglia, M. Percy, and D. Stoesz. Nay – R. Koski, J. Wilken, and B. Goodboe-Bisschoff.**

### ADJOURN

The meeting was adjourned at 6:32 p.m. **Motion for approval made by: C. Massoglia. Second: M. Percy. Motion passed unanimously.**

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Brandon Winge; Secretary, NMTC

## EXECUTIVE COMMITTEE MINUTES

Meeting of June 5, 2024

Executive Cmte. Present: Barbara Goodboe-Bisschoff; Spring Lake Park, Dale Stoesz; Lino Lakes, Brandon Winge; Lexington, Chris Massoglia; Blaine

Absent: None

Others Present: Eric Houston; Interim Co-ED, Danika Peterson; Interim Co-ED

### **CALL TO ORDER**

The Chair called the meeting to order at 6:02 p.m.

### **APPROVAL OF MINUTES**

**A motion to approve the February 7, 2024, Executive Committee meeting minutes was made by B. Winge. Second, C. Massoglia. Motion passed unanimously.**

### **EXECUTIVE DIRECTOR / OPERATIONS COMMITTEE REPORT**

- Kenton Kipp and the sports team completed work on their documentary celebrating the Centennial Cougars' state championship season. The documentary, titled Pride of the Pines, is available to watch on all NMTV social media channels.
- Municipal Producer Trevor Scholl completed work on his long in the making Community Outreach video for the Blaine Police Department.
- Events Coordinator TJ Tronson filmed the annual Guns 'N Hoses charity hockey game. He also created a popular highlight video for social media.
- The news team, lead by Interim Co-Executive Director Danika Peterson, launched Student of the Month, a new series of videos focusing on exemplary students from our three school districts. The videos have proven to be a big hit with the schools, students, and their families.
- Interim Co-Executive Director Eric Houston teamed with the Anoka County Historical Society to create a special program capturing a tour of Ham Lake's historic Glen Cary Cemetery. The program tells the stories of Ham Lake residents from the late 1800s.
- Trevor Scholl also completed a new Fire Fighter Recruitment video for the City of Lino Lakes.
- TJ Tronson has delved into the history of Centerville with a new video series featuring interviews with longtime residents. The first video, "A Wonderful Place to Grow Up," is available now.
- NMTV has seen great success with shortform videos on social media. In May, NMTV videos received more than 84,000 views.
- The Equal Access to Broadband Act (HF 4182) failed to pass the Minnesota State Legislature this year. There is hope it may be taken up again in 2025.
- The Commission received the first quarter gross revenue, franchise, and PEG fee reports and payments from Comcast. PEG fees were a bit lower than expected, while franchise fees were right around expectations.
- North Metro TV made the final payment on the 2017 HD Bond at the end of April and is now debt free.

### **OLD BUSINESS**

- Staff presented the Committee with the service agreement for the City of Fridley. The agreement covers the directing and recording of city meetings and assorted, ad hoc video services.

**MOTION:** To recommend that the Cable Commission approve the agreement with the City of Fridley as presented, with the proviso that the agreement be reexamined at the February 2025 Cable Commission Meeting. **Motion made by B. Winge. Second, D. Stoesz. Motion passed unanimously.**

- At a Special Meeting on May 1, 2024, the Cable Commission considered the matter of an informal merger discussion with NWSCCC and other organizations. As that meeting ended in a tie vote, the Operations Committee recommended that the Commission revisit the motion to direct staff to have an informal discussion with NWSCCC and other organizations to discuss the possibility of a merger and explore and define benefits and risks.

**MOTION:** To recommend that the Cable Commission revisit the motion to direct staff to have an informal discussion with NWSCCC and other organizations to discuss the possibility of a merger and explore and define benefits and risks. **Motion made by D. Stoesz. Second, B. Winge. Motion passed unanimously.**

### **NEW BUSINESS**

- The Executive Committee considered a Code of Conduct and Rules of Decorum to govern both commission members and public comment. These documents were suggested by Commissioner D. Stoesz at the February 2024 Executive Committee Meeting and are based on similar documents created by the City of Lino Lakes. The Operations Committee recommended adoption of these documents as presented.

**MOTION:** To recommend the Cable Commission adopt the North Metro Telecommunications Commission Code of Conduct and Rules of Decorum as presented. **Motion made by D. Stoesz. Second: C. Massoglia. Motion passed unanimously.**

- D. Peterson and E. Houston presented the draft 2025 NMTC budget.

**MOTION:** To recommend the Cable Commission approve the 2025 budget as presented. **Motion made by D. Stoesz. Second, B. Goodboe-Bisschoff. Motion passed unanimously.**

### **ADJOURN**

**Motion to adjourn made by B. Winge. Second, D. Stoesz. Motion passed unanimously. The meeting was adjourned at 7:12 p.m.**

**NORTH METRO TELECOMMUNICATIONS COMMISSION  
UNAPPROVED OPERATIONS COMMITTEE MEETING NOTES**

Tuesday, March 5, 2024

**CALL TO ORDER**

The meeting began at 11:10 a.m.

**MEMBERS PRESENT**

P. Antonen, D. Buchholtz, S. Cotton, M. Statz, D. Webster, M. Wolfe

**MEMBERS ABSENT**

B. Petracek

**OTHERS PRESENT**

E. Houston, D. Peterson

**APPROVAL OF MEETING NOTES**

The meeting notes of February 6, 2024, were approved by consensus.

**EXECUTIVE DIRECTOR REPORT**

- Eric Houston, Trevor Scholl, and TJ Tronson completed work on a new, one hour history special called The Norwegian Church: Stories from Glen Cary Cemetery. Produced in cooperation with the Anoka County Historical Society, the program presents a recorded tour of Ham Lake's historic Glen Cary Cemetery along with numerous anecdotes about the history of the area.
- North Metro TV is seeing great success from its pivot to shorter form video content. Designed to better appeal to changing viewing habits, these videos air in between scheduled programming on Channels 15 and 16 and are simultaneously posted to multiple social media feeds. In recent weeks, a video about the Centerville "Name a Snowplow" Contest racked up nearly 1,500 views. A video about the sudden Valentine's Day snowfall earned 1,750 views and the highlight video for the Centennial v Spring Lake Park Boys Hockey Quarter Final game was viewed 2,300 times.
- TJ Tronson once again recorded the annual Guns 'N Hoses hockey game. Hosted by the Lino Lakes Volunteers in Public Safety, the event received extra notice this year. NMTV was pleased to present the event live on our channel and to post recordings On Demand and on YouTube.

**OLD BUSINESS**

- Due to ongoing construction at Spring Lake Park City Hall, the Cable Commission voted at the February 21 meeting to move the remainder of the Commission's 2024 meetings to Circle Pines City Hall.
- E. Houston and D. Peterson updated the committee about the Fridley RFP, including a recent, favorable meeting with Fridley City Clerk and Communications Manager Melissa Moore.
- The group continued ongoing conversations regarding a possible merger with CCX Media. The Operations Committee was informed of a Blaine City Council motion to send a letter to CCX Media asking if CCX is interested in beginning merger discussions. The need for a Five Year Plan and revenue study was discussed and NMTV staff were directed to begin work on such a study and to present it at the April 30 Operations Committee meeting. The committee also

- decided it would be prudent to review the existing NMTV Strategic Plan at the April 2 Operations Committee meeting.
- In recognition of a request from the Executive Committee, the Operations Committee instructed NMTV staff to prepare a Code of Conduct and Rules of Decorum document for the North Metro Telecommunications Commission. The Operations Committee agreed with the Executive Committee that the rules recently adopted by Lino Lakes could serve as an adequate template. Staff will present the draft NMTC Code of Conduct and Rules of Decorum to the Operations Committee at the April 2 meeting.
  - The committee was informed of Commissioner C. Massoglia's offer of free web design services for the North Metro TV website.
  - E. Houston and D. Peterson updated the committee on a pair of bills that will be introduced early in the 2024 Minnesota State Legislative Session. The bills aim to modernize PEG funding. Committee members were asked to present a sample resolution supporting these efforts to their respective cities. The committee instructed staff to provide them with a Word document of the sample resolution.

**ADJOURNMENT**

The meeting was adjourned at 12:12 p.m.



**NORTH METRO TELECOMMUNICATIONS COMMISSION  
UNAPPROVED OPERATIONS COMMITTEE MEETING NOTES**

Tuesday, April 2, 2024

**CALL TO ORDER**

The meeting began at 11:02 a.m.

**MEMBERS PRESENT**

P. Antonen, D. Buchholtz, M. Statz, D. Webster, M. Wolfe

**MEMBERS ABSENT**

S. Cotton, B. Petracek

**OTHERS PRESENT**

E. Houston, D. Peterson

**APPROVAL OF MEETING NOTES**

The meeting notes of March 5, 2024, were approved by consensus.

**EXECUTIVE DIRECTOR REPORT**

- Danika Peterson and the North Metro TV news team launched a new, short video series in February. Student of the Month is a monthly profile of an exceptional student from one of our three school districts. The initial video, featuring Blaine High School Senior Dorcas Aroloye, has proven very successful.
- Eric Houston attended the March 11 MN State House committee hearing for HF-4182, the broadband franchising bill shepherded by Commission lawyer Mike Bradley. Mike gave convincing testimony and the bill passed out of committee by a vote of 10-6. Since then, it has been added to the House Commerce Policy Omnibus Bill, HF-4077.
- Trevor Scholl completed work on a new recruitment video for the Lino Lakes Fire Department. Five months in the making, the video's stirring visuals will no doubt inspire the next group of talented and dedicated fire fighters.

**OLD BUSINESS**

- The committee discussed the CCX response to the City of Blaine's letter of inquiry regarding a possible merger.
- The committee reviewed the 2023 Strategic plan created by former Executive Director H. Anrson and offered staff advice on how to update the document and follow through on its recommendations.
- In recognition of a request from the Executive Committee, the Operations Committee reviewed the draft Code of Conduct and Rules of Decorum documents created by NMTV staff. The committee recommended approval of these documents.

**NEW BUSINESS**

- The committee agreed by consensus to reschedule the April 30 Operations Committee Meeting to May 7, 2024.

Operations Committee Meeting  
April 2, 2024  
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**ADJOURNMENT**

The meeting was adjourned at 11:58 a.m.

**NORTH METRO TELECOMMUNICATIONS COMMISSION  
UNAPPROVED OPERATIONS COMMITTEE MEETING NOTES**

Tuesday, May 7, 2024

**CALL TO ORDER**

The meeting began at 11:07 a.m.

**MEMBERS PRESENT**

P. Antonen, D. Buchholtz, S. Cotton, M. Statz

**MEMBERS ABSENT**

B. Petracek, D. Webster, M. Wolfe

**OTHERS PRESENT**

E. Houston, D. Peterson

**APPROVAL OF MEETING NOTES**

The meeting notes of April 2, 2024, were approved by consensus.

**EXECUTIVE DIRECTOR REPORT**

- Kenton Kipp and the North Metro TV sports team completed their documentary chronicling the Centennial Cougar's thrilling state championship season.
- According to commission attorney Mike Bradley, the Equal Access to Broadband Act (HF 4182) likely does not have enough support to move to a vote this session.
- North Metro TV made the final payments on the 2017 HD Bond at the end of April. NMTV is now debt free.

**OLD BUSINESS**

- E. Houston and D. Peterson reported on the first quarter gross revenue, franchise, and PEG fee reports and payments from Comcast.
- The Operations Committee recommended that the Cable Commission revisit the motion put forth at the May 1 Special Meeting: to direct staff to have an informal discussion with NWSCCC and other organizations to discuss the possibility of a merger and define risks and benefits.
- E. Houston and D. Peterson presented a study of the Commission's financial prospects over the next five years.

**NEW BUSINESS**

- The committee considered new ADA rules released by the Department of Justice which may affect NMTV and other municipal programming.
- Staff requested 2025 benefits information and COLA increases in order to help create the 2025 Commission budget.

**ADJOURNMENT**

The meeting was adjourned at 12:17 p.m.

**NORTH METRO TELECOMMUNICATIONS COMMISSION  
UNAPPROVED OPERATIONS COMMITTEE MEETING NOTES**

Tuesday, June 4, 2024

**CALL TO ORDER**

The meeting began at 11:07 a.m.

**MEMBERS PRESENT**

P. Antonen, D. Buchholtz, S. Cotton, M. Statz, D. Webster, M. Wolfe

**MEMBERS ABSENT**

B. Petracek

**OTHERS PRESENT**

E. Houston, D. Peterson

**APPROVAL OF MEETING NOTES**

The meeting notes of May 7, 2024, were approved by consensus.

**EXECUTIVE DIRECTOR REPORT**

- Municipal Producer Trevor Scholl completed his long in the works Community Outreach video for the Blaine Police Department.
- NMTV celebrated Star Wars Day (May the 4<sup>th</sup>) with a fun, new promotional video for the home movie transfer service.
- TJ Tronson completed the first in a series of videos detailing the history of Centerville.
- Shortform video content continues to be a huge success for the station, with May seeing nearly 85,000 views of NMTV videos on social media platforms.

**OLD BUSINESS**

- The Operations Committee discussed the possibility of merger discussions with NWSCCC and other organizations. The Committee continued to recommend that the Cable Commission revisit the motion put forth at the May 1 Special Meeting: to direct staff to have an informal discussion with NWSCCC and other organizations to discuss the possibility of a merger and define risks and benefits.
- E. Houston and D. Peterson presented the agreement for video services for the City of Fridley.

**NEW BUSINESS**

- D. Peterson and E. Houston presented the proposed 2025 NMTC Budget.

**MOTION:** To recommend approval of the 2025 NMTC Budget as presented. **Motion made by: D. Buchholz. Second: M. Wolfe. Motion approved unanimously.**

**ADJOURNMENT**

The meeting was adjourned at 11:47 p.m.

# Management Report

North Metro Telecommunications Commission  
For the period ended February 29, 2024



Prepared on  
March 12, 2024

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# Statement of Activity - By Month

January - February, 2024

	Jan 2024	Feb 2024	Total
<b>INCOME</b>			
4000 PEG Fees - Comcast	145,525.19		145,525.19
4100 Franchise Fees - Comcast	287,540.98		287,540.98
4200 Interest - NMTC	12,008.68	12,277.71	24,286.39
4300 Misc Income	6,096.51	10,992.00	17,088.51
<b>Total Income</b>	<b>451,171.36</b>	<b>23,269.71</b>	<b>474,441.07</b>
<b>GROSS PROFIT</b>			
	<b>451,171.36</b>	<b>23,269.71</b>	<b>474,441.07</b>
<b>EXPENSES</b>			
0 - Wages - Accrued vac/comp	-5,824.90	2,263.79	-3,561.11
1 - Personnel			0.00
5102 Wages - Master Control MS	5,047.60	7,627.20	12,674.80
5103 Wages - Mobile Prod. Dir KK	5,624.40	8,498.40	14,122.80
5104 Wages - Govt Coordinator TJ	5,047.60	7,627.20	12,674.80
5105 Wages - Video Engineer MW	6,276.00	9,482.40	15,758.40
5106 Wages - Mobile Prod. Tech TL	4,142.80	6,355.20	10,498.00
5107 Wages - Asst. News Producer EN	3,658.00	5,527.20	9,185.20
5109 Wages - Executive Director HA	6,563.60		6,563.60
5111 Wages - Studio Manager EH	5,300.00	9,355.20	14,655.20
5112 Wages - News Director DP	5,924.40	10,298.40	16,222.80
5113 Wages - Municipal Producer TS	4,388.80	6,631.20	11,020.00
5115 Wages - Sports Assistants	9,581.28	14,029.10	23,610.38
5120 Wages - City Meetings Staff PT	1,277.20	813.70	2,090.90
<b>Total 1 - Personnel</b>	<b>62,831.68</b>	<b>86,245.20</b>	<b>149,076.88</b>
2 - Employee Benefits			0.00
5201 Social Security/Medicare Tax	7,095.72	6,482.28	13,578.00
5203 PERA cost	4,531.74	6,287.97	10,819.71
5204 Health/Dental/Other	33,215.61	8,056.41	41,272.02
5206 Electronic Filing Charges	20.25	20.25	40.50
<b>Total 2 - Employee Benefits</b>	<b>44,863.32</b>	<b>20,846.91</b>	<b>65,710.23</b>
3 - Administrative Expenses			0.00
5501 Legal Fees	1,118.05	3,218.45	4,336.50
5602 Audit & Accounting	2,063.20	1,673.00	3,736.20
5608 Membership Dues	5,019.50		5,019.50
5610 Melio, CC, Bank Fees	82.39	107.28	189.67
5613 General/Special Meeting Expenses	384.15	68.66	452.81
<b>Total 3 - Administrative Expenses</b>	<b>8,667.29</b>	<b>5,067.39</b>	<b>13,734.68</b>
4 - Production Expenses			0.00
5701 Truck/Fleet Vehicle - Gas & Oil	288.18	34.48	322.66
5704 Truck/Fleet Vehicle - Maintenance		513.24	513.24

	Jan 2024	Feb 2024	Total
5803 Video Media/Labels/Shipping	164.45		164.45
<b>Total 4 - Production Expenses</b>	<b>452.63</b>	<b>547.72</b>	<b>1,000.35</b>
5 - Office/Occupancy			0.00
5403 Property Tax - Special Assessments		9,132.90	9,132.90
5405 Office Supplies/Equipment Maintenance	165.04	128.80	293.84
5406 Telephone/Internet/Web Service	4,319.81	4,234.86	8,554.67
5407 Trash/Janitor/Water	800.73	765.19	1,565.92
5408 Building Maintenance	984.00	655.52	1,639.52
5409 Building Utilities	2,152.12	2,105.93	4,258.05
<b>Total 5 - Office/Occupancy</b>	<b>8,421.70</b>	<b>17,023.20</b>	<b>25,444.90</b>
<b>Total Expenses</b>	<b>119,411.72</b>	<b>131,994.21</b>	<b>251,405.93</b>
<b>NET OPERATING INCOME</b>	<b>331,759.64</b>	<b>-108,724.50</b>	<b>223,035.14</b>
<b>OTHER EXPENSES</b>			
6001 Depreciation	12,900.00	12,900.00	25,800.00
Capital Expenditures			0.00
7002 Computer/Office Equip/Software/Upgrades	687.87		687.87
7003 Studio Equipment Purchases	16,852.86	688.22	17,541.08
7007 Closed Captioning		23,625.75	23,625.75
<b>Total Capital Expenditures</b>	<b>17,540.73</b>	<b>24,313.97</b>	<b>41,854.70</b>
<b>Total Other Expenses</b>	<b>30,440.73</b>	<b>37,213.97</b>	<b>67,654.70</b>
<b>NET OTHER INCOME</b>	<b>-30,440.73</b>	<b>-37,213.97</b>	<b>-67,654.70</b>
<b>NET INCOME</b>	<b>\$301,318.91</b>	<b>\$ -145,938.47</b>	<b>\$155,380.44</b>



# Statement of Activity - Budget vs Actual

January - December 2024

	Actual	Budget	over Budget	Total % of Budget
<b>INCOME</b>				
4000 PEG Fees - Comcast	145,525.19	565,000.00	-419,474.81	25.76 %
4100 Franchise Fees - Comcast	287,540.98	1,150,000.00	-862,459.02	25.00 %
4200 Interest - NMTC	24,286.39	50,000.00	-25,713.61	48.57 %
4300 Misc Income	17,088.51	35,000.00	-17,911.49	48.82 %
<b>Total Income</b>	<b>474,441.07</b>	<b>1,800,000.00</b>	<b>-1,325,558.93</b>	<b>26.36 %</b>
<b>GROSS PROFIT</b>	<b>474,441.07</b>	<b>1,800,000.00</b>	<b>-1,325,558.93</b>	<b>26.36 %</b>
<b>EXPENSES</b>				
0 - Wages - Accrued vac/comp	-3,561.11		-3,561.11	
1 - Personnel				
5102 Wages - Master Control MS	12,674.80	66,102.00	-53,427.20	19.17 %
5103 Wages - Mobile Prod. Dir KK	14,122.80	75,720.00	-61,597.20	18.65 %
5104 Wages - Govt Coordinator TJ	12,674.80	66,102.00	-53,427.20	19.17 %
5105 Wages - Video Engineer MW	15,758.40	82,194.00	-66,435.60	19.17 %
5106 Wages - Mobile Prod. Tech TL	10,498.00	55,083.00	-44,585.00	19.06 %
5107 Wages - Asst. News Producer EN	9,185.20	48,451.00	-39,265.80	18.96 %
5109 Wages - Executive Director HA	6,563.60	124,890.00	-118,326.40	5.26 %
5111 Wages - Studio Manager EH	14,655.20	67,662.00	-53,006.80	21.66 %
5112 Wages - News Director DP	16,222.80	74,432.00	-58,209.20	21.80 %
5113 Wages - Municipal Producer TS	11,020.00	59,320.00	-48,300.00	18.58 %
5115 Wages - Sports Assistants	23,610.38	81,970.00	-58,359.62	28.80 %
5120 Wages - City Meetings Staff PT	2,090.90	18,925.00	-16,834.10	11.05 %
<b>Total 1 - Personnel</b>	<b>149,076.88</b>	<b>820,851.00</b>	<b>-671,774.12</b>	<b>18.16 %</b>
2 - Employee Benefits				
5201 Social Security/Medicare Tax	13,578.00	62,795.00	-49,217.00	21.62 %
5203 PERA cost	10,819.71	61,564.00	-50,744.29	17.57 %
5204 Health/Dental/Other	41,272.02	156,000.00	-114,727.98	26.46 %

				Total
	Actual	Budget	over Budget	% of Budget
5205 Workers Compensation/Volunteer		2,000.00	-2,000.00	
5206 Electronic Filing Charges	40.50	2,000.00	-1,959.50	2.03 %
<b>Total 2 - Employee Benefits</b>	<b>65,710.23</b>	<b>284,359.00</b>	<b>-218,648.77</b>	<b>23.11 %</b>
<b>3 - Administrative Expenses</b>				
5501 Legal Fees	4,336.50	50,000.00	-45,663.50	8.67 %
5602 Audit & Accounting	3,736.20	46,000.00	-42,263.80	8.12 %
5605 Conferences		5,000.00	-5,000.00	
5608 Membership Dues	5,019.50	5,500.00	-480.50	91.26 %
5610 Melio, CC, Bank Fees	189.67		189.67	
5612 Mileage - Administrative		1,500.00	-1,500.00	
5613 General/Special Meeting Expenses	452.81	3,000.00	-2,547.19	15.09 %
<b>Total 3 - Administrative Expenses</b>	<b>13,734.68</b>	<b>111,000.00</b>	<b>-97,265.32</b>	<b>12.37 %</b>
<b>4 - Production Expenses</b>				
5003 Intern Stipends	0.00	5,500.00	-5,500.00	0.00 %
5601 Advertising/Marketing		1,000.00	-1,000.00	
5701 Truck/Fleet Vehicle - Gas & Oil	322.66	3,500.00	-3,177.34	9.22 %
5702 Vehicle Licenses		500.00	-500.00	
5703 Truck/Fleet Vehicle - Maintenance/Lic		5,500.00	-5,500.00	
5704 Truck/Fleet Vehicle - Maintenance	513.24	0.00	513.24	
5802 Video Equip/Parts/Maintenance		4,000.00	-4,000.00	
5803 Video Media/Labels/Shipping	164.45	2,000.00	-1,835.55	8.22 %
5804 Bulb/Battery/Other Prod Costs		4,000.00	-4,000.00	
<b>Total 4 - Production Expenses</b>	<b>1,000.35</b>	<b>26,000.00</b>	<b>-24,999.65</b>	<b>3.85 %</b>
<b>5 - Office/Occupancy</b>				
5401 Building Security		700.00	-700.00	
5403 Property Tax - Special Assessments	9,132.90	1,400.00	7,732.90	652.35 %
5404 Postage/Shipping		300.00	-300.00	
5405 Office Supplies/Equipment Maintenance	293.84	13,000.00	-12,706.16	2.26 %

				Total
	Actual	Budget	over Budget	% of Budget
5406 Telephone/Internet/Web Service	8,554.67	42,000.00	-33,445.33	20.37 %
5407 Trash/Janitor/Water	1,565.92	9,000.00	-7,434.08	17.40 %
5408 Building Maintenance	1,639.52	60,000.00	-58,360.48	2.73 %
5409 Building Utilities	4,258.05	32,000.00	-27,741.95	13.31 %
5616 Insurance Expense		20,000.00	-20,000.00	
<b>Total 5 - Office/Occupancy</b>	<b>25,444.90</b>	<b>178,400.00</b>	<b>-152,955.10</b>	<b>14.26 %</b>
<b>Total Expenses</b>	<b>251,405.93</b>	<b>1,420,610.00</b>	<b>-1,169,204.07</b>	<b>17.70 %</b>
<b>NET OPERATING INCOME</b>	<b>223,035.14</b>	<b>379,390.00</b>	<b>-156,354.86</b>	<b>58.79 %</b>
<b>OTHER EXPENSES</b>				
5004 Cities-Refunded PEG Fees	0.00	200,000.00	-200,000.00	0.00 %
6001 Depreciation	25,800.00	154,800.00	-129,000.00	16.67 %
Capital Expenditures				
7002 Computer/Office Equip/Software/Upgrades	687.87	38,116.00	-37,428.13	1.80 %
7003 Studio Equipment Purchases	17,541.08	145,502.00	-127,960.92	12.06 %
7006 Bond Payments		230,266.00	-230,266.00	
7007 Closed Captioning	23,625.75		23,625.75	
7008 Building/Property Improvements		7,000.00	-7,000.00	
7010 City Capital Reserves		150,000.00	-150,000.00	
<b>Total Capital Expenditures</b>	<b>41,854.70</b>	<b>570,884.00</b>	<b>-529,029.30</b>	<b>7.33 %</b>
<b>Total Other Expenses</b>	<b>67,654.70</b>	<b>925,684.00</b>	<b>-858,029.30</b>	<b>7.31 %</b>
<b>NET OTHER INCOME</b>	<b>-67,654.70</b>	<b>-925,684.00</b>	<b>858,029.30</b>	<b>7.31 %</b>
<b>NET INCOME</b>	<b>\$155,380.44</b>	<b>\$ -546,294.00</b>	<b>\$701,674.44</b>	<b>-28.44 %</b>

# Statement of Financial Position

As of February 29, 2024

	Total	
	As of Feb 29, 2024	As of Feb 28, 2023 (PY)
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Bank Accounts</b>		
1001 Cash - Checking Account	2,837,506.18	2,636,458.22
1002.1 PayPal - Regular	18.81	
1003 Petty Cash	425.00	150.00
<b>Total Bank Accounts</b>	<b>2,837,949.99</b>	<b>2,636,608.22</b>
<b>Accounts Receivable</b>		
1100 Accounts Receivable	161,648.02	160,355.83
<b>Total Accounts Receivable</b>	<b>161,648.02</b>	<b>160,355.83</b>
<b>Other Current Assets</b>		
1200 Prepaid Insurance - NMTC	16,221.77	16,221.77
1210 Accounts Receivable - Other	10,287.95	10,000.00
<b>Total Other Current Assets</b>	<b>26,509.72</b>	<b>26,221.77</b>
<b>Total Current Assets</b>	<b>3,026,107.73</b>	<b>2,823,185.82</b>
<b>Fixed Assets</b>		
1500 Office Equipment - NMTC	1,659,527.36	1,659,527.36
1702 Bond Equipment 2016	1,985,000.00	1,985,000.00
1800 Building-Polk/125	1,620,379.84	1,620,379.84
1850 Land-Polk/125	225,700.00	225,700.00
1900 Accum Deprec - NMTC	-4,009,375.54	-3,854,575.54
<b>Total Fixed Assets</b>	<b>1,481,231.66</b>	<b>1,636,031.66</b>
<b>Other Assets</b>		
1950 Deferred Out Related/Pension	236,940.00	236,940.00
<b>Total Other Assets</b>	<b>236,940.00</b>	<b>236,940.00</b>
<b>TOTAL ASSETS</b>	<b>\$4,744,279.39</b>	<b>\$4,696,157.48</b>

## LIABILITIES AND EQUITY

### Liabilities

#### Current Liabilities

##### Accounts Payable

2000 Accounts Payable

5,337.47

2001 A/P - NMTC (Old)

18,264.99

**Total Accounts Payable**

**23,602.46**

**0.00**

##### Credit Cards

USB Corp Card XX1691

1,515.40

USB Corp Card XX7520

1,573.38

**Total Credit Cards**

**3,088.78**

**0.00**

	As of Feb 29, 2024	As of Feb 28, 2023 (PY)	Total
<b>Other Current Liabilities</b>			
2010 A/P - NMTC	-15,034.99		3,230.00
2100 Accrued Payroll Taxes & W/H's	793.99		449.54
2103 PERA - CORRECTIONS	-503.59		-503.59
2104 PERA Payable	7,999.78		0.00
2106 PERA PAYABLE - PRIOR	-3,371.42		-3,371.42
2150 Sales Tax Payable - MN	452.13		
2200 Accrued Vacation	79,633.58		115,976.61
2201 Accrued Wages	0.00		19,524.40
2300 Franchise Fee App	904,817.96		904,817.96
2410 Due to City of Blaine	115,799.00		228,905.00
2420 Due to City of Centerville	7,181.00		14,195.00
2430 Due to City of Circle Pines	10,298.00		20,357.00
2440 Due to City of Ham Lake	30,014.00		59,330.00
2450 Due to City of Lexington	3,848.00		7,607.00
2460 Due to City of Lino Lakes	35,475.00		70,125.00
2470 Due to City of Spring Lake Par	12,384.00		24,480.00
2600 Net Pension Liability	784,083.00		784,083.00
2900 Deferred In Related/Pension	14,093.00		14,093.00
<b>Total Other Current Liabilities</b>	<b>1,987,962.44</b>		<b>2,263,298.50</b>
<b>Total Current Liabilities</b>	<b>2,014,653.68</b>		<b>2,263,298.50</b>
<b>Total Liabilities</b>	<b>2,014,653.68</b>		<b>2,263,298.50</b>
<b>Equity</b>			
3002 Net Equity - Media Ctr	-206,243.34		-206,243.34
3003 Net Equity - NMTC	2,517,656.37		2,517,656.37
Retained Earnings	262,832.24		177,344.25
Net Income	155,380.44		-55,898.30
<b>Total Equity</b>	<b>2,729,625.71</b>		<b>2,432,858.98</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$4,744,279.39</b>		<b>\$4,696,157.48</b>

# A/P Aging Summary

As of February 29, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Bradley Werner, LLC	3,218.45					3,218.45
Carpenter Evert & Associates	1,147.50					1,147.50
Corporate Mechanical	655.52					655.52
North Metro TC					18,264.99	18,264.99
Richard D Larson	316.00					316.00
<b>TOTAL</b>	<b>\$5,337.47</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,264.99</b>	<b>\$23,602.46</b>

# North Metro Telecommunications Commission

## Transaction Detail by Account

February 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
1001 Cash - Checking Account							
02/01/2024	Expense	EPAY-01-02	Principal Financial Group	ACH Debit(s)		\$682.99	-682.99
02/01/2024	Expense		Target	Target Balance Debit(s)		\$1,488.00	-2,170.99
02/01/2024	Expense		Target	Target Balance Debit(s)	\$1,488.00		-682.99
02/01/2024	Expense		City of Blaine-utilities	Other Debit(s)		\$10.00	-692.99
02/01/2024	Expense	0001885874-IN	Wex Health - Fee	ACH Debit(s)		\$20.25	-713.24
02/01/2024	Expense	EPAY-15-02	Comcast			\$4.64	-717.88
02/02/2024	Expense	EPAY-12-03	HealthPartners	ACH Debit(s)		\$7,874.48	-8,592.36
02/02/2024	Deposit		Target Balance	Target Balance Credit(s)	\$12,168.19		3,575.83
02/02/2024	Deposit		Target Balance	Target Balance Credit(s)		\$12,168.19	-8,592.36
02/02/2024	Sales Receipt	SQ 02.02	Cash Sale		\$126.31		-8,466.05
02/02/2024	Expense		Authorize.Net	ACH Debit(s)		\$3.99	-8,470.04
02/02/2024	Expense		Authorize.Net	Monthly Fee		\$30.00	-8,500.04
02/03/2024	Expense	EPAY-03-02	Comcast - Internet 3024	ACH Debit(s)		\$549.72	-9,049.76
02/05/2024	Deposit		Target Balance	Target Balance Credit(s)		\$466.16	-9,515.92
02/05/2024	Deposit		Target Balance	Target Balance Credit(s)	\$466.16		-9,049.76
02/05/2024	Sales Receipt	SQ 02.05	Cash Sale		\$184.39		-8,865.37
02/05/2024	Expense		Gusto	Payroll Processing		\$466.00	-9,331.37
02/05/2024	Expense	EPAY-10-02	Comcast Business 1000M/1000M	ACH Debit(s)		\$1,267.79	-10,599.16
02/05/2024	Expense	EPAY-04-02	T-Mobile	ACH Debit(s)		\$161.80	-10,760.96
02/06/2024	Deposit		Target Balance	Target Balance Credit(s)		\$365.33	-11,126.29
02/06/2024	Deposit		Target Balance	Target Balance Credit(s)	\$365.33		-10,760.96
02/06/2024	Sales Receipt	SQ 02.06	Cash Sale		\$12.56		-10,748.40
02/06/2024	Bill Payment (Check)		ALTA	#17217		\$131.32	-10,879.72
02/06/2024	Bill Payment (Check)	7467048	Richard D Larson	January		\$344.00	-11,223.72
02/07/2024	Deposit		Target Balance	Target Balance Credit(s)	\$462.76		-10,760.96
02/07/2024	Sales Receipt	SQ 02.07	Cash Sale		\$1,706.68		-9,054.28
02/07/2024	Deposit		Target Balance	Target Balance Credit(s)		\$462.76	-9,517.04
02/08/2024	Bill Payment (Check)		Z Systems	#84983		\$16,852.86	-26,369.90
02/08/2024	Expense		PERA	Monthly Hourly Contributions - Jan 2024		\$1,182.96	-27,552.86
02/08/2024	Deposit		Target Balance	Target Balance Credit(s)	\$39,862.12		12,309.26
02/08/2024	Deposit		Target Balance	Target Balance Credit(s)		\$39,862.12	-27,552.86
02/09/2024	Journal Entry	Gusto - Reg Hourly		Garnishment Liability for Child support - 0014988817 (Eric Nelson)		\$365.02	-27,917.88
02/09/2024	Sales Receipt	SQ 02.09	Cash Sale		\$280.22		-27,637.66
02/09/2024	Journal Entry	Gusto - Reg Hourly		Debit net pay		\$16,379.39	-44,017.05
02/09/2024	Journal Entry	Gusto - Reg Hourly		Debit tax		\$6,788.57	-50,805.62
02/12/2024	Deposit		Target Balance	Target Balance Credit(s)		\$2,531.53	-53,337.15
02/12/2024	Bill Payment (Check)		Carpenter Evert & Associates			\$1,693.70	-55,030.85
02/12/2024	Bill Payment (Check)		Bradley Werner, LLC			\$1,118.05	-56,148.90
02/12/2024	Deposit		Target Balance	Target Balance Credit(s)	\$2,531.53		-53,617.37
02/13/2024	Sales Receipt	SQ 02.13	Cash Sale		\$25.20		-53,592.17
02/13/2024	Deposit		Target Balance	Target Balance Credit(s)		\$250.97	-53,843.14
02/13/2024	Deposit		Target Balance	Target Balance Credit(s)	\$250.97		-53,592.17
02/14/2024	Deposit		Target Balance	Target Balance Credit(s)		\$1,161.04	-54,753.21
02/14/2024	Deposit		Target Balance	Target Balance Credit(s)	\$1,161.04		-53,592.17
02/14/2024	Bill Payment (Check)		Corporate Mechanical	#W72310		\$399.00	-53,991.17
02/14/2024	Expense		Discovery Benefits - (Wex Health)	H S A Contributions		\$336.00	-54,327.17
02/14/2024	Expense	EPAY-09-02	CenterPoint Energy	ACH Debit(s)		\$451.24	-54,778.41
02/14/2024	Expense	EPAY-07-02	AT&T Wireless	ACH Debit(s)		\$250.97	-55,029.38
02/15/2024	Deposit		Target Balance	Target Balance Credit(s)	\$449.19		-54,580.19
02/15/2024	Deposit		Target Balance	Target Balance Credit(s)		\$449.19	-55,029.38
02/15/2024	Expense	EPAY-08-02	Republic Services	ACH Debit(s)		\$449.19	-55,478.57
02/20/2024	Sales Receipt	SQ 02.20	Cash Sale		\$57.77		-55,420.80
02/20/2024	Deposit		Target Balance	Target Balance Credit(s)		\$9,201.77	-64,622.57
02/20/2024	Deposit		Target Balance	Target Balance Credit(s)	\$9,201.77		-55,420.80
02/20/2024	Expense		Intuit-QBO	ACH Debit(s)		\$59.50	-55,480.30
02/21/2024	Expense		Target	Target Balance Debit(s)	\$57.77		-55,422.53
02/21/2024	Expense		Target	Target Balance Debit(s)		\$57.77	-55,480.30
02/22/2024	Deposit		Target Balance	Target Balance Credit(s)	\$23,533.00		-31,947.30
02/22/2024	Sales Receipt	SQ 02.22	Cash Sale		\$10.43		-31,936.87
02/22/2024	Expense	EPAY-13-02	City of Blaine			\$102.94	-32,039.81
02/22/2024	Deposit		Target Balance	Target Balance Credit(s)		\$23,533.00	-55,572.81
02/23/2024	Expense		Target	Target Balance Debit(s)		\$10.43	-55,583.24
02/23/2024	Journal Entry	Gusto - Reg Hourly		Debit tax		\$6,788.61	-62,371.85
02/23/2024	Journal Entry	Gusto - Reg Hourly		Debit net pay		\$16,379.37	-78,751.22
02/23/2024	Journal Entry	Gusto - Reg Hourly		Garnishment Liability for Child support - 0014988817 (Eric Nelson)		\$365.02	-79,116.24
02/23/2024	Expense		Authorize.Net	ACH Debit(s)		\$3.99	-79,120.23
02/23/2024	Expense		Target	Target Balance Debit(s)	\$10.43		-79,109.80
02/26/2024	Deposit		Target Balance	Target Balance Credit(s)	\$5.69		-79,104.11
02/26/2024	Sales Receipt	AUTH 2.26	Credit Card Sales	Auth.net	\$14.56		-79,089.55
02/26/2024	Expense	EPAY-05-02	Wex Inc (Fleet gas)	ACH Debit(s)		\$34.48	-79,124.03
02/26/2024	Deposit		Target Balance	Target Balance Credit(s)		\$5.69	-79,129.72
02/27/2024	Expense		Target	Target Balance Debit(s)	\$3,894.24		-75,235.48
02/27/2024	Expense		Target	Target Balance Debit(s)		\$3,894.24	-79,129.72
02/27/2024	Expense		PERA	PERA		\$3,332.13	-82,461.85
02/27/2024	Expense	EPAY-14-02	Connexus Energy	February electric bill		\$1,537.11	-83,998.96
02/27/2024	Bill Payment (Check)		Coastal Wintergreen LLC	#1000799		\$585.00	-84,583.96
02/27/2024	Bill Payment (Check)	7549544	City of Blaine	#Spec Assess '24		\$9,132.90	-93,716.86
02/27/2024	Deposit				\$7,226.37		-86,490.49
02/27/2024	Bill Payment (Check)		Municipal Captioning Inc.	#INV101740		\$23,625.75	-110,116.24

# North Metro Telecommunications Commission

## Transaction Detail by Account

February 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
02/28/2024	Expense	10002129-763-A9-NNN	POPP TELECOM	ACH Debit(s)		\$254.16	-110,370.40
02/28/2024	Expense	EPAY-03-03	Comcast - Internet 3024	ACH Debit(s)		\$549.72	-110,920.12
02/28/2024	Deposit		Target Balance	Target Balance Credit(s)		\$35,251.24	-146,171.36
02/28/2024	Expense		Discovery Benefits - (Wex Health)	HSA Contributions		\$336.00	-146,507.36
02/28/2024	Deposit		Target Balance	Target Balance Credit(s)	\$35,251.24		-111,256.12
02/29/2024	Journal Entry	Gusto - Mnthly Hourly		Debit net pay		\$3,610.02	-114,866.14
02/29/2024	Journal Entry	Gusto - Mnthly Hourly		Debit tax		\$824.68	-115,690.82
02/29/2024	Journal Entry	Gusto - Hourly Walsh		Debit net pay		\$80.80	-115,771.62
02/29/2024	Journal Entry	Gusto - Hourly Walsh		Debit tax		\$13.40	-115,785.02
02/29/2024	Journal Entry	4M Fund - Interest		Monthly Interest	\$12,277.71		-103,507.31
02/29/2024	Sales Receipt	SQ 02.29	Cash Sale		\$187.55		-103,319.76
02/29/2024	Journal Entry	Gusto - Regular		Debit tax		\$6,788.55	-110,108.31
02/29/2024	Journal Entry	Gusto - Regular		Debit net pay		\$16,379.40	-126,487.71
02/29/2024	Expense	EPAY-04-03	T-Mobile	ACH Debit(s)		\$161.80	-126,649.51
02/29/2024	Journal Entry	Gusto - Mnthly Hourly		Debit tax		\$1,660.51	-128,310.02
02/29/2024	Journal Entry	Gusto - Mnthly Hourly		Debit net pay		\$8,980.44	-137,290.46
02/29/2024	Journal Entry	Gusto - Regular		Garnishment Liability for Child support - 0014988817 (Eric Nelson)		\$365.02	-137,655.48
<b>Total for 1001 Cash - Checking Account</b>					<b>\$153,269.18</b>	<b>\$290,924.66</b>	
1002.1 PayPal - Regular							
02/12/2024	Sales Receipt	PP 1.12.24	PAYPAL - 1	Sale 1/12/2024, entered in Feb 2024	\$18.81		18.81
<b>Total for 1002.1 PayPal - Regular</b>					<b>\$18.81</b>		
1100 Accounts Receivable							
02/08/2024	Invoice	242001	Centennial Swim & Dive		\$162.19		162.19
02/28/2024	Invoice	24-04	Burnsville Community Media		\$1,130.00		1,292.19
<b>Total for 1100 Accounts Receivable</b>					<b>\$1,292.19</b>		
1900 Accum Deprec - NMTC							
02/29/2024	Journal Entry	Depr Exp - Feb 24		Depreciation - Monthly		\$12,900.00	-12,900.00
<b>Total for 1900 Accum Deprec - NMTC</b>						<b>\$12,900.00</b>	
2000 Accounts Payable							
02/02/2024	Bill	INV101740	Municipal Captioning Inc.			\$23,625.75	23,625.75
02/06/2024	Bill Payment (Check)		ALTA		\$131.32		23,494.43
02/06/2024	Bill Payment (Check)	7467048	Richard D Larson		\$344.00		23,150.43
02/08/2024	Bill Payment (Check)		Z Systems		\$16,852.86		6,297.57
02/12/2024	Bill Payment (Check)		Bradley Werner, LLC		\$1,118.05		5,179.52
02/12/2024	Bill Payment (Check)		Carpenter Evert & Associates		\$1,693.70		3,485.82
02/13/2024	Bill	Spec Assess '24	City of Blaine			\$9,132.90	12,618.72
02/14/2024	Bill Payment (Check)		Corporate Mechanical		\$399.00		12,219.72
02/27/2024	Bill	W73034	Corporate Mechanical			\$655.52	12,875.24
02/27/2024	Bill Payment (Check)		Coastal Wintergreen LLC		\$585.00		12,290.24
02/27/2024	Bill Payment (Check)		Municipal Captioning Inc.		\$23,625.75		-11,335.51
02/27/2024	Bill Payment (Check)	7549544	City of Blaine		\$9,132.90		-20,468.41
02/29/2024	Bill	31724	Carpenter Evert & Associates			\$1,147.50	-19,320.91
02/29/2024	Bill	23556	Bradley Werner, LLC			\$3,218.45	-16,102.46
02/29/2024	Bill		Richard D Larson	Four weeks of office janitorial service.		\$316.00	-15,786.46
<b>Total for 2000 Accounts Payable</b>					<b>\$53,882.58</b>	<b>\$38,096.12</b>	
USB Corp Card XX1691							
02/01/2024	Expense		Amazon	AMZN MKTP US*R02LW1YY2 - light bulbs		\$27.29	27.29
02/02/2024	Expense		Adobe Inc.	ADOBE INC.		\$899.90	927.19
02/05/2024	Expense		Walgreens	WALGREENS #7218 - photo for resale		\$2.53	929.72
02/05/2024	Expense		Amazon	AMZN MKTP US*RB8M47TV0 - flash drives		\$53.21	982.93
02/07/2024	Expense		Target	TARGET 00018325 - Meeting Food		\$48.17	1,031.10
02/07/2024	Expense		Bruegger's	BRUEGGERS 3827 - Meeting Food		\$20.49	1,051.59
02/12/2024	Expense		Amazon	AMAZON.COM*RI50Q5J80 - power strip		\$11.84	1,063.43
02/12/2024	Expense		Otter.AI	OTTER.AI - subscription		\$40.00	1,103.43
02/15/2024	Expense		Amazon	AMZN MKTP US*RI0XQ8DC0 - computer accessories		\$14.97	1,118.40
02/15/2024	Expense		Podbean.com	PODBEAN.COM - Subscription		\$99.00	1,217.40
02/15/2024	Expense		Amazon	AMAZON.COM*RB3WU3K21 - computer bag		\$13.59	1,230.99
<b>Total for USB Corp Card XX1691</b>						<b>\$1,230.99</b>	
USB Corp Card XX7520							
02/01/2024	Expense		Micro Center	MICRO CENTER #045 RETAIL (Blaine - to be reimbursed ?)		\$120.93	120.93
02/01/2024	Expense		Comrex	WWW.COMREX.COM - equipment		\$95.00	215.93
02/01/2024	Expense			O'REILLY 3241 - car battery - repair		\$229.21	445.14
02/01/2024	Expense		Wal-Mart	WM SUPERCENTER #5976 - HDMI Coupler		\$5.37	450.51
02/01/2024	Expense		SP Pierce Aerospace	SP PIERCE AEROSPACE - Beacon Remote		\$278.91	729.42
02/01/2024	Expense		Markertek Video Supply	MARKERTEK VIDEO SUPPLY		\$193.38	922.80
02/01/2024	Expense		Batteries Plus	BATTERIES PLUS - #0028 - Marine Battery (repair)		\$149.20	1,072.00
02/06/2024	Expense		Batteries Plus	BATTERIES PLUS - #0028 - Batteries repair		\$134.83	1,206.83
<b>Total for USB Corp Card XX7520</b>						<b>\$1,206.83</b>	
2100 Accrued Payroll Taxes & W/H's							
02/09/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For HSA Contribution - Post Tax Single		\$336.00	336.00
02/14/2024	Expense		Discovery Benefits - (Wex Health)	H S A Contributions	\$336.00		0.00
02/23/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For HSA Contribution - Post Tax Single		\$336.00	336.00
02/28/2024	Expense		Discovery Benefits - (Wex Health)	HSA Contributions	\$336.00		0.00
02/29/2024	Journal Entry	Gusto - Regular		Benefit Liabilities For HSA Contribution - Post Tax Single		\$336.00	336.00
<b>Total for 2100 Accrued Payroll Taxes &amp; W/H's</b>					<b>\$672.00</b>	<b>\$1,008.00</b>	
2104 PERA Payable							
02/08/2024	Expense		PERA	Monthly Hourly Contributions - Jan 2024	\$1,182.96		-1,182.96
02/09/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For PERA (Public Employees Retirement Plan)		\$3,332.13	2,149.17



# North Metro Telecommunications Commission

## Transaction Detail by Account

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
02/23/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For PERA (Public Employees Retirement Plan)		\$3,332.13	5,481.30
02/27/2024	Expense		PERA	PERA	\$3,332.13		2,149.17
02/29/2024	Journal Entry	Gusto - Mnthly Hour		Benefit Liabilities For PERA (Public Employees Retirement Plan)		\$1,182.99	3,332.16
02/29/2024	Journal Entry	Gusto - Mnthly Hourly		Benefit Liabilities For PERA (Public Employees Retirement Plan)		\$558.21	3,890.37
02/29/2024	Journal Entry	Gusto - Regular		Benefit Liabilities For PERA (Public Employees Retirement Plan)		\$3,332.13	7,222.50
<b>Total for 2104 PERA Payable</b>					<b>\$4,515.09</b>	<b>\$11,737.59</b>	
2150 Sales Tax Payable - MN							
02/02/2024	Sales Receipt	SQ 02.02	Cash Sale			\$9.75	9.75
02/05/2024	Sales Receipt	SQ 02.05	Cash Sale			\$14.22	23.97
02/06/2024	Sales Receipt	SQ 02.06	Cash Sale			\$0.98	24.95
02/07/2024	Sales Receipt	SQ 02.07	Cash Sale			\$131.54	156.49
02/08/2024	Invoice	242001	Centennial Swim & Dive	8.125%		\$12.19	168.68
02/09/2024	Sales Receipt	SQ 02.09	Cash Sale			\$21.61	190.29
02/13/2024	Sales Receipt	SQ 02.13	Cash Sale			\$1.95	192.24
02/20/2024	Sales Receipt	SQ 02.20	Cash Sale			\$4.46	196.70
02/22/2024	Sales Receipt	SQ 02.22	Cash Sale			\$0.81	197.51
02/27/2024	Deposit			Cash Sales		\$8.37	205.88
02/29/2024	Sales Receipt	SQ 02.29	Cash Sale			\$14.46	220.34
<b>Total for 2150 Sales Tax Payable - MN</b>						<b>\$220.34</b>	
2200 Accrued Vacation							
02/01/2024	Journal Entry	Accrd Vac/Comp - JanR		Monthly Accrual Adjustment - Dec	\$77,369.79		-77,369.79
02/29/2024	Journal Entry	Vac Accrual - Feb 24		Monthly Accrual Adjustment - Dec		\$79,633.58	2,263.79
<b>Total for 2200 Accrued Vacation</b>					<b>\$77,369.79</b>	<b>\$79,633.58</b>	
4200 Interest - NMTC							
02/29/2024	Journal Entry	4M Fund - Interest		Monthly Interest		\$12,277.71	12,277.71
<b>Total for 4200 Interest - NMTC</b>						<b>\$12,277.71</b>	
4300 Misc Income							
02/02/2024	Sales Receipt	SQ 02.02	Cash Sale			\$120.00	120.00
02/05/2024	Sales Receipt	SQ 02.05	Cash Sale			\$175.00	295.00
02/06/2024	Sales Receipt	SQ 02.06	Cash Sale			\$12.00	307.00
02/07/2024	Sales Receipt	SQ 02.07	Cash Sale			\$1,619.00	1,926.00
02/08/2024	Invoice	242001	Centennial Swim & Dive	Single Camera Production		\$150.00	2,076.00
02/09/2024	Sales Receipt	SQ 02.09	Cash Sale			\$266.00	2,342.00
02/12/2024	Sales Receipt	PP 1.12.24	PAYPAL - 1	T Schusted		\$20.00	2,362.00
02/13/2024	Sales Receipt	SQ 02.13	Cash Sale			\$24.00	2,386.00
02/20/2024	Sales Receipt	SQ 02.20	Cash Sale			\$55.00	2,441.00
02/22/2024	Sales Receipt	SQ 02.22	Cash Sale			\$10.00	2,451.00
02/26/2024	Sales Receipt	AUTH 2.26	Credit Card Sales	Video Services		\$15.00	2,466.00
02/27/2024	Deposit			Cash Sales		\$103.00	2,569.00
02/27/2024	Deposit			Hockey Classic Production Van & Crew		\$7,115.00	9,684.00
02/28/2024	Invoice	24-04	Burnsville Community Media	Tax Exempt Sale		\$1,130.00	10,814.00
02/29/2024	Sales Receipt	SQ 02.29	Cash Sale			\$178.00	10,992.00
<b>Total for 4300 Misc Income</b>						<b>\$10,992.00</b>	
0 - Wages - Accrued vac/comp							
02/01/2024	Journal Entry	Accrd Vac/Comp - JanR		Monthly Accrual Adjustment - Jan 24		\$77,369.79	-77,369.79
02/29/2024	Journal Entry	Vac Accrual - Feb 24		Monthly Accrual Adjustment - Jan 24	\$79,633.58		2,263.79
<b>Total for 0 - Wages - Accrued vac/comp</b>					<b>\$79,633.58</b>	<b>\$77,369.79</b>	
1 - Personnel							
5102 Wages - Master Control MS							
02/09/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,542.40		2,542.40
02/23/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,542.40		5,084.80
02/29/2024	Journal Entry	Gusto - Regular		Regular Wages	\$2,542.40		7,627.20
<b>Total for 5102 Wages - Master Control MS</b>					<b>\$7,627.20</b>		
5103 Wages - Mobile Prod. Dir KK							
02/09/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,832.80		2,832.80
02/23/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,832.80		5,665.60
02/29/2024	Journal Entry	Gusto - Regular		Regular Wages	\$2,832.80		8,498.40
<b>Total for 5103 Wages - Mobile Prod. Dir KK</b>					<b>\$8,498.40</b>		
5104 Wages - Govt Coordinator TJ							
02/09/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,542.40		2,542.40
02/23/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,542.40		5,084.80
02/29/2024	Journal Entry	Gusto - Regular		Regular Wages	\$2,542.40		7,627.20
<b>Total for 5104 Wages - Govt Coordinator TJ</b>					<b>\$7,627.20</b>		
5105 Wages - Video Engineer MW							
02/09/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,160.80		3,160.80
02/23/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,160.80		6,321.60
02/29/2024	Journal Entry	Gusto - Regular		Regular Wages	\$3,160.80		9,482.40
<b>Total for 5105 Wages - Video Engineer MW</b>					<b>\$9,482.40</b>		
5106 Wages - Mobile Prod. Tech TL							
02/09/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,118.40		2,118.40
02/23/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,118.40		4,236.80
02/29/2024	Journal Entry	Gusto - Regular		Regular Wages	\$2,118.40		6,355.20
<b>Total for 5106 Wages - Mobile Prod. Tech TL</b>					<b>\$6,355.20</b>		
5107 Wages - Asst. News Producer EN							
02/09/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$1,842.40		1,842.40
02/23/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$1,842.40		3,684.80
02/29/2024	Journal Entry	Gusto - Regular		Regular Wages	\$1,842.40		5,527.20

# North Metro Telecommunications Commission

## Transaction Detail by Account

February 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
<b>Total for 5107 Wages - Asst. News Producer EN</b>					<b>\$5,527.20</b>		
5111 Wages - Studio Manager EH							
02/09/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,118.40		3,118.40
02/23/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,118.40		6,236.80
02/29/2024	Journal Entry	Gusto - Regular		Regular Wages	\$3,118.40		9,355.20
<b>Total for 5111 Wages - Studio Manager EH</b>					<b>\$9,355.20</b>		
5112 Wages - News Director DP							
02/09/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,432.80		3,432.80
02/23/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,432.80		6,865.60
02/29/2024	Journal Entry	Gusto - Regular		Regular Wages	\$3,432.80		10,298.40
<b>Total for 5112 Wages - News Director DP</b>					<b>\$10,298.40</b>		
5113 Wages - Municipal Producer TS							
02/09/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,210.40		2,210.40
02/23/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,210.40		4,420.80
02/29/2024	Journal Entry	Gusto - Regular		Regular Wages	\$2,210.40		6,631.20
<b>Total for 5113 Wages - Municipal Producer TS</b>					<b>\$6,631.20</b>		
5115 Wages - Sports Assistants							
02/29/2024	Journal Entry	Gusto - Hourly Walsh		Regular Wages	\$87.50		87.50
02/29/2024	Journal Entry	Gusto - Mnthly Hourly		Regular Wages	\$4,360.32		4,447.82
02/29/2024	Journal Entry	Gusto - Mnthly Hour		Regular Wages	\$9,581.28		14,029.10
<b>Total for 5115 Wages - Sports Assistants</b>					<b>\$14,029.10</b>		
5120 Wages - City Meetings Staff PT							
02/29/2024	Journal Entry	Gusto - Mnthly Hour		Regular Wages	\$813.70		813.70
<b>Total for 5120 Wages - City Meetings Staff PT</b>					<b>\$813.70</b>		
<b>Total for 1 - Personnel</b>					<b>\$86,245.20</b>		
2 - Employee Benefits							
5201 Social Security/Medicare Tax							
02/09/2024	Journal Entry	Gusto - Reg Hourly		Social Security - employer tax	\$1,444.44		1,444.44
02/09/2024	Journal Entry	Gusto - Reg Hourly		Medicare - employer tax	\$337.83		1,782.27
02/23/2024	Journal Entry	Gusto - Reg Hourly		Social Security - employer tax	\$1,444.48		3,226.75
02/23/2024	Journal Entry	Gusto - Reg Hourly		Medicare - employer tax	\$337.81		3,564.56
02/29/2024	Journal Entry	Gusto - Mnthly Hourly		Social Security - employer tax	\$270.31		3,834.87
02/29/2024	Journal Entry	Gusto - Mnthly Hourly		Medicare - employer tax	\$63.24		3,898.11
02/29/2024	Journal Entry	Gusto - Hourly Walsh		Social Security - employer tax	\$5.43		3,903.54
02/29/2024	Journal Entry	Gusto - Mnthly Hour		Medicare - employer tax	\$150.74		4,054.28
02/29/2024	Journal Entry	Gusto - Mnthly Hour		Social Security - employer tax	\$644.47		4,698.75
02/29/2024	Journal Entry	Gusto - Hourly Walsh		Medicare - employer tax	\$1.27		4,700.02
02/29/2024	Journal Entry	Gusto - Regular		Medicare - employer tax	\$337.81		5,037.83
02/29/2024	Journal Entry	Gusto - Regular		Social Security - employer tax	\$1,444.45		6,482.28
<b>Total for 5201 Social Security/Medicare Tax</b>					<b>\$6,482.28</b>		
5203 PERA cost							
02/09/2024	Journal Entry	Gusto - Reg Hourly		PERA (Public Employees Retirement Plan) - Benefit Company Contribution	\$1,785.06		1,785.06
02/23/2024	Journal Entry	Gusto - Reg Hourly		PERA (Public Employees Retirement Plan) - Benefit Company Contribution	\$1,785.06		3,570.12
02/29/2024	Journal Entry	Gusto - Mnthly Hour		PERA (Public Employees Retirement Plan) - Benefit Company Contribution	\$633.75		4,203.87
02/29/2024	Journal Entry	Gusto - Regular		PERA (Public Employees Retirement Plan) - Benefit Company Contribution	\$1,785.06		5,988.93
02/29/2024	Journal Entry	Gusto - Mnthly Hourly		PERA (Public Employees Retirement Plan) - Benefit Company Contribution	\$299.04		6,287.97
<b>Total for 5203 PERA cost</b>					<b>\$6,287.97</b>		
5204 Health/Dental/Other							
02/01/2024	Expense	EPAY-01-02	Principal Financial Group	ACH Debit(s)	\$682.99		682.99
02/02/2024	Expense	EPAY-12-03	HealthPartners	March Premiums	\$7,874.48		8,557.47
02/09/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For Medical/Dental 02		\$167.02	8,390.45
02/23/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For Medical/Dental 02		\$167.02	8,223.43
02/29/2024	Journal Entry	Gusto - Regular		Benefit Liabilities For Medical/Dental 02		\$167.02	8,056.41
<b>Total for 5204 Health/Dental/Other</b>					<b>\$8,557.47</b>	<b>\$501.06</b>	
5206 Electronic Filing Charges							
02/01/2024	Expense	0001885874-IN	Wex Health - Fee	ACH Debit(s)	\$20.25		20.25
<b>Total for 5206 Electronic Filing Charges</b>					<b>\$20.25</b>		
<b>Total for 2 - Employee Benefits</b>					<b>\$21,347.97</b>	<b>\$501.06</b>	
3 - Administrative Expenses							
5501 Legal Fees							
02/29/2024	Bill	23556	Bradley Werner, LLC	Legal - Feb 24	\$3,218.45		3,218.45
<b>Total for 5501 Legal Fees</b>					<b>\$3,218.45</b>		
5602 Audit & Accounting							
02/05/2024	Expense		Gusto	Payroll Processing	\$466.00		466.00
02/20/2024	Expense		Intuit-QBO	ACH Debit(s)	\$59.50		525.50
02/29/2024	Bill	31724	Carpenter Evert & Associates	Accounting Services - Feb 24	\$1,147.50		1,673.00
<b>Total for 5602 Audit &amp; Accounting</b>					<b>\$1,673.00</b>		
5610 Melio, CC, Bank Fees							
02/02/2024	Expense		Authorize.Net	Monthly Fee	\$30.00		30.00
02/02/2024	Expense		Authorize.Net	ACH Debit(s)	\$3.99		33.99
02/02/2024	Sales Receipt	SQ 02.02	Cash Sale	Square Fees - 2.50% + .10	\$3.44		37.43
02/05/2024	Sales Receipt	SQ 02.05	Cash Sale	Square Fees - 2.50% + .10	\$4.83		42.26
02/06/2024	Sales Receipt	SQ 02.06	Cash Sale	Square Fees - 2.50% + .10	\$0.42		42.68
02/07/2024	Sales Receipt	SQ 02.07	Cash Sale	Square Fees - 2.50% + .10	\$43.86		86.54
02/09/2024	Sales Receipt	SQ 02.09	Cash Sale	Square Fees - 2.50% + .10	\$7.39		93.93
02/12/2024	Sales Receipt	PP 1.12.24	PAYPAL - 1	Paypal Fee	\$1.19		95.12
02/13/2024	Sales Receipt	SQ 02.13	Cash Sale	Square Fees - 2.50% + .10	\$0.75		95.87

# North Metro Telecommunications Commission

## Transaction Detail by Account

February 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
02/20/2024	Sales Receipt	SQ 02.20	Cash Sale	Square Fees - 2.50% + .10	\$1.69		97.56
02/22/2024	Sales Receipt	SQ 02.22	Cash Sale	Square Fees - 2.50% + .10	\$0.38		97.94
02/23/2024	Expense		Authorize.Net	ACH Debit(s)	\$3.99		101.93
02/26/2024	Sales Receipt	AUTH 2.26	Credit Card Sales	Square Fees - 2.50% + .10	\$0.44		102.37
02/29/2024	Sales Receipt	SQ 02.29	Cash Sale	Square Fees - 2.50% + .10	\$4.91		107.28
<b>Total for 5610 Mello, CC, Bank Fees</b>					<b>\$107.28</b>		
5613 General/Special Meeting Expenses							
02/07/2024	Expense		Bruegger's	BRUEGGERS 3827 - Meeting Food	\$20.49		20.49
02/07/2024	Expense		Target	TARGET 00018325 - Meeting Food	\$48.17		68.66
<b>Total for 5613 General/Special Meeting Expenses</b>					<b>\$68.66</b>		
<b>Total for 3 - Administrative Expenses</b>					<b>\$5,067.39</b>		
4 - Production Expenses							
5701 Truck/Fleet Vehicle - Gas & Oil							
02/26/2024	Expense	EPAY-05-02	Wex Inc (Fleet gas)	ACH Debit(s)	\$34.48		34.48
<b>Total for 5701 Truck/Fleet Vehicle - Gas &amp; Oil</b>					<b>\$34.48</b>		
5704 Truck/Fleet Vehicle - Maintenance							
02/01/2024	Expense			O'REILLY 3241 - car battery - repair	\$229.21		229.21
02/01/2024	Expense		Batteries Plus	BATTERIES PLUS - #0028 - Marine Battery (repair)	\$149.20		378.41
02/06/2024	Expense		Batteries Plus	BATTERIES PLUS - #0028 - Batteries repair	\$134.83		513.24
<b>Total for 5704 Truck/Fleet Vehicle - Maintenance</b>					<b>\$513.24</b>		
<b>Total for 4 - Production Expenses</b>					<b>\$547.72</b>		
5 - Office/Occupancy							
5403 Property Tax - Special Assessments							
02/13/2024	Bill	Spec Assess '24	City of Blaine		\$9,132.90		9,132.90
<b>Total for 5403 Property Tax - Special Assessments</b>					<b>\$9,132.90</b>		
5405 Office Supplies/Equipment Maintenance							
02/01/2024	Expense		Amazon	AMZN MKTP US*R02LW1YY2 - light bulbs	\$27.29		27.29
02/01/2024	Expense		Wal-Mart	WM SUPERCENTER #5976 - HDMI Coupler	\$5.37		32.66
02/05/2024	Expense		Walgreens	WALGREENS #7218 - photo for resale	\$2.53		35.19
02/05/2024	Expense		Amazon	AMZN MKTP US*RB8M47TV0 - flash drives	\$53.21		88.40
02/12/2024	Expense		Amazon	AMAZON.COM*RI50Q5J80 - power strip	\$11.84		100.24
02/15/2024	Expense		Amazon	AMAZON.COM*RB3WU3K21 - computer bag	\$13.59		113.83
02/15/2024	Expense		Amazon	AMZN MKTP US*RI0XQ8DC0 - computer accessories	\$14.97		128.80
<b>Total for 5405 Office Supplies/Equipment Maintenance</b>					<b>\$128.80</b>		
5406 Telephone/Internet/Web Service							
02/02/2024	Expense		Adobe Inc.	ADOBE INC.	\$899.90		899.90
02/03/2024	Expense	EPAY-03-02	Comcast - Internet 3024	ACH Debit(s)	\$549.72		1,449.62
02/05/2024	Expense	EPAY-10-02	Comcast Business 1000M/1000M	ACH Debit(s)	\$1,267.79		2,717.41
02/05/2024	Expense	EPAY-04-02	T-Mobile	ACH Debit(s)	\$161.80		2,879.21
02/12/2024	Expense		Otter.AI	OTTER.AI - subscription	\$40.00		2,919.21
02/14/2024	Expense	EPAY-07-02	AT&T Wireless	ACH Debit(s)	\$250.97		3,170.18
02/15/2024	Expense		Podbean.com	PODBEAN.COM - Subscription	\$99.00		3,269.18
02/28/2024	Expense	EPAY-03-03	Comcast - Internet 3024	ACH Debit(s)	\$549.72		3,818.90
02/28/2024	Expense	10002129-763-A9-NNN	POPP TELECOM	ACH Debit(s)	\$254.16		4,073.06
02/29/2024	Expense	EPAY-04-03	T-Mobile	ACH Debit(s)	\$161.80		4,234.86
<b>Total for 5406 Telephone/Internet/Web Service</b>					<b>\$4,234.86</b>		
5407 Trash/Janitor/Water							
02/15/2024	Expense	EPAY-08-02	Republic Services	ACH Debit(s)	\$449.19		449.19
02/29/2024	Bill		Richard D Larson	4 weeks @ \$79 (February)	\$316.00		765.19
<b>Total for 5407 Trash/Janitor/Water</b>					<b>\$765.19</b>		
5408 Building Maintenance							
02/27/2024	Bill	W73034	Corporate Mechanical	Furnace maintenance	\$655.52		655.52
<b>Total for 5408 Building Maintenance</b>					<b>\$655.52</b>		
5409 Building Utilities							
02/01/2024	Expense	EPAY-15-02	Comcast	Television DTAs	\$4.64		4.64
02/01/2024	Expense		City of Blaine-utilities	Other Debit(s)	\$10.00		14.64
02/14/2024	Expense	EPAY-09-02	CenterPoint Energy	ACH Debit(s)	\$451.24		465.88
02/22/2024	Expense	EPAY-13-02	City of Blaine	Water bill	\$102.94		568.82
02/27/2024	Expense	EPAY-14-02	Connexus Energy	Electricity	\$1,537.11		2,105.93
<b>Total for 5409 Building Utilities</b>					<b>\$2,105.93</b>		
<b>Total for 5 - Office/Occupancy</b>					<b>\$17,023.20</b>		
6001 Depreciation							
02/29/2024	Journal Entry	Depr Exp - Feb 24		Depreciation - Monthly	\$12,900.00		12,900.00
<b>Total for 6001 Depreciation</b>					<b>\$12,900.00</b>		
Capital Expenditures							
7003 Studio Equipment Purchases							
02/01/2024	Expense		Markertek Video Supply	MARKERTEK VIDEO SUPPLY	\$193.38		193.38
02/01/2024	Expense		Micro Center	MICRO CENTER #045 RETAIL (Blaine - to be reimbursed ?)	\$120.93		314.31
02/01/2024	Expense		SP Pierce Aerospace	SP PIERCE AEROSPACE - Beacon Remote	\$278.91		593.22
02/01/2024	Expense		Comrex	WWW.COMREX.COM - equipment	\$95.00		688.22
<b>Total for 7003 Studio Equipment Purchases</b>					<b>\$688.22</b>		
7007 Closed Captioning							
02/02/2024	Bill	INV101740	Municipal Captioning Inc.	annual closed captioning fees	\$23,625.75		23,625.75
<b>Total for 7007 Closed Captioning</b>					<b>\$23,625.75</b>		
<b>Total for Capital Expenditures</b>					<b>\$24,313.97</b>		

# Management Report

North Metro Telecommunications Commission  
For the period ended March 31, 2024



Prepared on  
April 24, 2024

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# Statement of Activity - By Month

January - March, 2024

	Jan 2024	Feb 2024	Mar 2024	Total
<b>INCOME</b>				
4000 PEG Fees - Comcast	145,525.19			145,525.19
4100 Franchise Fees - Comcast	287,540.98			287,540.98
4200 Interest - NMTC	12,008.68	12,277.71	11,967.58	36,253.97
4300 Misc Income	6,096.51	10,992.00	1,938.42	19,026.93
<b>Total Income</b>	<b>451,171.36</b>	<b>23,269.71</b>	<b>13,906.00</b>	<b>488,347.07</b>
<b>GROSS PROFIT</b>	<b>451,171.36</b>	<b>23,269.71</b>	<b>13,906.00</b>	<b>488,347.07</b>
<b>EXPENSES</b>				
1 - Personnel				0.00
5101 Wages - Accrued vac/comp	-5,824.90	2,263.79	-4,565.61	-8,126.72
5102 Wages - Master Control MS	5,047.60	7,627.20	5,084.80	17,759.60
5103 Wages - Mobile Prod. Dir KK	5,624.40	8,498.40	5,665.60	19,788.40
5104 Wages - Govt Coordinator TJ	5,047.60	7,627.20	5,084.80	17,759.60
5105 Wages - Video Engineer MW	6,276.00	9,482.40	6,321.60	22,080.00
5106 Wages - Mobile Prod. Tech TL	4,142.80	6,355.20	4,236.80	14,734.80
5107 Wages - Asst. News Producer EN	3,658.00	5,527.20	3,684.80	12,870.00
5109 Wages - Executive Director HA	6,563.60			6,563.60
5111 Wages - Studio Manager EH	5,300.00	9,355.20	6,324.00	20,979.20
5112 Wages - News Director DP	5,924.40	10,298.40	6,865.60	23,088.40
5113 Wages - Municipal Producer TS	4,388.80	6,631.20	4,448.40	15,468.40
5115 Wages - Sports Assistants	9,581.28	14,029.10	2,251.57	25,861.95
5120 Wages - City Meetings Staff PT	1,277.20	813.70	906.40	2,997.30
<b>Total 1 - Personnel</b>	<b>57,006.78</b>	<b>88,508.99</b>	<b>46,308.76</b>	<b>191,824.53</b>
2 - Employee Benefits				0.00
5201 Social Security/Medicare Tax	7,095.72	6,482.28	3,814.92	17,392.92
5203 PERA cost	4,531.74	6,287.97	3,755.34	14,575.05
5204 Health/Dental/Other	33,215.61	8,056.41	9,283.58	50,555.60
5206 Electronic Filing Charges	20.25	20.25	20.00	60.50

	Jan 2024	Feb 2024	Mar 2024	Total
<b>Total 2 - Employee Benefits</b>	<b>44,863.32</b>	<b>20,846.91</b>	<b>16,873.84</b>	<b>82,584.07</b>
3 - Administrative Expenses				0.00
5501 Legal Fees	1,118.05	3,218.45	6,448.70	10,785.20
5602 Audit & Accounting	2,063.20	1,673.00	2,478.50	6,214.70
5608 Membership Dues	5,019.50			5,019.50
5610 Melio, CC, Bank Fees	82.39	103.29	62.40	248.08
5613 General/Special Meeting Expenses	384.15	68.66	157.62	610.43
<b>Total 3 - Administrative Expenses</b>	<b>8,667.29</b>	<b>5,063.40</b>	<b>9,147.22</b>	<b>22,877.91</b>
4 - Production Expenses				0.00
5003 Intern Stipends			75.00	75.00
5701 Truck/Fleet Vehicle - Gas & Oil	288.18	34.48	978.58	1,301.24
5702 Vehicle Licenses		258.95		258.95
5704 Truck/Fleet Vehicle - Maintenance		513.24	9.00	522.24
5803 Video Media/Labels/Shipping	164.45		9.70	174.15
<b>Total 4 - Production Expenses</b>	<b>452.63</b>	<b>806.67</b>	<b>1,072.28</b>	<b>2,331.58</b>
5 - Office/Occupancy				0.00
5403 Property Tax - Special Assessments		9,132.90	1,362.90	10,495.80
5405 Office Supplies/Equipment Maintenance	150.05	319.15	204.73	673.93
5406 Telephone/Internet/Web Service	4,319.81	4,252.15	5,126.60	13,698.56
5407 Trash/Janitor/Water	800.73	765.19	848.82	2,414.74
5408 Building Maintenance	984.00	684.69	1,051.56	2,720.25
5409 Building Utilities	2,152.12	2,258.51	2,304.95	6,715.58
<b>Total 5 - Office/Occupancy</b>	<b>8,406.71</b>	<b>17,412.59</b>	<b>10,899.56</b>	<b>36,718.86</b>
<b>Total Expenses</b>	<b>119,396.73</b>	<b>132,638.56</b>	<b>84,301.66</b>	<b>336,336.95</b>
<b>NET OPERATING INCOME</b>	<b>331,774.63</b>	<b>-109,368.85</b>	<b>-70,395.66</b>	<b>152,010.12</b>
<b>OTHER EXPENSES</b>				
5004 Cities-Refunded PEG Fees			150,000.01	150,000.01
6001 Depreciation	12,900.00	12,900.00	12,900.00	38,700.00
Capital Expenditures				0.00
7002 Computer/Office Equip/Software/Upgrades	687.87	2,355.77	3,325.87	6,369.51

	Jan 2024	Feb 2024	Mar 2024	Total
7003 Studio Equipment Purchases	16,852.86	2,467.28	14,839.25	34,159.39
7007 Closed Captioning		23,625.75		23,625.75
<b>Total Capital Expenditures</b>	<b>17,540.73</b>	<b>28,448.80</b>	<b>18,165.12</b>	<b>64,154.65</b>
<b>Total Other Expenses</b>	<b>30,440.73</b>	<b>41,348.80</b>	<b>181,065.13</b>	<b>252,854.66</b>
NET OTHER INCOME	-30,440.73	-41,348.80	-181,065.13	-252,854.66
NET INCOME	\$301,333.90	\$ -150,717.65	\$ -251,460.79	\$ -100,844.54



# Statement of Activity - Budget vs Actual

January - December 2024

	Actual	Budget	over Budget	Total % of Budget
<b>INCOME</b>				
4000 PEG Fees - Comcast	145,525.19	565,000.00	-419,474.81	25.76 %
4100 Franchise Fees - Comcast	287,540.98	1,150,000.00	-862,459.02	25.00 %
4200 Interest - NMTC	36,253.97	50,000.00	-13,746.03	72.51 %
4300 Misc Income	19,026.93	35,000.00	-15,973.07	54.36 %
<b>Total Income</b>	<b>488,347.07</b>	<b>1,800,000.00</b>	<b>-1,311,652.93</b>	<b>27.13 %</b>
<b>GROSS PROFIT</b>	<b>488,347.07</b>	<b>1,800,000.00</b>	<b>-1,311,652.93</b>	<b>27.13 %</b>
<b>EXPENSES</b>				
1 - Personnel				
5101 Wages - Accrued vac/comp	-8,126.72		-8,126.72	
5102 Wages - Master Control MS	17,759.60	66,102.00	-48,342.40	26.87 %
5103 Wages - Mobile Prod. Dir KK	19,788.40	75,720.00	-55,931.60	26.13 %
5104 Wages - Govt Coordinator TJ	17,759.60	66,102.00	-48,342.40	26.87 %
5105 Wages - Video Engineer MW	22,080.00	82,194.00	-60,114.00	26.86 %
5106 Wages - Mobile Prod. Tech TL	14,734.80	55,083.00	-40,348.20	26.75 %
5107 Wages - Asst. News Producer EN	12,870.00	48,451.00	-35,581.00	26.56 %
5109 Wages - Executive Director HA	6,563.60	124,890.00	-118,326.40	5.26 %
5111 Wages - Studio Manager EH	20,979.20	67,662.00	-46,682.80	31.01 %
5112 Wages - News Director DP	23,088.40	74,432.00	-51,343.60	31.02 %
5113 Wages - Municipal Producer TS	15,468.40	59,320.00	-43,851.60	26.08 %
5115 Wages - Sports Assistants	25,861.95	81,970.00	-56,108.05	31.55 %
5120 Wages - City Meetings Staff PT	2,997.30	18,925.00	-15,927.70	15.84 %
<b>Total 1 - Personnel</b>	<b>191,824.53</b>	<b>820,851.00</b>	<b>-629,026.47</b>	<b>23.37 %</b>
2 - Employee Benefits				
5201 Social Security/Medicare Tax	17,392.92	62,795.00	-45,402.08	27.70 %
5203 PERA cost	14,575.05	61,564.00	-46,988.95	23.67 %
5204 Health/Dental/Other	50,555.60	156,000.00	-105,444.40	32.41 %

				Total
	Actual	Budget	over Budget	% of Budget
5205 Workers Compensation/Volunteer		2,000.00	-2,000.00	
5206 Electronic Filing Charges	60.50	2,000.00	-1,939.50	3.03 %
<b>Total 2 - Employee Benefits</b>	<b>82,584.07</b>	<b>284,359.00</b>	<b>-201,774.93</b>	<b>29.04 %</b>
<b>3 - Administrative Expenses</b>				
5501 Legal Fees	10,785.20	50,000.00	-39,214.80	21.57 %
5602 Audit & Accounting	6,214.70	46,000.00	-39,785.30	13.51 %
5605 Conferences		5,000.00	-5,000.00	
5608 Membership Dues	5,019.50	5,500.00	-480.50	91.26 %
5610 Melio, CC, Bank Fees	248.08		248.08	
5612 Mileage - Administrative		1,500.00	-1,500.00	
5613 General/Special Meeting Expenses	610.43	3,000.00	-2,389.57	20.35 %
<b>Total 3 - Administrative Expenses</b>	<b>22,877.91</b>	<b>111,000.00</b>	<b>-88,122.09</b>	<b>20.61 %</b>
<b>4 - Production Expenses</b>				
5003 Intern Stipends	75.00	5,500.00	-5,425.00	1.36 %
5601 Advertising/Marketing		1,000.00	-1,000.00	
5701 Truck/Fleet Vehicle - Gas & Oil	1,301.24	3,500.00	-2,198.76	37.18 %
5702 Vehicle Licenses	258.95	500.00	-241.05	51.79 %
5703 Truck/Fleet Vehicle - Maintenance/Lic		5,500.00	-5,500.00	
5704 Truck/Fleet Vehicle - Maintenance	522.24	0.00	522.24	
5802 Video Equip/Parts/Maintenance		4,000.00	-4,000.00	
5803 Video Media/Labels/Shipping	174.15	2,000.00	-1,825.85	8.71 %
5804 Bulb/Battery/Other Prod Costs		4,000.00	-4,000.00	
<b>Total 4 - Production Expenses</b>	<b>2,331.58</b>	<b>26,000.00</b>	<b>-23,668.42</b>	<b>8.97 %</b>
<b>5 - Office/Occupancy</b>				
5401 Building Security		700.00	-700.00	
5403 Property Tax - Special Assessments	10,495.80	1,400.00	9,095.80	749.70 %
5404 Postage/Shipping		300.00	-300.00	
5405 Office Supplies/Equipment Maintenance	673.93	13,000.00	-12,326.07	5.18 %

				Total
	Actual	Budget	over Budget	% of Budget
5406 Telephone/Internet/Web Service	13,698.56	42,000.00	-28,301.44	32.62 %
5407 Trash/Janitor/Water	2,414.74	9,000.00	-6,585.26	26.83 %
5408 Building Maintenance	2,720.25	60,000.00	-57,279.75	4.53 %
5409 Building Utilities	6,715.58	32,000.00	-25,284.42	20.99 %
5616 Insurance Expense		20,000.00	-20,000.00	
<b>Total 5 - Office/Occupancy</b>	<b>36,718.86</b>	<b>178,400.00</b>	<b>-141,681.14</b>	<b>20.58 %</b>
<b>Total Expenses</b>	<b>336,336.95</b>	<b>1,420,610.00</b>	<b>-1,084,273.05</b>	<b>23.68 %</b>
<b>NET OPERATING INCOME</b>	<b>152,010.12</b>	<b>379,390.00</b>	<b>-227,379.88</b>	<b>40.07 %</b>
<b>OTHER EXPENSES</b>				
5004 Cities-Refunded PEG Fees	150,000.01	150,000.00	0.01	100.00 %
6001 Depreciation	38,700.00	154,800.00	-116,100.00	25.00 %
Capital Expenditures				
7002 Computer/Office Equip/Software/Upgrades	6,369.51	38,116.00	-31,746.49	16.71 %
7003 Studio Equipment Purchases	34,159.39	145,502.00	-111,342.61	23.48 %
7006 Bond Payments		230,266.00	-230,266.00	
7007 Closed Captioning	23,625.75		23,625.75	
7008 Building/Property Improvements		7,000.00	-7,000.00	
<b>Total Capital Expenditures</b>	<b>64,154.65</b>	<b>420,884.00</b>	<b>-356,729.35</b>	<b>15.24 %</b>
<b>Total Other Expenses</b>	<b>252,854.66</b>	<b>725,684.00</b>	<b>-472,829.34</b>	<b>34.84 %</b>
<b>NET OTHER INCOME</b>	<b>-252,854.66</b>	<b>-725,684.00</b>	<b>472,829.34</b>	<b>34.84 %</b>
<b>NET INCOME</b>	<b>\$ -100,844.54</b>	<b>\$ -346,294.00</b>	<b>\$245,449.46</b>	<b>29.12 %</b>

# Statement of Financial Position

As of March 31, 2024

	As of Mar 31, 2024	As of Mar 31, 2023 (PY)	Total
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Bank Accounts</b>			
1001 Cash - Checking Account	2,594,408.95		2,515,667.85
1002.1 PayPal - Regular	18.81		
1003 Petty Cash	425.00		150.00
<b>Total Bank Accounts</b>	<b>2,594,852.76</b>		<b>2,515,817.85</b>
<b>Accounts Receivable</b>			
1100 Accounts Receivable	146,289.64		160,355.83
<b>Total Accounts Receivable</b>	<b>146,289.64</b>		<b>160,355.83</b>
<b>Other Current Assets</b>			
1200 Prepaid Insurance - NMTC	16,142.96		0.00
1210 Accounts Receivable - Other	287.95		0.00
<b>Total Other Current Assets</b>	<b>16,430.91</b>		<b>0.00</b>
<b>Total Current Assets</b>	<b>2,757,573.31</b>		<b>2,676,173.68</b>
<b>Fixed Assets</b>			
1500 Office Equipment - NMTC	1,659,527.36		1,659,527.36
1702 Bond Equipment 2016	1,985,000.00		1,985,000.00
1800 Building-Polk/125	1,620,379.84		1,620,379.84
1850 Land-Polk/125	225,700.00		225,700.00
1900 Accum Deprec - NMTC	-4,022,275.54		-3,867,475.54
<b>Total Fixed Assets</b>	<b>1,468,331.66</b>		<b>1,623,131.66</b>
<b>Other Assets</b>			
1950 Deferred Out Related/Pension	236,940.00		236,940.00
<b>Total Other Assets</b>	<b>236,940.00</b>		<b>236,940.00</b>
<b>TOTAL ASSETS</b>	<b>\$4,462,844.97</b>		<b>\$4,536,245.34</b>

## LIABILITIES AND EQUITY

### Liabilities

#### Current Liabilities

##### Accounts Payable

2000 Accounts Payable

9,121.20

2001 A/P - NMTC (Old)

3,230.00

**Total Accounts Payable**

**12,351.20**

**0.00**

##### Credit Cards

2002 USB Corp Card XX1691

242.41

2003 USB Corp Card XX7520

4,638.18

**Total Credit Cards**

**4,880.59**

**0.00**

	As of Mar 31, 2024	As of Mar 31, 2023 (PY)	Total
<b>Other Current Liabilities</b>			
2010 A/P - NMTC	0.00		3,230.00
2100 Accrued Payroll Taxes & W/H's	793.99		449.54
2103 PERA - CORRECTIONS	-503.59		-503.59
2104 PERA Payable	6,604.31		0.00
2106 PERA PAYABLE - PRIOR	-3,371.42		-3,371.42
2150 Sales Tax Payable - MN	537.68		
2200 Accrued Vacation	75,067.97		109,848.00
2300 Franchise Fee App	932,310.63		904,817.96
2410 Due to City of Blaine	115,799.00		228,905.00
2420 Due to City of Centerville	7,181.00		14,195.00
2430 Due to City of Circle Pines	10,298.00		20,357.00
2440 Due to City of Ham Lake	30,014.00		59,330.00
2450 Due to City of Lexington	3,848.00		7,607.00
2460 Due to City of Lino Lakes	35,475.00		70,125.00
2470 Due to City of Spring Lake Par	12,384.00		24,480.00
2600 Net Pension Liability	784,083.00		784,083.00
2900 Deferred In Related/Pension	14,093.00		14,093.00
<b>Total Other Current Liabilities</b>	<b>2,024,614.57</b>		<b>2,237,645.49</b>
<b>Total Current Liabilities</b>	<b>2,041,846.36</b>		<b>2,237,645.49</b>
<b>Total Liabilities</b>	<b>2,041,846.36</b>		<b>2,237,645.49</b>
<b>Equity</b>			
3002 Net Equity - Media Ctr	-206,243.34		-206,243.34
3003 Net Equity - NMTC	2,517,656.37		2,517,656.37
3004 Retained Earnings	210,430.12		175,502.58
Net Income	-100,844.54		-188,315.76
<b>Total Equity</b>	<b>2,420,998.61</b>		<b>2,298,599.85</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$4,462,844.97</b>		<b>\$4,536,245.34</b>

# A/P Aging Summary

As of March 31, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Blaine Lock & Safe Inc		162.50				162.50
Bradley Werner, LLC	6,448.70					6,448.70
Carpenter Evert & Associates	2,115.00					2,115.00
North Metro TC					3,230.00	3,230.00
Richard D Larson	395.00					395.00
<b>TOTAL</b>	<b>\$8,958.70</b>	<b>\$162.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,230.00</b>	<b>\$12,351.20</b>

# North Metro Telecommunications Commission

## Transaction Detail by Account

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
1001 Cash - Checking Account							
03/01/2024	Expense	EPAY-01-03	Principal Financial Group	ACH Debit(s)		\$481.42	-481.42
03/01/2024	Expense		City of Blaine-utilities	Other Debit(s)		\$10.00	-491.42
03/01/2024	Expense		USBANK Card Services 3312	ACH Debit(s)		\$2,695.45	-3,186.87
03/01/2024	Bill Payment (Check)	7563037	City of Spring Lake Park	#PEG Fees		\$7,819.16	-11,006.03
03/01/2024	Bill Payment (Check)	7564011	City of Lexington	#PEG Fees		\$2,216.81	-13,222.84
03/01/2024	Bill Payment (Check)	7564811	City of Circle Pines	#PEG Fees		\$6,157.85	-19,380.69
03/01/2024	Bill Payment (Check)	7563557	City of Lino Lakes	#PEG Fees		\$24,948.02	-44,328.71
03/01/2024	Bill Payment (Check)	7561750	City of Blaine	#PEG Fees		\$82,256.88	-126,585.59
03/01/2024	Bill Payment (Check)	7564158	City of Centerville	#PEG fees		\$5,367.03	-131,952.62
03/01/2024	Bill Payment (Check)	7567176	City of Ham Lake	#PEG Fees		\$21,234.26	-153,186.88
03/01/2024	Bill Payment (Check)		Corporate Mechanical	#W73034		\$655.52	-153,842.40
03/01/2024	Deposit		Target Balance	Target Balance Credit(s)	\$153,173.43		-668.97
03/01/2024	Deposit		Target Balance	Target Balance Credit(s)		\$153,173.43	-153,842.40
03/01/2024	Sales Receipt	SQ 3.1.24	Cash Sale		\$435.19		-153,407.21
03/04/2024	Expense		Cybersource	ACH Debit(s)		\$8.28	-153,415.49
03/04/2024	Expense		Comcast	ACH Debit(s)		\$4.64	-153,420.13
03/04/2024	Expense		Authorize.Net	ACH Debit(s)		\$30.00	-153,450.13
03/04/2024	Bill Payment (Check)		Melio			\$1.50	-153,451.63
03/04/2024	Deposit		Target Balance	Target Balance Credit(s)		\$11,255.00	-164,706.63
03/04/2024	Bill Payment (Check)		Melio			\$1.50	-164,708.13
03/04/2024	Bill Payment (Check)		Melio			\$1.50	-164,709.63
03/04/2024	Deposit		Target Balance	Target Balance Credit(s)	\$11,255.00		-153,454.63
03/04/2024	Bill Payment (Check)		Melio			\$1.50	-153,456.13
03/05/2024	Expense		Gusto	Monthly Fee		\$304.00	-153,760.13
03/05/2024	Deposit		Target Balance	Target Balance Credit(s)		\$304.00	-154,064.13
03/05/2024	Deposit		Target Balance	Target Balance Credit(s)	\$304.00		-153,760.13
03/06/2024	Expense	EPAY-06-03	Wex Inc (Fleet gas)	ACH Debit(s)		\$156.67	-153,916.80
03/06/2024	Deposit		Target Balance	Target Balance Credit(s)		\$5,078.62	-158,995.42
03/06/2024	Deposit		Target Balance	Target Balance Credit(s)	\$5,078.62		-153,916.80
03/06/2024	Bill Payment (Check)	7580763	Richard D Larson			\$316.00	-154,232.80
03/07/2024	Deposit		Target Balance	Target Balance Credit(s)		\$23,848.97	-178,081.77
03/07/2024	Deposit		Target Balance	Target Balance Credit(s)	\$23,848.97		-154,232.80
03/08/2024	Bill Payment (Check)	7593029	Ben Brannon	#Stipend'24		\$75.00	-154,307.80
03/08/2024	Deposit		Target Balance	Target Balance Credit(s)		\$1,086.67	-155,394.47
03/08/2024	Deposit		Target Balance	Target Balance Credit(s)	\$1,086.67		-154,307.80
03/08/2024	Bill Payment (Check)		Coastal Wintergreen LLC	#1000805		\$855.00	-155,162.80
03/11/2024	Bill Payment (Check)		Bradley Werner, LLC			\$3,218.45	-158,381.25
03/11/2024	Deposit		Target Balance	Target Balance Credit(s)		\$4,365.95	-162,747.20
03/11/2024	Deposit		Target Balance	Target Balance Credit(s)	\$4,365.95		-158,381.25
03/11/2024	Bill Payment (Check)		Carpenter Evert & Associates			\$1,147.50	-159,528.75
03/13/2024	Sales Receipt	SQ 3.13.24	Cash Sale		\$284.34		-159,244.41
03/13/2024	Expense		Discovery Benefits - (Wex Health)	ACH Debit(s)		\$336.00	-159,580.41
03/13/2024	Expense		PERA	Monthly Payroll withholding/Contributions		\$1,741.19	-161,321.60
03/13/2024	Deposit		Target Balance	Target Balance Credit(s)		\$5,660.29	-166,981.89
03/13/2024	Expense	EPAY-07-03	AT&T Wireless	ACH Debit(s)		\$250.97	-167,232.86
03/13/2024	Deposit		Target Balance	Target Balance Credit(s)	\$5,660.29		-161,572.57
03/13/2024	Expense		PERA	ACH Debit(s)		\$3,332.13	-164,904.70
03/14/2024	Expense		Target	Target Balance Debit(s)	\$284.34		-164,620.36
03/14/2024	Expense		Target	Target Balance Debit(s)		\$284.34	-164,904.70
03/16/2024	Expense	EPAY-10-03	Comcast Business 1000M/1000M	ACH Debit(s)		\$1,267.79	-166,172.49
03/16/2024	Expense	EPAY-08-03	Republic Services	ACH Debit(s)		\$453.82	-166,626.31
03/18/2024	Expense	EPAY-09-03	CenterPoint Energy	ACH Debit(s)		\$646.45	-167,272.76
03/18/2024	Deposit		Target Balance	Target Balance Credit(s)		\$9,782.65	-177,055.41
03/18/2024	Deposit		Target Balance	Target Balance Credit(s)	\$9,782.65		-167,272.76
03/18/2024	Expense	HP April 24	HealthPartners	ACH Debit(s)		\$9,136.20	-176,408.96
03/19/2024	Expense		Intuit-QBO	ACH Debit(s)		\$59.50	-176,468.46
03/19/2024	Deposit		Target Balance	Target Balance Credit(s)		\$1,781.11	-178,249.57
03/19/2024	Deposit		Target Balance	Target Balance Credit(s)	\$1,781.11		-176,468.46
03/21/2024	Sales Receipt	SQ 3.13.25	Cash Sale		\$172.79		-176,295.67
03/21/2024	Deposit		Target Balance	Target Balance Credit(s)		\$24,895.90	-201,191.57
03/21/2024	Deposit		Target Balance	Target Balance Credit(s)	\$24,895.90		-176,295.67
03/21/2024	Bill Payment (Check)	7640515	Anoka County Records & Taxation	#2024 Tax		\$1,362.90	-177,658.57
03/22/2024	Expense		Target	Target Balance Debit(s)		\$172.79	-177,831.36
03/22/2024	Expense		Target	Target Balance Debit(s)	\$172.79		-177,658.57
03/22/2024	Journal Entry	Gusto - Reg Hourly		Debit tax		\$6,788.61	-184,447.18
03/22/2024	Journal Entry	Gusto - Reg Hourly		Debit net pay		\$16,379.37	-200,826.55
03/22/2024	Journal Entry	Gusto - Reg Hourly		Garnishment Liability for Child support - 0014988817 (Eric Nelson)		\$365.02	-201,191.57
03/25/2024	Expense	0001914077-IN	Wex Health - Fee	ACH Debit(s)		\$20.00	-201,211.57
03/25/2024	Expense		PERA	ACH Debit(s)		\$3,332.13	-204,543.70
03/25/2024	Deposit		Target Balance	Target Balance Credit(s)		\$15,131.61	-219,675.31
03/25/2024	Deposit		Target Balance	Target Balance Credit(s)	\$15,131.61		-204,543.70
03/25/2024	Expense		USBANK Card Services 3312	ACH Debit(s)		\$11,779.48	-216,323.18
03/27/2024	Sales Receipt	SQ 3.27.24	Cash Sale		\$109.54		-216,213.64
03/27/2024	Expense		Discovery Benefits - (Wex Health)	ACH Debit(s)		\$336.00	-216,549.64
03/27/2024	Deposit		Target Balance	Target Balance Credit(s)		\$940.41	-217,490.05
03/27/2024	Deposit		Target Balance	Target Balance Credit(s)	\$940.41		-216,549.64
03/27/2024	Expense	EPAY-14-03	Connexus Energy	March electric bill		\$1,533.24	-218,082.88
03/28/2024	Payment	5618	Chops Inc		\$130.00		-217,952.88
03/28/2024	Payment	161603	Burnsville Community Media		\$1,130.00		-216,822.88

# North Metro Telecommunications Commission

## Transaction Detail by Account

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
03/28/2024	Journal Entry	Gusto - Reimbursement		Debit reimbursement		\$604.41	-217,427.29
03/28/2024	Deposit		Target Balance	Target Balance Credit(s)		\$8,253.41	-225,680.70
03/28/2024	Deposit		Cash Sale		\$110.29		-225,570.41
03/28/2024	Deposit		Target Balance	Target Balance Credit(s)	\$8,253.41		-217,317.00
03/28/2024	Transfer			Payment on Account		\$8,200.00	-225,517.00
03/30/2024	Expense	10002129-763-A9-NNN	POPP TELECOM	ACH Debit(s)		\$254.16	-225,771.16
03/31/2024	Expense	EPAY-03-04	Comcast - Internet 3024	ACH Debit(s)		\$549.72	-226,320.88
03/31/2024	Expense	EPAY-13-03	City of Blaine-utilities	ACH Debit(s)		\$115.26	-226,436.14
03/31/2024	Expense	EPAY-06-04	Wex Inc (Fleet gas)	ACH Debit(s)		\$225.05	-226,661.19
03/31/2024	Journal Entry	Gusto - Reg Hourly		Garnishment Liability for Child support - 0014988817 (Eric Nelson)		\$365.02	-227,026.21
03/31/2024	Journal Entry	Gusto - Reg Hourly		Debit net pay		\$16,448.91	-243,475.12
03/31/2024	Journal Entry	4M Fund Int - Mar 24		Monthly Interest	\$11,967.58		-231,507.54
03/31/2024	Journal Entry	Gusto - Mnthly Hourly		Debit net pay		\$2,643.31	-234,150.85
03/31/2024	Journal Entry	Gusto - Mnthly Hourly		Debit tax		\$508.99	-234,659.84
03/31/2024	Journal Entry	Gusto		Debit net pay		\$80.81	-234,740.65
03/31/2024	Journal Entry	Gusto		Debit tax		\$13.38	-234,754.03
03/31/2024	Journal Entry	Gusto - Reimbursement		Debit reimbursement		\$1,512.00	-236,266.03
03/31/2024	Journal Entry	Gusto - Reg Hourly		Debit tax		\$6,835.19	-243,101.22
<b>Total for 1001 Cash - Checking Account</b>					<b>\$280,354.88</b>	<b>\$523,456.10</b>	
1100 Accounts Receivable							
03/07/2024	Invoice	24-05	City of Blaine (C)		\$602.26		602.26
03/08/2024	Invoice	2024-E-06	Chops Inc		\$130.00		732.26
03/28/2024	Payment	5618	Chops Inc			\$130.00	602.26
03/28/2024	Payment	161603	Burnsville Community Media			\$1,130.00	-527.74
<b>Total for 1100 Accounts Receivable</b>					<b>\$732.26</b>	<b>\$1,260.00</b>	
1900 Accum Deprec - NMTC							
03/31/2024	Journal Entry	Depr Exp - Mar 24		Depreciation - Monthly		\$12,900.00	-12,900.00
<b>Total for 1900 Accum Deprec - NMTC</b>						<b>\$12,900.00</b>	
2000 Accounts Payable							
03/01/2024	Bill	PEG fees	City of Centerville			\$5,367.03	5,367.03
03/01/2024	Bill	PEG Fees	City of Lexington			\$2,216.81	7,583.84
03/01/2024	Bill	1000805	Coastal Wintergreen LLC			\$855.00	8,438.84
03/01/2024	Bill	PEG Fees	City of Blaine			\$82,256.88	90,695.72
03/01/2024	Bill	PEG Fees	City of Circle Pines			\$6,157.85	96,853.57
03/01/2024	Bill	PEG Fees	City of Ham Lake			\$21,234.26	118,087.83
03/01/2024	Bill	PEG Fees	City of Lino Lakes			\$24,948.02	143,035.85
03/01/2024	Bill	PEG Fees	City of Spring Lake Park			\$7,819.16	150,855.01
03/01/2024	Bill Payment (Check)	7564811	City of Circle Pines		\$6,157.85		144,697.16
03/01/2024	Bill Payment (Check)		Corporate Mechanical		\$655.52		144,041.64
03/01/2024	Bill Payment (Check)	7567176	City of Ham Lake		\$21,234.26		122,807.38
03/01/2024	Bill Payment (Check)	7564158	City of Centerville		\$5,367.03		117,440.35
03/01/2024	Bill Payment (Check)	7561750	City of Blaine		\$82,256.88		35,183.47
03/01/2024	Bill Payment (Check)	7563557	City of Lino Lakes		\$24,948.02		10,235.45
03/01/2024	Bill Payment (Check)	7564011	City of Lexington		\$2,216.81		8,018.64
03/01/2024	Bill Payment (Check)	7563037	City of Spring Lake Park		\$7,819.16		199.48
03/04/2024	Bill	4005762	Melio			\$1.50	200.98
03/04/2024	Bill	4006063	Melio			\$1.50	202.48
03/04/2024	Bill	4007567	Melio			\$1.50	203.98
03/04/2024	Bill	4005298	Melio			\$1.50	205.48
03/04/2024	Bill Payment (Check)		Melio		\$1.50		203.98
03/04/2024	Bill Payment (Check)		Melio		\$1.50		202.48
03/04/2024	Bill Payment (Check)		Melio		\$1.50		200.98
03/04/2024	Bill Payment (Check)		Melio		\$1.50		199.48
03/06/2024	Bill Payment (Check)	7580763	Richard D Larson		\$316.00		-116.52
03/08/2024	Bill	Stipend'24	Ben Brannon			\$75.00	-41.52
03/08/2024	Bill Payment (Check)	7593029	Ben Brannon		\$75.00		-116.52
03/08/2024	Bill Payment (Check)		Coastal Wintergreen LLC		\$855.00		-971.52
03/11/2024	Bill Payment (Check)		Carpenter Evert & Associates		\$1,147.50		-2,119.02
03/11/2024	Bill Payment (Check)		Bradley Werner, LLC		\$3,218.45		-5,337.47
03/14/2024	Bill	31187	Blaine Lock & Safe Inc			\$162.50	-5,174.97
03/21/2024	Bill	2024 Tax	Anoka County Records & Taxation			\$1,362.90	-3,812.07
03/21/2024	Bill Payment (Check)	7640515	Anoka County Records & Taxation		\$1,362.90		-5,174.97
03/31/2024	Bill	March 24	Richard D Larson	Five weeks of office janitorial service.		\$395.00	-4,779.97
03/31/2024	Bill	23594	Bradley Werner, LLC			\$6,448.70	1,668.73
03/31/2024	Bill	32082	Carpenter Evert & Associates	Monthly Accounting & Audit Prep		\$2,115.00	3,783.73
<b>Total for 2000 Accounts Payable</b>					<b>\$157,636.38</b>	<b>\$161,420.11</b>	
2002 USB Corp Card XX1691							
03/01/2024	Expense		USBANK Card Services 3312	Credit Card Pay	\$1,353.83		-1,353.83
03/01/2024	Expense		Amazon	AMAZON RET* 112-431288 - TP		\$117.24	-1,236.59
03/01/2024	Expense		Adobe Inc.	ADOBE INC. - Subscription		\$899.90	-336.69
03/04/2024	Expense		Otter.AI	OTTER.AI - Subscription		\$30.00	-306.69
03/05/2024	Expense		Bruegger's	BRUEGGERS 3827 - Meeting Food		\$19.49	-287.20
03/05/2024	Expense		Target	TARGET 00018325 - Meeting Food		\$8.98	-278.22
03/06/2024	Expense		Umbria Gourmet Pizzeria LLC	UMBRIA GOURMET PIZZERIA - Meeting Food		\$129.15	-149.07
03/07/2024	Expense		Blaine Lock & Safe, Inc.	BLAINE LOCK & SAFE, INC - Building		\$34.06	-115.01
03/11/2024	Expense		Parking Meter	PARKING METER ST PAUL - Parking		\$9.00	-106.01
03/13/2024	Expense		Walgreens	WALGREENS #7218 - Picture		\$3.23	-102.78
03/14/2024	Expense		Walgreens	WALGREENS #7218 - Picture		\$6.47	-96.31
03/14/2024	Expense		Podbean.com	PODBEAN.COM - Subscription		\$99.00	2.69
03/17/2024	Expense		Amazon	AMAZON PRIME*RH2854MC0 - Subscription		\$14.99	17.68



# North Metro Telecommunications Commission

## Transaction Detail by Account

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
03/25/2024	Expense		USBANK Card Services 3312	CC Payment	\$1,962.11		-1,944.43
03/25/2024	Expense		Zoom	ZOOM.US 888-799-9666 - Subscription		\$17.29	-1,927.14
03/26/2024	Expense		Amazon	AMZN MKTP US*RH1E54QH1 - Pens		\$28.99	-1,898.15
03/26/2024	Expense		ebay			\$8,200.00	6,301.85
03/28/2024	Transfer			Payment on Account	\$8,200.00		-1,898.15
03/31/2024	Expense		Amazon	AMAZON.COM*RA2OU2GN1 - Batteries		\$20.98	-1,877.17
<b>Total for 2002 USB Corp Card XX1691</b>					<b>\$11,515.94</b>	<b>\$9,638.77</b>	
2003 USB Corp Card XX7520							
03/01/2024	Expense		USBANK Card Services 3312	Credit Card Pay	\$1,494.78		-1,494.78
03/07/2024	Expense		Micro Center	MICRO CENTER #045 RETAIL - Computer		\$3,325.87	1,831.09
03/07/2024	Expense		Thor Fiber	THOR FIBER INC - Fiber		\$429.00	2,260.09
03/07/2024	Expense		B&H Photo	B&H PHOTO 800-606-6969 - More Sports Audio		\$385.92	2,646.01
03/07/2024	Expense		B&H Photo	B&H PHOTO 800-606-6969 - Microphone		\$1,499.00	4,145.01
03/18/2024	Expense		Network Solutions	WEB*NETWORKSOLUTIONS - Web Service		\$44.97	4,189.98
03/19/2024	Expense		B&H Photo	B&H PHOTO 800-606-6969 - Sports Audio		\$534.92	4,724.90
03/21/2024	Expense		Markertek Video Supply	MARKERTEK VIDEO SUPPLY - HDMI Cable		\$89.97	4,814.87
03/21/2024	Expense		Amazon	AMZN MKTP US*R67271WX1 - Battery Kit		\$175.90	4,990.77
03/21/2024	Expense		B&H Photo	B&H PHOTO 800-606-6969 - Hard Drives		\$1,049.97	6,040.74
03/21/2024	Expense		Thor Fiber	THOR FIBER INC - Cable		\$451.00	6,491.74
03/21/2024	Expense		B&H Photo	B&H PHOTO 800-606-6969 - Power Bank and Cable		\$1,424.80	7,916.54
03/21/2024	Expense		Amazon	AMZN MKTP US*RH8OR98Y2 - Adapters		\$13.96	7,930.50
03/21/2024	Expense		Amazon	AMZN MKTP US*RA8244LX0 - HDMI Transmitter		\$419.00	8,349.50
03/22/2024	Expense		Wal-Mart	WAL-MART #5976 - Equipment		\$29.97	8,379.47
03/22/2024	Expense		Amazon	AMAZON.COM*RA2AV23H0 - HDMI adapter		\$19.82	8,399.29
03/22/2024	Expense		Amazon	AMZN MKTP US*RA8WL43N0 - Power cords		\$27.68	8,426.97
03/23/2024	Expense		Amazon	AMZN MKTP US*RH2FK8AD1 - Connector		\$6.92	8,433.89
03/25/2024	Expense		Amazon	AMZN MKTP US*RA50E7DF0 - Equipment		\$10.90	8,444.79
03/25/2024	Expense		USBANK Card Services 3312	CC Payment	\$9,817.37		-1,372.58
03/25/2024	Expense		Amazon	AMZN MKTP US*RH2RF4B21 - Cable		\$24.98	-1,347.60
03/27/2024	Expense		Amazon	AMZN MKTP US*R39UE1C83 - Adapters		\$75.51	-1,272.09
03/27/2024	Expense		Zoom	ZOOM.US 888-799-9666 - Subscription		\$172.89	-1,099.20
<b>Total for 2003 USB Corp Card XX7520</b>					<b>\$11,312.15</b>	<b>\$10,212.95</b>	
2100 Accrued Payroll Taxes & W/H's							
03/13/2024	Expense		Discovery Benefits - (Wex Health)	ACH Debit(s)	\$336.00		-336.00
03/22/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For HSA Contribution - Post Tax Single		\$336.00	0.00
03/27/2024	Expense		Discovery Benefits - (Wex Health)	ACH Debit(s)	\$336.00		-336.00
03/31/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For HSA Contribution - Post Tax Single		\$336.00	0.00
<b>Total for 2100 Accrued Payroll Taxes &amp; W/H's</b>					<b>\$672.00</b>	<b>\$672.00</b>	
2104 PERA Payable							
03/13/2024	Expense		PERA	ACH Debit(s)	\$3,332.13		-3,332.13
03/13/2024	Expense		PERA	Monthly Payroll withholding/Contributions	\$1,741.19		-5,073.32
03/22/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For PERA (Public Employees Retirement Plan)		\$3,332.13	-1,741.19
03/25/2024	Expense		PERA	ACH Debit(s)	\$3,332.13		-5,073.32
03/31/2024	Journal Entry	Gusto - Mnthly Hourly		Benefit Liabilities For PERA (Public Employees Retirement Plan)		\$329.66	-4,743.66
03/31/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For PERA (Public Employees Retirement Plan)		\$3,348.19	-1,395.47
<b>Total for 2104 PERA Payable</b>					<b>\$8,405.45</b>	<b>\$7,009.98</b>	
2150 Sales Tax Payable - MN							
03/01/2024	Sales Receipt	SQ 3.1.24	Cash Sale			\$33.55	33.55
03/13/2024	Sales Receipt	SQ 3.13.24	Cash Sale			\$21.94	55.49
03/21/2024	Sales Receipt	SQ 3.13.25	Cash Sale			\$13.32	68.81
03/27/2024	Sales Receipt	SQ 3.27.24	Cash Sale			\$8.45	77.26
03/28/2024	Deposit		Cash Sale	Sales Tax on Cash SALES		\$8.29	85.55
<b>Total for 2150 Sales Tax Payable - MN</b>						<b>\$85.55</b>	
2200 Accrued Vacation							
03/01/2024	Journal Entry	Vac Accrual - Feb 24R		Monthly Accrual Adjustment - Dec	\$79,633.58		-79,633.58
03/31/2024	Journal Entry	Vac Accrual - Mar 24		Monthly Accrual Adjustment - Mar 24		\$75,067.97	-4,565.61
<b>Total for 2200 Accrued Vacation</b>					<b>\$79,633.58</b>	<b>\$75,067.97</b>	
4200 Interest - NMTC							
03/31/2024	Journal Entry	4M Fund Int - Mar 24		Monthly Interest		\$11,967.58	11,967.58
<b>Total for 4200 Interest - NMTC</b>						<b>\$11,967.58</b>	
4300 Misc Income							
03/01/2024	Sales Receipt	SQ 3.1.24	Cash Sale			\$413.00	413.00
03/01/2024	Expense		USBANK Card Services 3312	US Bank Rebate		\$153.16	566.16
03/07/2024	Invoice	24-05	City of Blaine (C)			\$602.26	1,168.42
03/08/2024	Invoice	2024-E-06	Chops Inc	Editing Services - Tax Exempt		\$130.00	1,298.42
03/13/2024	Sales Receipt	SQ 3.13.24	Cash Sale			\$270.00	1,568.42
03/21/2024	Sales Receipt	SQ 3.13.25	Cash Sale			\$164.00	1,732.42
03/27/2024	Sales Receipt	SQ 3.27.24	Cash Sale			\$104.00	1,836.42
03/28/2024	Deposit		Cash Sale	Cash Sales - Video Services		\$102.00	1,938.42
<b>Total for 4300 Misc Income</b>						<b>\$1,938.42</b>	
1 - Personnel							
5101 Wages - Accrued vac/comp							
03/01/2024	Journal Entry	Vac Accrual - Feb 24R		Monthly Accrual Adjustment - Jan 24		\$79,633.58	-79,633.58
03/31/2024	Journal Entry	Vac Accrual - Mar 24		Monthly Accrual Adjustment - Mar 24	\$75,067.97		-4,565.61
<b>Total for 5101 Wages - Accrued vac/comp</b>					<b>\$75,067.97</b>	<b>\$79,633.58</b>	
5102 Wages - Master Control MS							
03/22/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,542.40		2,542.40
03/31/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,542.40		5,084.80

# North Metro Telecommunications Commission

## Transaction Detail by Account

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
<b>Total for 5102 Wages - Master Control MS</b>					<b>\$5,084.80</b>		
5103 Wages - Mobile Prod. Dir KK							
03/22/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,832.80		2,832.80
03/31/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,832.80		5,665.60
<b>Total for 5103 Wages - Mobile Prod. Dir KK</b>					<b>\$5,665.60</b>		
5104 Wages - Govt Coordinator TJ							
03/22/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,542.40		2,542.40
03/31/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,542.40		5,084.80
<b>Total for 5104 Wages - Govt Coordinator TJ</b>					<b>\$5,084.80</b>		
5105 Wages - Video Engineer MW							
03/22/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,160.80		3,160.80
03/31/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,160.80		6,321.60
<b>Total for 5105 Wages - Video Engineer MW</b>					<b>\$6,321.60</b>		
5106 Wages - Mobile Prod. Tech TL							
03/22/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,118.40		2,118.40
03/31/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,118.40		4,236.80
<b>Total for 5106 Wages - Mobile Prod. Tech TL</b>					<b>\$4,236.80</b>		
5107 Wages - Asst. News Producer EN							
03/22/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$1,842.40		1,842.40
03/31/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$1,842.40		3,684.80
<b>Total for 5107 Wages - Asst. News Producer EN</b>					<b>\$3,684.80</b>		
5111 Wages - Studio Manager EH							
03/22/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,118.40		3,118.40
03/31/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,205.60		6,324.00
<b>Total for 5111 Wages - Studio Manager EH</b>					<b>\$6,324.00</b>		
5112 Wages - News Director DP							
03/22/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,432.80		3,432.80
03/31/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,432.80		6,865.60
<b>Total for 5112 Wages - News Director DP</b>					<b>\$6,865.60</b>		
5113 Wages - Municipal Producer TS							
03/22/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,210.40		2,210.40
03/31/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,238.00		4,448.40
<b>Total for 5113 Wages - Municipal Producer TS</b>					<b>\$4,448.40</b>		
5115 Wages - Sports Assistants							
03/31/2024	Journal Entry	Gusto - Mnthly Hourly		Regular Wages	\$2,164.07		2,164.07
03/31/2024	Journal Entry	Gusto		Regular Wages - N Walsh	\$87.50		2,251.57
<b>Total for 5115 Wages - Sports Assistants</b>					<b>\$2,251.57</b>		
5120 Wages - City Meetings Staff PT							
03/31/2024	Journal Entry	Gusto - Mnthly Hourly		Regular Wages	\$906.40		906.40
<b>Total for 5120 Wages - City Meetings Staff PT</b>					<b>\$906.40</b>		
<b>Total for 1 - Personnel</b>					<b>\$125,942.34</b>	<b>\$79,633.58</b>	
2 - Employee Benefits							
5201 Social Security/Medicare Tax							
03/22/2024	Journal Entry	Gusto - Reg Hourly		Social Security - employer tax	\$1,444.46		1,444.46
03/22/2024	Journal Entry	Gusto - Reg Hourly		Medicare - employer tax	\$337.83		1,782.29
03/31/2024	Journal Entry	Gusto		Medicare - employer tax	\$1.27		1,783.56
03/31/2024	Journal Entry	Gusto		Social Security - employer tax	\$5.42		1,788.98
03/31/2024	Journal Entry	Gusto - Mnthly Hourly		Medicare - employer tax	\$44.49		1,833.47
03/31/2024	Journal Entry	Gusto - Mnthly Hourly		Social Security - employer tax	\$190.39		2,023.86
03/31/2024	Journal Entry	Gusto - Reg Hourly		Medicare - employer tax	\$339.46		2,363.32
03/31/2024	Journal Entry	Gusto - Reg Hourly		Social Security - employer tax	\$1,451.60		3,814.92
<b>Total for 5201 Social Security/Medicare Tax</b>					<b>\$3,814.92</b>		
5203 PERA cost							
03/22/2024	Journal Entry	Gusto - Reg Hourly		PERA (Public Employees Retirement Plan) - Benefit Company Contribution	\$1,785.06		1,785.06
03/31/2024	Journal Entry	Gusto - Mnthly Hourly		PERA (Public Employees Retirement Plan) - Benefit Company Contribution	\$176.61		1,961.67
03/31/2024	Journal Entry	Gusto - Reg Hourly		PERA (Public Employees Retirement Plan) - Benefit Company Contribution	\$1,793.67		3,755.34
<b>Total for 5203 PERA cost</b>					<b>\$3,755.34</b>		
5204 Health/Dental/Other							
03/01/2024	Expense	EPAY-01-03	Principal Financial Group	ACH Debit(s)	\$481.42		481.42
03/18/2024	Expense	HP April 24	HealthPartners	April Premiums	\$9,136.20		9,617.62
03/22/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For Medical/Dental 02		\$167.02	9,450.60
03/31/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For Medical/Dental 02		\$167.02	9,283.58
<b>Total for 5204 Health/Dental/Other</b>					<b>\$9,617.62</b>	<b>\$334.04</b>	
5206 Electronic Filing Charges							
03/25/2024	Expense	0001914077-IN	Wex Health - Fee	ACH Debit(s)	\$20.00		20.00
<b>Total for 5206 Electronic Filing Charges</b>					<b>\$20.00</b>		
<b>Total for 2 - Employee Benefits</b>					<b>\$17,207.88</b>	<b>\$334.04</b>	
3 - Administrative Expenses							
5501 Legal Fees							
03/31/2024	Bill	23594	Bradley Werner, LLC	Legal - Mar 24	\$6,448.70		6,448.70
<b>Total for 5501 Legal Fees</b>					<b>\$6,448.70</b>		
5602 Audit & Accounting							
03/05/2024	Expense		Gusto	Monthly Fee	\$304.00		304.00
03/19/2024	Expense		Intuit-QBO	ACH Debit(s)	\$59.50		363.50
03/31/2024	Bill	32082	Carpenter Evert & Associates	Monthly Accounting & Audit Prep	\$2,115.00		2,478.50
<b>Total for 5602 Audit &amp; Accounting</b>					<b>\$2,478.50</b>		

# North Metro Telecommunications Commission

## Transaction Detail by Account

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
5610 Melio, CC, Bank Fees							
03/01/2024	Sales Receipt	SQ 3.1.24	Cash Sale	Square Fees - 2.50% + .10	\$11.36		11.36
03/04/2024	Bill	4005298	Melio		\$1.50		12.86
03/04/2024	Bill	4005762	Melio		\$1.50		14.36
03/04/2024	Bill	4006063	Melio		\$1.50		15.86
03/04/2024	Bill	4007567	Melio		\$1.50		17.36
03/04/2024	Expense		Authorize.Net	ACH Debit(s)	\$30.00		47.36
03/13/2024	Sales Receipt	SQ 3.13.24	Cash Sale	Square Fees - 2.50% + .10	\$7.60		54.96
03/21/2024	Sales Receipt	SQ 3.13.25	Cash Sale	Square Fees - 2.50% + .10	\$4.53		59.49
03/27/2024	Sales Receipt	SQ 3.27.24	Cash Sale	Square Fees - 2.50% + .10	\$2.91		62.40
<b>Total for 5610 Melio, CC, Bank Fees</b>					<b>\$62.40</b>		
5613 General/Special Meeting Expenses							
03/05/2024	Expense		Target	TARGET 00018325 - Meeting Food	\$8.98		8.98
03/05/2024	Expense		Bruegger's	BRUEGGERS 3827 - Meeting Food	\$19.49		28.47
03/06/2024	Expense		Umbria Gourmet Pizzeria LLC	UMBRIA GOURMET PIZZERIA - Meeting Food	\$129.15		157.62
<b>Total for 5613 General/Special Meeting Expenses</b>					<b>\$157.62</b>		
<b>Total for 3 - Administrative Expenses</b>					<b>\$9,147.22</b>		
4 - Production Expenses							
5003 Intern Stipends							
03/08/2024	Bill	Stipend'24	Ben Brannon	Feb 9	\$75.00		75.00
<b>Total for 5003 Intern Stipends</b>					<b>\$75.00</b>		
5701 Truck/Fleet Vehicle - Gas & Oil							
03/06/2024	Expense	EPAY-06-03	Wex Inc (Fleet gas)	ACH Debit(s)	\$156.67		156.67
03/28/2024	Journal Entry	Gusto - Reimbursement		Reimb TL for Truck Oil Change	\$596.86		753.53
03/31/2024	Expense	EPAY-06-04	Wex Inc (Fleet gas)	ACH Debit(s)	\$225.05		978.58
<b>Total for 5701 Truck/Fleet Vehicle - Gas &amp; Oil</b>					<b>\$978.58</b>		
5704 Truck/Fleet Vehicle - Maintenance							
03/11/2024	Expense		Parking Meter	PARKING METER ST PAUL - Parking	\$9.00		9.00
<b>Total for 5704 Truck/Fleet Vehicle - Maintenance</b>					<b>\$9.00</b>		
5803 Video Media/Labels/Shipping							
03/13/2024	Expense		Walgreens	WALGREENS #7218 - Picture	\$3.23		3.23
03/14/2024	Expense		Walgreens	WALGREENS #7218 - Picture	\$6.47		9.70
<b>Total for 5803 Video Media/Labels/Shipping</b>					<b>\$9.70</b>		
<b>Total for 4 - Production Expenses</b>					<b>\$1,072.28</b>		
5 - Office/Occupancy							
5403 Property Tax - Special Assessments							
03/21/2024	Bill	2024 Tax	Anoka County Records & Taxation	2024 Property Tax	\$1,362.90		1,362.90
<b>Total for 5403 Property Tax - Special Assessments</b>					<b>\$1,362.90</b>		
5405 Office Supplies/Equipment Maintenance							
03/01/2024	Expense		Amazon	AMAZON RET* 112-431288 - TP	\$117.24		117.24
03/22/2024	Expense		Wal-Mart	WAL-MART #5976 - Equipment	\$29.97		147.21
03/26/2024	Expense		Amazon	AMZN MKTP US*RH1E54QH1 - Pens	\$28.99		176.20
03/28/2024	Journal Entry	Gusto - Reimbursement		Reimb RF for SD Card	\$7.55		183.75
03/31/2024	Expense		Amazon	AMAZON.COM*RA2OU2GN1 - Batteries	\$20.98		204.73
<b>Total for 5405 Office Supplies/Equipment Maintenance</b>					<b>\$204.73</b>		
5406 Telephone/Internet/Web Service							
03/01/2024	Expense		Adobe Inc.	ADOBE INC. - Subscription	\$899.90		899.90
03/04/2024	Expense		Otter.AI	OTTER.AI - Subscription	\$30.00		929.90
03/04/2024	Expense		Cybersource	ACH Debit(s)	\$8.28		938.18
03/04/2024	Expense		Comcast	ACH Debit(s)	\$4.64		942.82
03/13/2024	Expense	EPAY-07-03	AT&T Wireless	ACH Debit(s)	\$250.97		1,193.79
03/14/2024	Expense		Podbean.com	PODBEAN.COM - Subscription	\$99.00		1,292.79
03/16/2024	Expense	EPAY-10-03	Comcast Business 1000M/1000M	ACH Debit(s)	\$1,267.79		2,560.58
03/17/2024	Expense		Amazon	AMAZON PRIME*RH2854MC0 - Subscription	\$14.99		2,575.57
03/18/2024	Expense		Network Solutions	WEB*NETWORKSOLUTIONS - Web Service	\$44.97		2,620.54
03/25/2024	Expense		Zoom	ZOOM.US 888-799-9666 - Subscription	\$17.29		2,637.83
03/27/2024	Expense		Zoom	ZOOM.US 888-799-9666 - Subscription	\$172.89		2,810.72
03/30/2024	Expense	10002129-763-A9-NNN	POPP TELECOM	ACH Debit(s)	\$254.16		3,064.88
03/31/2024	Expense	EPAY-03-04	Comcast - Internet 3024	ACH Debit(s)	\$549.72		3,614.60
03/31/2024	Journal Entry	Gusto - Reimbursement		Reimb - M Walden - Google Suite (9/23-3/24)	\$1,512.00		5,126.60
<b>Total for 5406 Telephone/Internet/Web Service</b>					<b>\$5,126.60</b>		
5407 Trash/Janitor/Water							
03/16/2024	Expense	EPAY-08-03	Republic Services	ACH Debit(s)	\$453.82		453.82
03/31/2024	Bill	March 24	Richard D Larson	5 weeks @ \$79 (March)	\$395.00		848.82
<b>Total for 5407 Trash/Janitor/Water</b>					<b>\$848.82</b>		
5408 Building Maintenance							
03/01/2024	Bill	1000805	Coastal Wintergreen LLC	Lawn and Snow Service - Feb2024	\$855.00		855.00
03/07/2024	Expense		Blaine Lock & Safe, Inc.	BLAINE LOCK & SAFE, INC - Building	\$34.06		889.06
03/14/2024	Bill	31187	Blaine Lock & Safe Inc	door repair	\$162.50		1,051.56
<b>Total for 5408 Building Maintenance</b>					<b>\$1,051.56</b>		
5409 Building Utilities							
03/01/2024	Expense		City of Blaine-utilities	Other Debit(s)	\$10.00		10.00
03/18/2024	Expense	EPAY-09-03	CenterPoint Energy	ACH Debit(s)	\$646.45		656.45
03/27/2024	Expense	EPAY-14-03	Connexus Energy	Electricity	\$1,533.24		2,189.69
03/31/2024	Expense	EPAY-13-03	City of Blaine-utilities	water bill	\$115.26		2,304.95
<b>Total for 5409 Building Utilities</b>					<b>\$2,304.95</b>		
<b>Total for 5 - Office/Occupancy</b>					<b>\$10,899.56</b>		

# North Metro Telecommunications Commission

## Transaction Detail by Account

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
<b>5004 Cities-Refunded PEG Fees</b>							
03/01/2024	Bill	PEG fees	City of Centerville	Board approved refund	\$5,367.03		5,367.03
03/01/2024	Bill	PEG Fees	City of Lexington	Board approved refund	\$2,216.81		7,583.84
03/01/2024	Bill	PEG Fees	City of Blaine	Board approved refund	\$82,256.88		89,840.72
03/01/2024	Bill	PEG Fees	City of Circle Pines	Board approved refund	\$6,157.85		95,998.57
03/01/2024	Bill	PEG Fees	City of Ham Lake	Board approved refund	\$21,234.26		117,232.83
03/01/2024	Bill	PEG Fees	City of Lino Lakes	Board approved refund	\$24,948.02		142,180.85
03/01/2024	Bill	PEG Fees	City of Spring Lake Park	Board approved refund	\$7,819.16		150,000.01
<b>Total for 5004 Cities-Refunded PEG Fees</b>					<b>\$150,000.01</b>		
<b>6001 Depreciation</b>							
03/31/2024	Journal Entry	Depr Exp - Mar 24		Depreciation - Monthly	\$12,900.00		12,900.00
<b>Total for 6001 Depreciation</b>					<b>\$12,900.00</b>		
<b>Capital Expenditures</b>							
<b>7002 Computer/Office Equip/Software/Upgrades</b>							
03/07/2024	Expense		Micro Center	MICRO CENTER #045 RETAIL - Computer	\$3,325.87		3,325.87
<b>Total for 7002 Computer/Office Equip/Software/Upgrades</b>					<b>\$3,325.87</b>		
<b>7003 Studio Equipment Purchases</b>							
03/07/2024	Expense		Thor Fiber	THOR FIBER INC - Fiber	\$429.00		429.00
03/07/2024	Expense		B&H Photo	B&H PHOTO 800-606-6969 - More Sports Audio	\$385.92		814.92
03/07/2024	Expense		B&H Photo	B&H PHOTO 800-606-6969 - Microphone	\$1,499.00		2,313.92
03/19/2024	Expense		B&H Photo	B&H PHOTO 800-606-6969 - Sports Audio	\$534.92		2,848.84
03/21/2024	Expense		B&H Photo	B&H PHOTO 800-606-6969 - Power Bank and Cable	\$1,424.80		4,273.64
03/21/2024	Expense		Markertek Video Supply	MARKERTEK VIDEO SUPPLY - HDMI Cable	\$89.97		4,363.61
03/21/2024	Expense		Amazon	AMZN MKTP US*R67271WX1 - Battery Kit	\$175.90		4,539.51
03/21/2024	Expense		B&H Photo	B&H PHOTO 800-606-6969 - Hard Drives	\$1,049.97		5,589.48
03/21/2024	Expense		Thor Fiber	THOR FIBER INC - Cable	\$451.00		6,040.48
03/21/2024	Expense		Amazon	AMZN MKTP US*RA8244LX0 - HDMI Transmitter	\$419.00		6,459.48
03/21/2024	Expense		Amazon	AMZN MKTP US*RH8OR98Y2 - Adapters	\$13.96		6,473.44
03/22/2024	Expense		Amazon	AMZN MKTP US*RA8WL43N0 - Power cords	\$27.68		6,501.12
03/22/2024	Expense		Amazon	AMAZON.COM*RA2AV23H0 - HDMI adapter	\$19.82		6,520.94
03/23/2024	Expense		Amazon	AMZN MKTP US*RH2FK8AD1 - Connector	\$6.92		6,527.86
03/25/2024	Expense		Amazon	AMZN MKTP US*RA50E7DF0 - Equipment	\$10.90		6,538.76
03/25/2024	Expense		Amazon	AMZN MKTP US*RH2RF4B21 - Cable	\$24.98		6,563.74
03/26/2024	Expense		ebay	Fujinon ZA22x7.6 BERD-S6 with Full-Servo Control Kit	\$8,200.00		14,763.74
03/27/2024	Expense		Amazon	AMZN MKTP US*R39UE1C83 - Adapters	\$75.51		14,839.25
<b>Total for 7003 Studio Equipment Purchases</b>					<b>\$14,839.25</b>		
<b>Total for Capital Expenditures</b>					<b>\$18,165.12</b>		

# Management Report

North Metro Telecommunications Commission  
For the period ended April 30, 2024



Prepared on  
May 16, 2024

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# Statement of Activity - By Month

January - April, 2024

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	Total
<b>INCOME</b>					
4000 PEG Fees - Comcast	145,525.19			140,773.76	286,298.95
4100 Franchise Fees - Comcast	287,540.98			283,131.91	570,672.89
4200 Interest - NMTC	12,008.68	12,277.71	11,967.58	11,370.46	47,624.43
4300 Misc Income	6,096.51	10,992.00	1,938.42	2,426.26	21,453.19
<b>Total Income</b>	<b>451,171.36</b>	<b>23,269.71</b>	<b>13,906.00</b>	<b>437,702.39</b>	<b>926,049.46</b>
<b>GROSS PROFIT</b>	<b>451,171.36</b>	<b>23,269.71</b>	<b>13,906.00</b>	<b>437,702.39</b>	<b>926,049.46</b>
<b>EXPENSES</b>					
1 - Personnel					0.00
5101 Wages - Accrued vac/comp	-5,824.90	2,263.79	-4,565.61	1,086.42	-7,040.30
5102 Wages - Master Control MS	5,047.60	7,627.20	5,084.80	5,084.80	22,844.40
5103 Wages - Mobile Prod. Dir KK	5,624.40	8,498.40	5,665.60	5,665.60	25,454.00
5104 Wages - Govt Coordinator TJ	5,047.60	7,627.20	5,084.80	5,084.80	22,844.40
5105 Wages - Video Engineer MW	6,276.00	9,482.40	6,321.60	6,321.60	28,401.60
5106 Wages - Mobile Prod. Tech TL	4,142.80	6,355.20	4,236.80	4,236.80	18,971.60
5107 Wages - Asst. News Producer EN	3,658.00	5,527.20	3,684.80	3,684.80	16,554.80
5109 Wages - Executive Director HA	6,563.60				6,563.60
5111 Wages - Studio Manager EH	5,300.00	9,355.20	6,324.00	6,411.20	27,390.40
5112 Wages - News Director DP	5,924.40	10,298.40	6,865.60	6,865.60	29,954.00
5113 Wages - Municipal Producer TS	4,388.80	6,631.20	4,448.40	4,604.80	20,073.20
5115 Wages - Sports Assistants	9,581.28	14,029.10	2,251.57	5,349.83	31,211.78
5120 Wages - City Meetings Staff PT	1,277.20	813.70	906.40	1,019.70	4,017.00
<b>Total 1 - Personnel</b>	<b>57,006.78</b>	<b>88,508.99</b>	<b>46,308.76</b>	<b>55,415.95</b>	<b>247,240.48</b>
2 - Employee Benefits					0.00
5201 Social Security/Medicare Tax	7,095.72	6,482.28	3,814.92	4,079.28	21,472.20
5203 PERA cost	4,531.74	6,287.97	3,755.34	3,930.46	18,505.51
5204 Health/Dental/Other	33,215.61	8,056.41	9,283.58	9,376.55	59,932.15
5206 Electronic Filing Charges	20.25	20.25	20.00	20.00	80.50

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	Total
<b>Total 2 - Employee Benefits</b>	<b>44,863.32</b>	<b>20,846.91</b>	<b>16,873.84</b>	<b>17,406.29</b>	<b>99,990.36</b>
3 - Administrative Expenses					0.00
5501 Legal Fees	1,118.05	3,218.45	6,448.70	3,793.70	14,578.90
5602 Audit & Accounting	2,063.20	1,673.00	2,478.50	16,510.00	22,724.70
5608 Membership Dues	5,019.50				5,019.50
5610 Melio, CC, Bank Fees	82.39	103.29	62.40	84.34	332.42
5613 General/Special Meeting Expenses	384.15	68.66	157.62	32.17	642.60
<b>Total 3 - Administrative Expenses</b>	<b>8,667.29</b>	<b>5,063.40</b>	<b>9,147.22</b>	<b>20,420.21</b>	<b>43,298.12</b>
4 - Production Expenses					0.00
5003 Intern Stipends			75.00		75.00
5601 Advertising/Marketing				48.66	48.66
5701 Truck/Fleet Vehicle - Gas & Oil	288.18	34.48	978.58	119.66	1,420.90
5702 Vehicle Licenses		258.95			258.95
5704 Truck/Fleet Vehicle - Maintenance		513.24	9.00	2,090.00	2,612.24
5802 Video Equip/Parts/Maintenance				19.99	19.99
5803 Video Media/Labels/Shipping	164.45		9.70		174.15
5804 Bulb/Battery/Other Prod Costs				131.67	131.67
<b>Total 4 - Production Expenses</b>	<b>452.63</b>	<b>806.67</b>	<b>1,072.28</b>	<b>2,409.98</b>	<b>4,741.56</b>
5 - Office/Occupancy					0.00
5401 Building Security				70.00	70.00
5403 Property Tax - Special Assessments		9,132.90	1,362.90		10,495.80
5405 Office Supplies/Equipment Maintenance	150.05	319.15	204.73	151.57	825.50
5406 Telephone/Internet/Web Service	4,319.81	4,252.15	5,126.60	6,388.47	20,087.03
5407 Trash/Janitor/Water	800.73	765.19	848.82	530.13	2,944.87
5408 Building Maintenance	984.00	684.69	1,051.56	3,741.63	6,461.88
5409 Building Utilities	2,152.12	2,258.51	2,304.95	2,205.57	8,921.15
5616 Insurance Expense				14,561.00	14,561.00
<b>Total 5 - Office/Occupancy</b>	<b>8,406.71</b>	<b>17,412.59</b>	<b>10,899.56</b>	<b>27,648.37</b>	<b>64,367.23</b>
<b>Total Expenses</b>	<b>119,396.73</b>	<b>132,638.56</b>	<b>84,301.66</b>	<b>123,300.80</b>	<b>459,637.75</b>



	Jan 2024	Feb 2024	Mar 2024	Apr 2024	Total
<b>NET OPERATING INCOME</b>	<b>331,774.63</b>	<b>-109,368.85</b>	<b>-70,395.66</b>	<b>314,401.59</b>	<b>466,411.71</b>
<b>OTHER EXPENSES</b>					
5004 Cities-Refunded PEG Fees			150,000.01		150,000.01
5604 Awards Ceremony/Entry Fees				420.00	420.00
6001 Depreciation	12,900.00	12,900.00	12,900.00		38,700.00
Capital Expenditures					0.00
7002 Computer/Office Equip/Software/Upgrades	687.87	2,355.77	3,325.87		6,369.51
7003 Studio Equipment Purchases	16,852.86	2,467.28	14,839.25	20,782.39	54,941.78
7006 Bond Payments				230,265.01	230,265.01
7007 Closed Captioning		23,625.75			23,625.75
7008 Building/Property Improvements				1,700.00	1,700.00
<b>Total Capital Expenditures</b>	<b>17,540.73</b>	<b>28,448.80</b>	<b>18,165.12</b>	<b>252,747.40</b>	<b>316,902.05</b>
<b>Total Other Expenses</b>	<b>30,440.73</b>	<b>41,348.80</b>	<b>181,065.13</b>	<b>253,167.40</b>	<b>506,022.06</b>
<b>NET OTHER INCOME</b>	<b>-30,440.73</b>	<b>-41,348.80</b>	<b>-181,065.13</b>	<b>-253,167.40</b>	<b>-506,022.06</b>
<b>NET INCOME</b>	<b>\$301,333.90</b>	<b>\$ -150,717.65</b>	<b>\$ -251,460.79</b>	<b>\$61,234.19</b>	<b>\$ -39,610.35</b>

# Statement of Activity - Budget vs Actual

January - December 2024

	Actual	Budget	over Budget	Total % of Budget
<b>INCOME</b>				
4000 PEG Fees - Comcast	286,298.95	565,000.00	-278,701.05	50.67 %
4100 Franchise Fees - Comcast	570,672.89	1,150,000.00	-579,327.11	49.62 %
4200 Interest - NMTC	47,624.43	50,000.00	-2,375.57	95.25 %
4300 Misc Income	21,453.19	35,000.00	-13,546.81	61.29 %
<b>Total Income</b>	<b>926,049.46</b>	<b>1,800,000.00</b>	<b>-873,950.54</b>	<b>51.45 %</b>
<b>GROSS PROFIT</b>				
	<b>926,049.46</b>	<b>1,800,000.00</b>	<b>-873,950.54</b>	<b>51.45 %</b>
<b>EXPENSES</b>				
1 - Personnel				
5101 Wages - Accrued vac/comp	-7,040.30		-7,040.30	
5102 Wages - Master Control MS	22,844.40	66,102.00	-43,257.60	34.56 %
5103 Wages - Mobile Prod. Dir KK	25,454.00	75,720.00	-50,266.00	33.62 %
5104 Wages - Govt Coordinator TJ	22,844.40	66,102.00	-43,257.60	34.56 %
5105 Wages - Video Engineer MW	28,401.60	82,194.00	-53,792.40	34.55 %
5106 Wages - Mobile Prod. Tech TL	18,971.60	55,083.00	-36,111.40	34.44 %
5107 Wages - Asst. News Producer EN	16,554.80	48,451.00	-31,896.20	34.17 %
5109 Wages - Executive Director HA	6,563.60	124,890.00	-118,326.40	5.26 %
5111 Wages - Studio Manager EH	27,390.40	67,662.00	-40,271.60	40.48 %
5112 Wages - News Director DP	29,954.00	74,432.00	-44,478.00	40.24 %
5113 Wages - Municipal Producer TS	20,073.20	59,320.00	-39,246.80	33.84 %
5115 Wages - Sports Assistants	31,211.78	81,970.00	-50,758.22	38.08 %
5120 Wages - City Meetings Staff PT	4,017.00	18,925.00	-14,908.00	21.23 %
<b>Total 1 - Personnel</b>	<b>247,240.48</b>	<b>820,851.00</b>	<b>-573,610.52</b>	<b>30.12 %</b>
2 - Employee Benefits				
5201 Social Security/Medicare Tax	21,472.20	62,795.00	-41,322.80	34.19 %
5203 PERA cost	18,505.51	61,564.00	-43,058.49	30.06 %
5204 Health/Dental/Other	59,932.15	156,000.00	-96,067.85	38.42 %

				Total
	Actual	Budget	over Budget	% of Budget
5205 Workers Compensation/Volunteer		2,000.00	-2,000.00	
5206 Electronic Filing Charges	80.50	2,000.00	-1,919.50	4.03 %
<b>Total 2 - Employee Benefits</b>	<b>99,990.36</b>	<b>284,359.00</b>	<b>-184,368.64</b>	<b>35.16 %</b>
<b>3 - Administrative Expenses</b>				
5501 Legal Fees	14,578.90	50,000.00	-35,421.10	29.16 %
5602 Audit & Accounting	22,724.70	46,000.00	-23,275.30	49.40 %
5605 Conferences		5,000.00	-5,000.00	
5608 Membership Dues	5,019.50	5,500.00	-480.50	91.26 %
5610 Melio, CC, Bank Fees	332.42		332.42	
5612 Mileage - Administrative		1,500.00	-1,500.00	
5613 General/Special Meeting Expenses	642.60	3,000.00	-2,357.40	21.42 %
<b>Total 3 - Administrative Expenses</b>	<b>43,298.12</b>	<b>111,000.00</b>	<b>-67,701.88</b>	<b>39.01 %</b>
<b>4 - Production Expenses</b>				
5003 Intern Stipends	75.00	5,500.00	-5,425.00	1.36 %
5601 Advertising/Marketing	48.66	1,000.00	-951.34	4.87 %
5701 Truck/Fleet Vehicle - Gas & Oil	1,420.90	3,500.00	-2,079.10	40.60 %
5702 Vehicle Licenses	258.95	500.00	-241.05	51.79 %
5703 Truck/Fleet Vehicle - Maintenance/Lic		5,500.00	-5,500.00	
5704 Truck/Fleet Vehicle - Maintenance	2,612.24	0.00	2,612.24	
5802 Video Equip/Parts/Maintenance	19.99	4,000.00	-3,980.01	0.50 %
5803 Video Media/Labels/Shipping	174.15	2,000.00	-1,825.85	8.71 %
5804 Bulb/Battery/Other Prod Costs	131.67	4,000.00	-3,868.33	3.29 %
<b>Total 4 - Production Expenses</b>	<b>4,741.56</b>	<b>26,000.00</b>	<b>-21,258.44</b>	<b>18.24 %</b>
<b>5 - Office/Occupancy</b>				
5401 Building Security	70.00	700.00	-630.00	10.00 %
5403 Property Tax - Special Assessments	10,495.80	1,400.00	9,095.80	749.70 %
5404 Postage/Shipping		300.00	-300.00	
5405 Office Supplies/Equipment Maintenance	825.50	13,000.00	-12,174.50	6.35 %
5406 Telephone/Internet/Web Service	20,087.03	42,000.00	-21,912.97	47.83 %

				Total
	Actual	Budget	over Budget	% of Budget
5407 Trash/Janitor/Water	2,944.87	9,000.00	-6,055.13	32.72 %
5408 Building Maintenance	6,461.88	60,000.00	-53,538.12	10.77 %
5409 Building Utilities	8,921.15	32,000.00	-23,078.85	27.88 %
5616 Insurance Expense	14,561.00	20,000.00	-5,439.00	72.81 %
<b>Total 5 - Office/Occupancy</b>	<b>64,367.23</b>	<b>178,400.00</b>	<b>-114,032.77</b>	<b>36.08 %</b>
<b>Total Expenses</b>	<b>459,637.75</b>	<b>1,420,610.00</b>	<b>-960,972.25</b>	<b>32.35 %</b>
<b>NET OPERATING INCOME</b>	<b>466,411.71</b>	<b>379,390.00</b>	<b>87,021.71</b>	<b>122.94 %</b>
<b>OTHER EXPENSES</b>				
5004 Cities-Refunded PEG Fees	150,000.01	150,000.00	0.01	100.00 %
5604 Awards Ceremony/Entry Fees	420.00		420.00	
6001 Depreciation	38,700.00	154,800.00	-116,100.00	25.00 %
Capital Expenditures				
7002 Computer/Office Equip/Software/Upgrades	6,369.51	38,116.00	-31,746.49	16.71 %
7003 Studio Equipment Purchases	54,941.78	145,502.00	-90,560.22	37.76 %
7006 Bond Payments	230,265.01	230,266.00	-0.99	100.00 %
7007 Closed Captioning	23,625.75		23,625.75	
7008 Building/Property Improvements	1,700.00	7,000.00	-5,300.00	24.29 %
<b>Total Capital Expenditures</b>	<b>316,902.05</b>	<b>420,884.00</b>	<b>-103,981.95</b>	<b>75.29 %</b>
<b>Total Other Expenses</b>	<b>506,022.06</b>	<b>725,684.00</b>	<b>-219,661.94</b>	<b>69.73 %</b>
<b>NET OTHER INCOME</b>	<b>-506,022.06</b>	<b>-725,684.00</b>	<b>219,661.94</b>	<b>69.73 %</b>
<b>NET INCOME</b>	<b>\$ -39,610.35</b>	<b>\$ -346,294.00</b>	<b>\$306,683.65</b>	<b>11.44 %</b>

# Statement of Financial Position

As of April 30, 2024

	As of Apr 30, 2024	As of Apr 30, 2023 (PY)	Total
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Bank Accounts</b>			
1001 Cash - Checking Account	2,652,834.11		2,581,989.23
1002.1 PayPal - Regular	18.81		
1003 Petty Cash	425.00		150.00
<b>Total Bank Accounts</b>	<b>2,653,277.92</b>		<b>2,582,139.23</b>
<b>Accounts Receivable</b>			
1100 Accounts Receivable	146,289.64		160,355.83
<b>Total Accounts Receivable</b>	<b>146,289.64</b>		<b>160,355.83</b>
<b>Other Current Assets</b>			
1200 Prepaid Insurance - NMTC	16,142.96		0.00
1210 Accounts Receivable - Other	287.95		0.00
<b>Total Other Current Assets</b>	<b>16,430.91</b>		<b>0.00</b>
<b>Total Current Assets</b>	<b>2,815,998.47</b>		<b>2,742,495.06</b>
<b>Fixed Assets</b>			
1500 Office Equipment - NMTC	1,659,527.36		1,659,527.36
1702 Bond Equipment 2016	1,985,000.00		1,985,000.00
1800 Building-Polk/125	1,620,379.84		1,620,379.84
1850 Land-Polk/125	225,700.00		225,700.00
1900 Accum Deprec - NMTC	-4,022,275.54		-3,880,375.54
<b>Total Fixed Assets</b>	<b>1,468,331.66</b>		<b>1,610,231.66</b>
<b>Other Assets</b>			
1950 Deferred Out Related/Pension	236,940.00		236,940.00
<b>Total Other Assets</b>	<b>236,940.00</b>		<b>236,940.00</b>
<b>TOTAL ASSETS</b>	<b>\$4,521,270.13</b>		<b>\$4,589,666.72</b>

## LIABILITIES AND EQUITY

### Liabilities

#### Current Liabilities

##### Accounts Payable

2000 Accounts Payable

7,431.20

2001 A/P - NMTC (Old)

3,230.00

18,264.99

**Total Accounts Payable**

**10,661.20**

**18,264.99**

##### Credit Cards

2002 USB Corp Card XX1691

359.25

682.64

2003 USB Corp Card XX7520

1,883.60

540.98

**Total Credit Cards**

**2,242.85**

**1,223.62**

	As of Apr 30, 2024	As of Apr 30, 2023 (PY)	Total
<b>Other Current Liabilities</b>			
2010 A/P - NMTC	0.00		-15,034.99
2100 Accrued Payroll Taxes & W/H's	793.99		449.54
2103 PERA - CORRECTIONS	-503.59		-503.59
2104 PERA Payable	6,906.16		0.00
2106 PERA PAYABLE - PRIOR	-3,371.42		-3,371.42
2150 Sales Tax Payable - MN	668.12		
2200 Accrued Vacation	76,154.39		108,824.95
2300 Franchise Fee App	932,310.63		904,817.96
2410 Due to City of Blaine	115,799.00		115,799.00
2420 Due to City of Centerville	7,181.00		7,181.00
2430 Due to City of Circle Pines	10,298.00		10,298.00
2440 Due to City of Ham Lake	30,014.00		30,014.00
2450 Due to City of Lexington	3,848.00		3,848.00
2460 Due to City of Lino Lakes	35,475.00		35,475.00
2470 Due to City of Spring Lake Par	12,384.00		12,384.00
2600 Net Pension Liability	784,083.00		784,083.00
2900 Deferred In Related/Pension	14,093.00		14,093.00
<b>Total Other Current Liabilities</b>	<b>2,026,133.28</b>		<b>2,008,357.45</b>
<b>Total Current Liabilities</b>	<b>2,039,037.33</b>		<b>2,027,846.06</b>
<b>Total Liabilities</b>	<b>2,039,037.33</b>		<b>2,027,846.06</b>
<b>Equity</b>			
3002 Net Equity - Media Ctr	-206,243.34		-206,243.34
3003 Net Equity - NMTC	2,517,656.37		2,517,656.37
3004 Retained Earnings	210,430.12		175,502.58
Net Income	-39,610.35		74,905.05
<b>Total Equity</b>	<b>2,482,232.80</b>		<b>2,561,820.66</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$4,521,270.13</b>		<b>\$4,589,666.72</b>

# A/P Aging Summary

As of April 30, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Bradley Werner, LLC	3,793.70					3,793.70
Carpenter Evert & Associates	1,867.50					1,867.50
North Metro TC					3,230.00	3,230.00
PerMar	1,770.00					1,770.00
<b>TOTAL</b>	<b>\$7,431.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,230.00</b>	<b>\$10,661.20</b>

# North Metro Telecommunications Commission

## Transaction Detail by Account

April 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
1001 Cash - Checking Account							
04/01/2024	Expense	EPAY-01-04	Principal Financial Group	ACH Debit(s)		\$574.39	-574.39
04/01/2024	Deposit		Target Balance	Target Balance Credit(s)		\$10.00	-584.39
04/01/2024	Deposit		Target Balance	Target Balance Credit(s)	\$10.00		-574.39
04/01/2024	Expense		City of Blaine-utilities	Other Debit(s)		\$10.00	-584.39
04/02/2024	Expense	EPAY-04-05	T-Mobile	ACH Debit(s)		\$161.80	-746.19
04/02/2024	Expense		Gusto	ACH Debit(s)		\$298.00	-1,044.19
04/02/2024	Deposit		Target Balance	Target Balance Credit(s)		\$2,949.60	-3,993.79
04/02/2024	Expense		Cybersource	ACH Debit(s)		\$3.99	-3,997.78
04/02/2024	Deposit		Target Balance	Target Balance Credit(s)	\$2,949.60		-1,048.18
04/02/2024	Expense		Authorize.Net	ACH Debit(s)		\$30.00	-1,078.18
04/03/2024	Deposit		Target Balance	Target Balance Credit(s)		\$94.19	-1,172.37
04/03/2024	Deposit		Target Balance	Target Balance Credit(s)	\$94.19		-1,078.18
04/04/2024	Sales Receipt	SQ 4.4.24	Cash Sale		\$105.32		-972.86
04/04/2024	Deposit		Target Balance	Target Balance Credit(s)		\$27,031.11	-28,003.97
04/04/2024	Deposit		Target Balance	Target Balance Credit(s)	\$27,031.11		-972.86
04/04/2024	Expense		Comcast	ACH Debit(s)		\$4.64	-977.50
04/05/2024	Expense		Target	Target Balance Debit(s)	\$105.32		-872.18
04/05/2024	Expense		Target	Target Balance Debit(s)		\$105.32	-977.50
04/06/2024	Sales Receipt	SQ 4.6.24	Cash Sale		\$91.94		-885.56
04/08/2024	Deposit		Target Balance	Target Balance Credit(s)		\$457.78	-1,343.34
04/08/2024	Deposit		Target Balance	Target Balance Credit(s)	\$457.78		-885.56
04/09/2024	Sales Receipt	SQ 4.9.24	Cash Sale		\$5.98		-879.58
04/10/2024	Sales Receipt	SQ 4.10.24	Cash Sale		\$136.74		-742.84
04/10/2024	Expense	EPAY-09-04	CenterPoint Energy	ACH Debit(s)		\$325.38	-1,068.22
04/10/2024	Expense	EPAY-05-04	Wex Inc (Fleet gas)	ACH Debit(s)		\$41.89	-1,110.11
04/10/2024	Expense	EPAY-07-04	AT&T Wireless	ACH Debit(s)		\$250.97	-1,361.08
04/10/2024	Deposit		Target Balance	Target Balance Credit(s)		\$330.02	-1,691.10
04/10/2024	Bill Payment (Check)	7718561	Blaine Lock & Safe Inc	#31187		\$162.50	-1,853.60
04/10/2024	Bill Payment (Check)	7718222	Richard D Larson	#March 24		\$395.00	-2,248.60
04/10/2024	Bill Payment (Check)		B Harris, Inc.	#1483		\$675.00	-2,923.60
04/10/2024	Deposit		Target Balance	Target Balance Credit(s)	\$330.02		-2,593.58
04/10/2024	Expense		Discovery Benefits - (Wex Health)	ACH Debit(s)		\$336.00	-2,929.58
04/11/2024	Expense		PERA	ACH Debit(s)		\$329.65	-3,259.23
04/11/2024	Expense		PERA	ACH Debit(s)		\$3,348.19	-6,607.42
04/11/2024	Deposit		Target Balance	Target Balance Credit(s)		\$13,337.30	-19,944.72
04/11/2024	Bill Payment (Check)		Bradley Werner, LLC			\$6,448.70	-26,393.42
04/11/2024	Deposit		Target Balance	Target Balance Credit(s)	\$13,337.30		-13,056.12
04/11/2024	Bill Payment (Check)		Carpenter Evert & Associates			\$2,115.00	-15,171.12
04/12/2024	Deposit		Target Balance	Target Balance Credit(s)		\$41.89	-15,213.01
04/12/2024	Deposit		Target Balance	Target Balance Credit(s)	\$41.89		-15,171.12
04/14/2024	Expense	EPAY-10-04	Comcast Business 1000M/1000M	ACH Debit(s)		\$1,267.79	-16,438.91
04/14/2024	Expense	EPAY-08-04	Republic Services	ACH Debit(s)		\$530.13	-16,969.04
04/15/2024	Deposit		Target Balance	Target Balance Credit(s)		\$250.97	-17,220.01
04/15/2024	Deposit		Target Balance	Target Balance Credit(s)	\$250.97		-16,969.04
04/16/2024	Sales Receipt	SQ 4.16.24	Cash Sale		\$527.00		-16,442.04
04/16/2024	Deposit		Target Balance	Target Balance Credit(s)	\$2,123.30		-14,318.74
04/16/2024	Deposit		Target Balance	Target Balance Credit(s)		\$2,123.30	-16,442.04
04/16/2024	Expense	EPAY-06-05	Wex Inc (Fleet gas)	ACH Debit(s)		\$77.77	-16,519.81
04/17/2024	Expense		Target	Target Balance Debit(s)	\$328.00		-16,191.81
04/17/2024	Expense		Target	Target Balance Debit(s)		\$328.00	-16,519.81
04/17/2024	Journal Entry	Gusto 4.19.24		Debit tax		\$6,856.30	-23,376.11
04/17/2024	Journal Entry	Gusto 4.19.24		Debit net pay		\$16,492.95	-39,869.06
04/17/2024	Journal Entry	Gusto 4.19.24		Garnishment Liability for Child support - 0014988817 (Eric Nelson)		\$365.02	-40,234.08
04/18/2024	Sales Receipt	SQ 4.18.24	Cash Sale		\$25.20		-40,208.88
04/18/2024	Deposit		Target Balance	Target Balance Credit(s)		\$23,714.27	-63,923.15
04/18/2024	Deposit		Target Balance	Target Balance Credit(s)	\$23,714.27		-40,208.88
04/18/2024	Journal Entry	Gusto - Exp Reimb		Debit reimbursement		\$199.00	-40,407.88
04/19/2024	Sales Receipt	SQ 4.19.24	Cash Sale		\$610.97		-39,796.91
04/19/2024	Expense	EPAY-09-05	CenterPoint Energy	ACH Debit(s)		\$262.55	-40,059.46
04/19/2024	Deposit		Target Balance	Target Balance Credit(s)		\$34.30	-40,093.76
04/19/2024	Deposit		Target Balance	Target Balance Credit(s)	\$34.30		-40,059.46
04/19/2024	Expense		Intuit-QBO	ACH Debit(s)		\$59.50	-40,118.96
04/22/2024	Refund	SQ 4.22.24	Cash Sale			\$16.22	-40,135.18
04/22/2024	Bill Payment (Check)		Interstate Power Systems	#E001026720		\$1,354.00	-41,489.18
04/22/2024	Bill Payment (Check)	7759606	Lifesaver Fire Protection, LLC	#19690		\$332.00	-41,821.18
04/22/2024	Deposit		Target Balance	Target Balance Credit(s)		\$8,525.23	-50,346.41
04/22/2024	Bill Payment (Check)		Interstate Power Systems	#R001207434:01		\$736.00	-51,082.41
04/22/2024	Bill Payment (Check)		Coastal Wintergreen LLC	#1000809		\$2,480.00	-53,562.41
04/22/2024	Deposit		Target Balance	Target Balance Credit(s)	\$8,525.23		-45,037.18
04/22/2024	Bill Payment (Check)		Corporate Mechanical	#W74088		\$929.63	-45,966.81
04/23/2024	Deposit		Target Balance	Target Balance Credit(s)		\$3,757.85	-49,724.66
04/23/2024	Deposit		Target Balance	Target Balance Credit(s)	\$3,757.85		-45,966.81
04/24/2024	Deposit		Comcast-PEG Fees	City of Circle Pines	\$5,892.00		-40,074.81
04/24/2024	Deposit		Comcast-PEG Fees	City of Lino Lakes	\$23,487.56		-16,587.25
04/24/2024	Deposit		Comcast-Franchise	City of Spring Lake Park	\$14,657.85		-1,929.40
04/24/2024	Deposit		Comcast-Franchise	Q1 Franchise Fees	\$11,565.49		9,636.09
04/24/2024	Deposit		Comcast-Franchise	City of Ham Lake	\$40,249.75		49,885.84
04/24/2024	Deposit		Comcast-Franchise	Q1 Franchise Fees	\$10,217.68		60,103.52
04/24/2024	Deposit		Comcast-PEG Fees	City of Blaine	\$77,069.81		137,173.33
04/24/2024	Deposit		Comcast-Franchise	City of Lexington	\$4,168.86		141,342.19



# North Metro Telecommunications Commission

## Transaction Detail by Account

April 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
04/24/2024	Deposit		Comcast-Franchise	City of Lino Lake	\$47,619.11		188,961.30
04/24/2024	Deposit		Comcast-PEG Fees	City of Lexington	\$2,053.28		191,014.58
04/24/2024	Deposit		Comcast-PEG Fees	City of Ham Lake	\$19,480.85		210,495.43
04/24/2024	Deposit		Comcast-PEG Fees	City of Spring Lake Park	\$7,535.56		218,030.99
04/24/2024	Expense		Target Balance	Target Balance Debit(s)		\$266,826.50	-48,795.51
04/24/2024	Expense		Target Balance	Target Balance Debit(s)	\$266,826.50		218,030.99
04/24/2024	Expense		Discovery Benefits - (Wex Health)	ACH Debit(s)		\$336.00	217,694.99
04/24/2024	Expense	EPAY-12-05	HealthPartners	ACH Debit(s)		\$9,136.20	208,558.79
04/24/2024	Deposit		Comcast-PEG Fees	City of Centerville	\$5,254.70		213,813.49
04/25/2024	Deposit		Comcast-Franchise	Q1 Franchise Fees	\$154,653.17		368,466.66
04/25/2024	Expense		Target Balance	Target Balance Debit(s)		\$154,633.17	213,833.49
04/25/2024	Expense		Target Balance	Target Balance Debit(s)	\$154,633.17		368,466.66
04/25/2024	Bill Payment (Check)	7778262	City of Blaine	#GO CAP NOTE 2016A		\$124,020.73	244,445.93
04/25/2024	Bill Payment (Check)	7775468	City of Lino Lakes	#GO CAP NOTE 2016A		\$37,993.73	206,452.20
04/25/2024	Bill Payment (Check)	7776042	City of Spring Lake Park	#GO CAP NOTE 2016A		\$13,263.26	193,188.94
04/25/2024	Bill Payment (Check)	7777107	League of MN Cities Insurance Trust WC	#CMC 1002391-8		\$14,561.00	178,627.94
04/25/2024	Bill Payment (Check)	7778507	City of Lexington	#GO CAP NOTE 2016A		\$4,121.75	174,506.19
04/25/2024	Bill Payment (Check)	7779359	City of Circle Pines	#GO CAP NOTE 2016A		\$11,029.70	163,476.49
04/25/2024	Bill Payment (Check)	7778502	City of Centerville	#GO CAP NOTE 2016A		\$7,690.85	155,785.64
04/25/2024	Bill Payment (Check)	7778752	City of Ham Lake	#GO CAP NOTE 2016A		\$32,144.99	123,640.65
04/26/2024	Deposit		Target Balance	Target Balance Credit(s)	\$262,468.22		386,108.87
04/26/2024	Deposit		Target Balance	Target Balance Credit(s)		\$262,468.22	123,640.65
04/26/2024	Expense		PERA	ACH Debit(s)		\$3,357.21	120,283.44
04/26/2024	Journal Entry	Gusto - Reg Hourly		Garnishment Liability for Child support - 0014988817 (Eric Nelson)		\$365.02	119,918.42
04/26/2024	Journal Entry	Gusto - Reg Hourly		Debit net pay		\$16,492.97	103,425.45
04/26/2024	Journal Entry	Gusto - Reg Hourly		Debit tax		\$6,856.26	96,569.19
04/26/2024	Bill Payment (Check)		Melio			\$1.50	96,567.69
04/26/2024	Bill Payment (Check)		Melio			\$1.50	96,566.19
04/26/2024	Bill Payment (Check)		Harrington Langer & Associates			\$14,285.00	82,281.19
04/26/2024	Bill Payment (Check)		Melio			\$1.50	82,279.69
04/26/2024	Bill Payment (Check)		Melio			\$1.50	82,278.19
04/26/2024	Bill Payment (Check)		Melio			\$1.50	82,276.69
04/26/2024	Bill Payment (Check)		Melio			\$1.50	82,275.19
04/27/2024	Expense		Wex Health - Fee	ACH Debit(s)		\$20.00	82,255.19
04/27/2024	Expense	EPAY-14-04	Connexus Energy	April electric bill		\$1,487.89	80,767.30
04/29/2024	Deposit		Target Balance	Target Balance Credit(s)		\$1,496.89	79,270.41
04/29/2024	Deposit		Target Balance	Target Balance Credit(s)	\$1,496.89		80,767.30
04/30/2024	Deposit		Target Balance	Target Balance Credit(s)		\$26,358.47	54,408.83
04/30/2024	Deposit				\$888.15		55,296.98
04/30/2024	Sales Receipt	SQ 4.30.24	Cash Sale		\$136.28		55,433.26
04/30/2024	Journal Entry	4M Fund Div - Apr 24		Monthly Interest	\$11,370.46		66,803.72
04/30/2024	Expense		Intuit-QBO	ACH Debit(s)		\$27,246.62	39,557.10
04/30/2024	Deposit		Target Balance	Target Balance Credit(s)	\$26,358.47		65,915.57
04/30/2024	Expense	EPAY-03-05	Comcast - Internet 3024	ACH Debit(s)		\$549.72	65,365.85
04/30/2024	Expense	EPAY-13-04	City of Blaine-utilities	Other Debit(s)		\$115.11	65,250.74
04/30/2024	Expense	EPAY-15-05	Comcast	ACH Debit(s)		\$4.64	65,246.10
04/30/2024	Journal Entry	Gusto - Mnthly Hourly		Debit net pay		\$5,553.98	59,692.12
04/30/2024	Journal Entry	Gusto - Mnthly Hourly		Debit tax		\$1,013.83	58,678.29
04/30/2024	Expense		POPP TELECOM	ACH Debit(s)		\$253.13	58,425.16
<b>Total for 1001 Cash - Checking Account</b>					<b>\$1,232,678.09</b>	<b>\$1,174,252.93</b>	
2000 Accounts Payable							
04/01/2024	Bill	1000809	Coastal Wintergreen LLC			\$2,480.00	2,480.00
04/01/2024	Bill	1483	B Harris, Inc.			\$675.00	3,155.00
04/10/2024	Bill Payment (Check)	7718222	Richard D Larson		\$395.00		2,760.00
04/10/2024	Bill Payment (Check)		B Harris, Inc.		\$675.00		2,085.00
04/10/2024	Bill	R001207434:01	Interstate Power Systems			\$736.00	2,821.00
04/10/2024	Bill Payment (Check)	7718561	Blaine Lock & Safe Inc		\$162.50		2,658.50
04/10/2024	Bill	R001207433:01	Interstate Power Systems			\$1,354.00	4,012.50
04/11/2024	Bill Payment (Check)		Carpenter Evert & Associates		\$2,115.00		1,897.50
04/11/2024	Bill Payment (Check)		Bradley Werner, LLC		\$6,448.70		-4,551.20
04/15/2024	Bill	56717	Harrington Langer & Associates			\$14,285.00	9,733.80
04/15/2024	Bill	Exp Reimb	Michele J. Silvester			\$199.00	9,932.80
04/16/2024	Bill	19690	Lifesaver Fire Protection, LLC			\$332.00	10,264.80
04/18/2024	Journal Entry	Gusto - Exp Reimb		Michelle Silvestor- Exp Reimbursement	\$199.00		10,065.80
04/19/2024	Bill	W74088	Corporate Mechanical			\$929.63	10,995.43
04/22/2024	Bill	CMC 1002391-8	League of MN Cities Insurance Trust WC			\$14,561.00	25,556.43
04/22/2024	Bill Payment (Check)		Coastal Wintergreen LLC		\$2,480.00		23,076.43
04/22/2024	Bill Payment (Check)		Corporate Mechanical		\$929.63		22,146.80
04/22/2024	Bill Payment (Check)		Interstate Power Systems		\$736.00		21,410.80
04/22/2024	Bill Payment (Check)	7759606	Lifesaver Fire Protection, LLC		\$332.00		21,078.80
04/22/2024	Bill Payment (Check)		Interstate Power Systems		\$1,354.00		19,724.80
04/25/2024	Bill	GO CAP NOTE 2016A	City of Centerville			\$7,690.85	27,415.65
04/25/2024	Bill	GO CAP NOTE 2016A	City of Lexington			\$4,121.75	31,537.40
04/25/2024	Bill	GO CAP NOTE 2016A	City of Blaine			\$124,020.73	155,558.13
04/25/2024	Bill Payment (Check)	7776042	City of Spring Lake Park		\$13,263.26		142,294.87
04/25/2024	Bill Payment (Check)	7778502	City of Centerville		\$7,690.85		134,604.02
04/25/2024	Bill Payment (Check)	7779359	City of Circle Pines		\$11,029.70		123,574.32
04/25/2024	Bill Payment (Check)	7778262	City of Blaine		\$124,020.73		-446.41
04/25/2024	Bill Payment (Check)	7775468	City of Lino Lakes		\$37,993.73		-38,440.14
04/25/2024	Bill Payment (Check)	7778752	City of Ham Lake		\$32,144.99		-70,585.13

# North Metro Telecommunications Commission

## Transaction Detail by Account

April 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
04/25/2024	Bill Payment (Check)	7777107	League of MN Cities Insurance Trust WC		\$14,561.00		-85,146.13
04/25/2024	Bill Payment (Check)	7778507	City of Lexington		\$4,121.75		-89,267.88
04/25/2024	Bill	GO CAP NOTE 2016A	City of Ham Lake			\$32,144.99	-57,122.89
04/25/2024	Bill	GO CAP NOTE 2016A	City of Spring Lake Park			\$13,263.26	-43,859.63
04/25/2024	Bill	GO CAP NOTE 2016A	City of Circle Pines			\$11,029.70	-32,829.93
04/25/2024	Bill	GO CAP NOTE 2016A	City of Lino Lakes			\$37,993.73	5,163.80
04/26/2024	Bill	4355754	Melio			\$1.50	5,165.30
04/26/2024	Bill	4354345	Melio			\$1.50	5,166.80
04/26/2024	Bill	4355638	Melio			\$1.50	5,168.30
04/26/2024	Bill	4354991	Melio			\$1.50	5,169.80
04/26/2024	Bill	4354556	Melio			\$1.50	5,171.30
04/26/2024	Bill	4356641	Melio			\$1.50	5,172.80
04/26/2024	Bill Payment (Check)		Melio		\$1.50		5,171.30
04/26/2024	Bill Payment (Check)		Melio		\$1.50		5,169.80
04/26/2024	Bill Payment (Check)		Melio		\$1.50		5,168.30
04/26/2024	Bill Payment (Check)		Melio		\$1.50		5,166.80
04/26/2024	Bill Payment (Check)		Melio		\$1.50		5,165.30
04/26/2024	Bill Payment (Check)		Melio		\$1.50		5,163.80
04/26/2024	Bill Payment (Check)		Harrington Langer & Associates		\$14,285.00		-9,121.20
04/30/2024	Bill	23628	Bradley Werner, LLC			\$3,793.70	-5,327.50
04/30/2024	Bill	32304	Carpenter Evert & Associates	Monthly Accounting & Audit Prep		\$1,867.50	-3,460.00
04/30/2024	Bill	3289730-31	PerMar	Two late bills that went to Rose's email have been converted to a single invoice.		\$1,770.00	-1,690.00
<b>Total for 2000 Accounts Payable</b>					<b>\$274,946.84</b>	<b>\$273,256.84</b>	
2002 USB Corp Card XX1691							
04/01/2024	Expense		Adobe Inc.	ADOBE *ADOBE - Subscription		\$899.90	899.90
04/02/2024	Expense		Target	TARGET Meeting Food		\$9.58	909.48
04/02/2024	Expense		Bruegger's	BRUEGGERS Meeting Food		\$22.59	932.07
04/04/2024	Expense		Otter.AI	OTTER.AI - Subscription		\$30.00	962.07
04/09/2024	Expense		Amazon	AMAZON.COM - Printer Paper		\$92.76	1,054.83
04/09/2024	Expense		Amazon	AMZN MKTP US - Batteries		\$18.99	1,073.82
04/10/2024	Expense		National Association	NATIOAL ASSOCIATION - Award Entry		\$140.00	1,213.82
04/11/2024	Expense		National Association	NATIOAL ASSOCIATION - Award Entry		\$200.00	1,413.82
04/11/2024	Expense		National Association	NATIOAL ASSOCIATION - Award Entry		\$80.00	1,493.82
04/14/2024	Expense		Podbean.com	PODBEAN.COM - Subscription		\$99.00	1,592.82
04/17/2024	Expense		Amazon	AMAZON PRIME		\$14.99	1,607.81
04/17/2024	Expense		ebay	PAYPAL *EBAYINCSHIP		\$15.40	1,623.21
04/17/2024	Expense		Amazon	AMAZON RET - Paper Towels		\$24.42	1,647.63
04/17/2024	Expense		Lowe's	LOWES - Batteries		\$58.34	1,705.97
04/22/2024	Expense		DRI Print Runner	DRI*PRINTRUNNER - Business cards		\$48.66	1,754.63
04/25/2024	Expense		Zoom	ZOOM.US - Subscription		\$17.29	1,771.92
04/29/2024	Expense		Amazon	AMAZON.COM - sd card		\$19.99	1,791.91
04/30/2024	Expense		Intuit-QBO	CC Payment	\$1,675.07		116.84
<b>Total for 2002 USB Corp Card XX1691</b>					<b>\$1,675.07</b>	<b>\$1,791.91</b>	
2003 USB Corp Card XX7520							
04/01/2024	Expense		Markertek Video Supply	MARKERTEK VIDEO SUPPLY - Cases		\$689.94	689.94
04/01/2024	Expense		B&H Photo	B&H PHOTO - power bank		\$299.95	989.89
04/01/2024	Expense		Guitar Center	GUITAR CENTER - speaker stand		\$93.18	1,083.07
04/01/2024	Expense		B&H Photo	B&H PHOTO - tj remote gear		\$2,896.00	3,979.07
04/01/2024	Expense		Google GSuite	GOOGLE GSUITE_NORTHMETRO		\$216.00	4,195.07
04/01/2024	Expense		Best Buy	BESTBUYCOM - speaker		\$755.79	4,950.86
04/01/2024	Expense		B&H Photo	B&H PHOTO - Tripod		\$15,959.95	20,910.81
04/02/2024	Expense		Markertek Video Supply	MARKERTEK VIDEO SUPPLY - cables		\$59.90	20,970.71
04/02/2024	Expense		Amazon	AMZN MKTP US - cables for sports		\$27.68	20,998.39
04/17/2024	Expense		Microsoft	MICROSOFT#G042403473		\$1,745.25	22,743.64
04/20/2024	Expense		Amazon	AMAZON PRIME		\$14.99	22,758.63
04/24/2024	Expense		Lowe's	LOWES - Batteries		\$58.34	22,816.97
04/30/2024	Expense		Intuit-QBO	CC Payment	\$25,571.55		-2,754.58
<b>Total for 2003 USB Corp Card XX7520</b>					<b>\$25,571.55</b>	<b>\$22,816.97</b>	
2100 Accrued Payroll Taxes & W/H's							
04/10/2024	Expense		Discovery Benefits - (Wex Health)	ACH Debit(s)	\$336.00		-336.00
04/17/2024	Journal Entry	Gusto 4.19.24		Benefit Liabilities For HSA Contribution - Post Tax Single		\$336.00	0.00
04/24/2024	Expense		Discovery Benefits - (Wex Health)	ACH Debit(s)	\$336.00		-336.00
04/26/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For HSA Contribution - Post Tax Single		\$336.00	0.00
<b>Total for 2100 Accrued Payroll Taxes &amp; W/H's</b>					<b>\$672.00</b>	<b>\$672.00</b>	
2104 PERA Payable							
04/11/2024	Expense		PERA	ACH Debit(s)	\$329.65		-329.65
04/11/2024	Expense		PERA	ACH Debit(s)	\$3,348.19		-3,677.84
04/17/2024	Journal Entry	Gusto 4.19.24		Benefit Liabilities For PERA (Public Employees Retirement Plan)		\$3,357.21	-320.63
04/26/2024	Expense		PERA	ACH Debit(s)	\$3,357.21		-3,677.84
04/26/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For PERA (Public Employees Retirement Plan)		\$3,357.21	-320.63
04/30/2024	Journal Entry	Gusto - Mnthly Hourly		Benefit Liabilities For PERA (Public Employees Retirement Plan)		\$622.48	301.85
<b>Total for 2104 PERA Payable</b>					<b>\$7,035.05</b>	<b>\$7,336.90</b>	
2150 Sales Tax Payable - MN							
04/04/2024	Sales Receipt	SQ 4.4.24	Cash Sale			\$8.12	8.12
04/06/2024	Sales Receipt	SQ 4.6.24	Cash Sale		\$0.00		8.12
04/09/2024	Sales Receipt	SQ 4.9.24	Cash Sale			\$1.62	9.74
04/10/2024	Sales Receipt	SQ 4.10.24	Cash Sale			\$10.56	20.30
04/16/2024	Sales Receipt	SQ 4.16.24	Cash Sale			\$40.62	60.92
04/18/2024	Sales Receipt	SQ 4.18.24	Cash Sale			\$1.95	62.87
04/19/2024	Sales Receipt	SQ 4.19.24	Cash Sale			\$43.55	106.42

# North Metro Telecommunications Commission

## Transaction Detail by Account

April 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
04/22/2024	Refund	SQ 4.22.24	Cash Sale		\$1.22		105.20
04/30/2024	Deposit			Sales Tax		\$10.69	115.89
04/30/2024	Deposit			Cash Sales - Sales Tax		\$5.20	121.09
04/30/2024	Sales Receipt	SQ 4.30.24	Cash Sale			\$9.35	130.44
<b>Total for 2150 Sales Tax Payable - MN</b>					<b>\$1.22</b>	<b>\$131.66</b>	
2200 Accrued Vacation							
04/01/2024	Journal Entry	Vac Accrual - Mar 24R		Monthly Accrual Adjustment - Mar 24	\$75,067.97		-75,067.97
04/30/2024	Journal Entry	Vac Accrual - Apr 24		Monthly Accrual Adjustment - Apr 24		\$76,154.39	1,086.42
<b>Total for 2200 Accrued Vacation</b>					<b>\$75,067.97</b>	<b>\$76,154.39</b>	
4000 PEG Fees - Comcast							
04/24/2024	Deposit		Comcast-PEG Fees	City of Lino Lakes		\$23,487.56	23,487.56
04/24/2024	Deposit		Comcast-PEG Fees	City of Spring Lake Park		\$7,535.56	31,023.12
04/24/2024	Deposit		Comcast-PEG Fees	City of Ham Lake		\$19,480.85	50,503.97
04/24/2024	Deposit		Comcast-PEG Fees	City of Lexington		\$2,053.28	52,557.25
04/24/2024	Deposit		Comcast-PEG Fees	City of Blaine		\$77,069.81	129,627.06
04/24/2024	Deposit		Comcast-PEG Fees	City of Centerville		\$5,254.70	134,881.76
04/24/2024	Deposit		Comcast-PEG Fees	City of Circle Pines		\$5,892.00	140,773.76
<b>Total for 4000 PEG Fees - Comcast</b>						<b>\$140,773.76</b>	
4100 Franchise Fees - Comcast							
04/24/2024	Deposit		Comcast-Franchise	City of Centerville		\$10,217.68	10,217.68
04/24/2024	Deposit		Comcast-Franchise	City of Ham Lake		\$40,249.75	50,467.43
04/24/2024	Deposit		Comcast-Franchise	City of Lexington		\$4,168.86	54,636.29
04/24/2024	Deposit		Comcast-Franchise	City of Lino Lake		\$47,619.11	102,255.40
04/24/2024	Deposit		Comcast-Franchise	City of Spring Lake Park		\$14,657.85	116,913.25
04/24/2024	Deposit		Comcast-Franchise	City of Circle Pines		\$11,565.49	128,478.74
04/25/2024	Deposit		Comcast-Franchise	City of Blaine		\$154,653.17	283,131.91
<b>Total for 4100 Franchise Fees - Comcast</b>						<b>\$283,131.91</b>	
4200 Interest - NMTC							
04/30/2024	Journal Entry	4M Fund Div - Apr 24		Monthly Interest		\$11,370.46	11,370.46
<b>Total for 4200 Interest - NMTC</b>						<b>\$11,370.46</b>	
4300 Misc Income							
04/04/2024	Sales Receipt	SQ 4.4.24	Cash Sale			\$100.00	100.00
04/06/2024	Sales Receipt	SQ 4.6.24	Cash Sale			\$95.00	195.00
04/09/2024	Sales Receipt	SQ 4.9.24	Cash Sale			\$5.00	200.00
04/10/2024	Sales Receipt	SQ 4.10.24	Cash Sale			\$130.00	330.00
04/16/2024	Sales Receipt	SQ 4.16.24	Cash Sale			\$500.00	830.00
04/18/2024	Sales Receipt	SQ 4.18.24	Cash Sale			\$24.00	854.00
04/19/2024	Sales Receipt	SQ 4.19.24	Cash Sale			\$584.00	1,438.00
04/22/2024	Refund	SQ 4.22.24	Cash Sale		\$15.00		1,423.00
04/30/2024	Deposit			Videography		\$150.00	1,573.00
04/30/2024	Deposit			Cash Sales		\$120.00	1,693.00
04/30/2024	Sales Receipt	SQ 4.30.24	Cash Sale			\$131.00	1,824.00
04/30/2024	Deposit			Vido Services		\$602.26	2,426.26
<b>Total for 4300 Misc Income</b>					<b>\$15.00</b>	<b>\$2,441.26</b>	
1 - Personnel							
5101 Wages - Accrued vac/comp							
04/01/2024	Journal Entry	Vac Accrual - Mar 24R		Monthly Accrual Adjustment - Mar 24		\$75,067.97	-75,067.97
04/30/2024	Journal Entry	Vac Accrual - Apr 24		Monthly Accrual Adjustment - Apr 24	\$76,154.39		1,086.42
<b>Total for 5101 Wages - Accrued vac/comp</b>					<b>\$76,154.39</b>	<b>\$75,067.97</b>	
5102 Wages - Master Control MS							
04/17/2024	Journal Entry	Gusto 4.19.24		Regular Wages	\$2,542.40		2,542.40
04/26/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,542.40		5,084.80
<b>Total for 5102 Wages - Master Control MS</b>					<b>\$5,084.80</b>		
5103 Wages - Mobile Prod. Dir KK							
04/17/2024	Journal Entry	Gusto 4.19.24		Regular Wages	\$2,832.80		2,832.80
04/26/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,832.80		5,665.60
<b>Total for 5103 Wages - Mobile Prod. Dir KK</b>					<b>\$5,665.60</b>		
5104 Wages - Govt Coordinator TJ							
04/17/2024	Journal Entry	Gusto 4.19.24		Regular Wages	\$2,542.40		2,542.40
04/26/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,542.40		5,084.80
<b>Total for 5104 Wages - Govt Coordinator TJ</b>					<b>\$5,084.80</b>		
5105 Wages - Video Engineer MW							
04/17/2024	Journal Entry	Gusto 4.19.24		Regular Wages	\$3,160.80		3,160.80
04/26/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,160.80		6,321.60
<b>Total for 5105 Wages - Video Engineer MW</b>					<b>\$6,321.60</b>		
5106 Wages - Mobile Prod. Tech TL							
04/17/2024	Journal Entry	Gusto 4.19.24		Regular Wages	\$2,118.40		2,118.40
04/26/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,118.40		4,236.80
<b>Total for 5106 Wages - Mobile Prod. Tech TL</b>					<b>\$4,236.80</b>		
5107 Wages - Asst. News Producer EN							
04/17/2024	Journal Entry	Gusto 4.19.24		Regular Wages	\$1,842.40		1,842.40
04/26/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$1,842.40		3,684.80
<b>Total for 5107 Wages - Asst. News Producer EN</b>					<b>\$3,684.80</b>		
5111 Wages - Studio Manager EH							
04/17/2024	Journal Entry	Gusto 4.19.24		Regular Wages	\$3,205.60		3,205.60
04/26/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,205.60		6,411.20
<b>Total for 5111 Wages - Studio Manager EH</b>					<b>\$6,411.20</b>		
5112 Wages - News Director DP							

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
04/17/2024	Journal Entry	Gusto 4.19.24		Regular Wages	\$3,432.80		3,432.80
04/26/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$3,432.80		6,865.60
<b>Total for 5112 Wages - News Director DP</b>					<b>\$6,865.60</b>		
5113 Wages - Municipal Producer TS							
04/17/2024	Journal Entry	Gusto 4.19.24		Regular Wages	\$2,302.40		2,302.40
04/26/2024	Journal Entry	Gusto - Reg Hourly		Regular Wages	\$2,302.40		4,604.80
<b>Total for 5113 Wages - Municipal Producer TS</b>					<b>\$4,604.80</b>		
5115 Wages - Sports Assistants							
04/30/2024	Journal Entry	Gusto - Mnthly Hourly		Regular Wages	\$5,349.83		5,349.83
<b>Total for 5115 Wages - Sports Assistants</b>					<b>\$5,349.83</b>		
5120 Wages - City Meetings Staff PT							
04/30/2024	Journal Entry	Gusto - Mnthly Hourly		Regular Wages	\$1,019.70		1,019.70
<b>Total for 5120 Wages - City Meetings Staff PT</b>					<b>\$1,019.70</b>		
<b>Total for 1 - Personnel</b>					<b>\$130,483.92</b>	<b>\$75,067.97</b>	
2 - Employee Benefits							
5201 Social Security/Medicare Tax							
04/17/2024	Journal Entry	Gusto 4.19.24		Medicare - employer tax	\$340.43		340.43
04/17/2024	Journal Entry	Gusto 4.19.24		Social Security - employer tax	\$1,455.57		1,796.00
04/26/2024	Journal Entry	Gusto - Reg Hourly		Social Security - employer tax	\$1,455.57		3,251.57
04/26/2024	Journal Entry	Gusto - Reg Hourly		Medicare - employer tax	\$340.41		3,591.98
04/30/2024	Journal Entry	Gusto - Mnthly Hourly		Medicare - employer tax	\$92.39		3,684.37
04/30/2024	Journal Entry	Gusto - Mnthly Hourly		Social Security - employer tax	\$394.91		4,079.28
<b>Total for 5201 Social Security/Medicare Tax</b>					<b>\$4,079.28</b>		
5203 PERA cost							
04/17/2024	Journal Entry	Gusto 4.19.24		PERA (Public Employees Retirement Plan) - Benefit Company Contribution	\$1,798.50		1,798.50
04/26/2024	Journal Entry	Gusto - Reg Hourly		PERA (Public Employees Retirement Plan) - Benefit Company Contribution	\$1,798.50		3,597.00
04/30/2024	Journal Entry	Gusto - Mnthly Hourly		PERA (Public Employees Retirement Plan) - Benefit Company Contribution	\$333.46		3,930.46
<b>Total for 5203 PERA cost</b>					<b>\$3,930.46</b>		
5204 Health/Dental/Other							
04/01/2024	Expense	EPAY-01-04	Principal Financial Group	ACH Debit(s)	\$574.39		574.39
04/17/2024	Journal Entry	Gusto 4.19.24		Benefit Liabilities For Medical/Dental 02		\$167.02	407.37
04/24/2024	Expense	EPAY-12-05	HealthPartners	May Premiums	\$9,136.20		9,543.57
04/26/2024	Journal Entry	Gusto - Reg Hourly		Benefit Liabilities For Medical/Dental 02		\$167.02	9,376.55
<b>Total for 5204 Health/Dental/Other</b>					<b>\$9,710.59</b>	<b>\$334.04</b>	
5206 Electronic Filing Charges							
04/27/2024	Expense		Wex Health - Fee	ACH Debit(s)	\$20.00		20.00
<b>Total for 5206 Electronic Filing Charges</b>					<b>\$20.00</b>		
<b>Total for 2 - Employee Benefits</b>					<b>\$17,740.33</b>	<b>\$334.04</b>	
3 - Administrative Expenses							
5501 Legal Fees							
04/30/2024	Bill	23628	Bradley Werner, LLC	Legal - April 24	\$3,793.70		3,793.70
<b>Total for 5501 Legal Fees</b>					<b>\$3,793.70</b>		
5602 Audit & Accounting							
04/02/2024	Expense		Gusto	ACH Debit(s)	\$298.00		298.00
04/15/2024	Bill	56717	Harrington Langer & Associates	2023 Audit - Progress Billing	\$14,285.00		14,583.00
04/19/2024	Expense		Intuit-QBO	ACH Debit(s)	\$59.50		14,642.50
04/30/2024	Bill	32304	Carpenter Evert & Associates	Monthly Accounting & Audit Prep	\$1,867.50		16,510.00
<b>Total for 5602 Audit &amp; Accounting</b>					<b>\$16,510.00</b>		
5610 Melio, CC, Bank Fees							
04/02/2024	Expense		Authorize.Net	ACH Debit(s)	\$30.00		30.00
04/04/2024	Sales Receipt	SQ 4.4.24	Cash Sale	Square Fees - 2.50% + .10	\$2.80		32.80
04/06/2024	Sales Receipt	SQ 4.6.24	Cash Sale	Square Fees - 2.50% + .10	\$3.06		35.86
04/09/2024	Sales Receipt	SQ 4.9.24	Cash Sale	Square Fees - 2.50% + .10	\$0.64		36.50
04/10/2024	Sales Receipt	SQ 4.10.24	Cash Sale	Square Fees - 2.50% + .10	\$3.82		40.32
04/16/2024	Sales Receipt	SQ 4.16.24	Cash Sale	Square Fees - 2.50% + .10	\$13.62		53.94
04/18/2024	Sales Receipt	SQ 4.18.24	Cash Sale	Square Fees - 2.50% + .10	\$0.75		54.69
04/19/2024	Sales Receipt	SQ 4.19.24	Cash Sale	Square Fees - 2.50% + .10	\$16.58		71.27
04/26/2024	Bill	4355754	Melio		\$1.50		72.77
04/26/2024	Bill	4355638	Melio		\$1.50		74.27
04/26/2024	Bill	4354991	Melio		\$1.50		75.77
04/26/2024	Bill	4354556	Melio		\$1.50		77.27
04/26/2024	Bill	4356641	Melio		\$1.50		78.77
04/26/2024	Bill	4354345	Melio		\$1.50		80.27
04/30/2024	Sales Receipt	SQ 4.30.24	Cash Sale	Square Fees - 2.50% + .10	\$4.07		84.34
<b>Total for 5610 Melio, CC, Bank Fees</b>					<b>\$84.34</b>		
5613 General/Special Meeting Expenses							
04/02/2024	Expense		Bruegger's	BRUEGGERS Meeting Food	\$22.59		22.59
04/02/2024	Expense		Target	TARGET Meeting Food	\$9.58		32.17
<b>Total for 5613 General/Special Meeting Expenses</b>					<b>\$32.17</b>		
<b>Total for 3 - Administrative Expenses</b>					<b>\$20,420.21</b>		
4 - Production Expenses							
5601 Advertising/Marketing							
04/22/2024	Expense		DRI Print Runner	DRI*PRINTRUNNER - Business cards	\$48.66		48.66
<b>Total for 5601 Advertising/Marketing</b>					<b>\$48.66</b>		
5701 Truck/Fleet Vehicle - Gas & Oil							
04/10/2024	Expense	EPAY-05-04	Wex Inc (Fleet gas)	ACH Debit(s)	\$41.89		41.89
04/16/2024	Expense	EPAY-06-05	Wex Inc (Fleet gas)	ACH Debit(s)	\$77.77		119.66

# North Metro Telecommunications Commission

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
<b>Total for 5701 Truck/Fleet Vehicle - Gas &amp; Oil</b>					<b>\$119.66</b>		
5704 Truck/Fleet Vehicle - Maintenance							
04/10/2024	Bill	R001207433:01	Interstate Power Systems	Annual Truck Service	\$1,354.00		1,354.00
04/10/2024	Bill	R001207434:01	Interstate Power Systems	Annual Truck Service	\$736.00		2,090.00
<b>Total for 5704 Truck/Fleet Vehicle - Maintenance</b>					<b>\$2,090.00</b>		
5802 Video Equip/Parts/Maintenance							
04/29/2024	Expense		Amazon	AMAZON.COM - sd card	\$19.99		19.99
<b>Total for 5802 Video Equip/Parts/Maintenance</b>					<b>\$19.99</b>		
5804 Bulb/Battery/Other Prod Costs							
04/17/2024	Expense		Lowe's	LOWES - Batteries	\$58.34		58.34
04/20/2024	Expense		Amazon	AMAZON PRIME	\$14.99		73.33
04/24/2024	Expense		Lowe's	LOWES - Batteries	\$58.34		131.67
<b>Total for 5804 Bulb/Battery/Other Prod Costs</b>					<b>\$131.67</b>		
<b>Total for 4 - Production Expenses</b>					<b>\$2,409.98</b>		
5 - Office/Occupancy							
5401 Building Security							
04/30/2024	Bill	3289730-31	PerMar	DMP Fire Ratio Hourly Check In (3/15-6/7/2024)	\$70.00		70.00
04/30/2024	Bill	3289730-31	PerMar	Installation of Burglar Alarm System	\$1,700.00		1,770.00
<b>Total for 5401 Building Security</b>					<b>\$1,770.00</b>		
5405 Office Supplies/Equipment Maintenance							
04/09/2024	Expense		Amazon	AMAZON.COM - Printer Paper	\$92.76		92.76
04/09/2024	Expense		Amazon	AMZN MKTP US - Batteries	\$18.99		111.75
04/17/2024	Expense		ebay	PAYPAL *EBAYINCSHIP	\$15.40		127.15
04/17/2024	Expense		Amazon	AMAZON RET - Paper Towels	\$24.42		151.57
<b>Total for 5405 Office Supplies/Equipment Maintenance</b>					<b>\$151.57</b>		
5406 Telephone/Internet/Web Service							
04/01/2024	Bill	1483	B Harris, Inc.	Quarterly phone billing - April, May, June	\$675.00		675.00
04/01/2024	Expense		Adobe Inc.	ADOBE *ADOBE - Subscription	\$899.90		1,574.90
04/01/2024	Expense		Google GSuite	GOOGLE GSUITE_NORTHMETRO	\$216.00		1,790.90
04/02/2024	Expense	EPAY-04-05	T-Mobile	ACH Debit(s)	\$161.80		1,952.70
04/02/2024	Expense		Cybersource	ACH Debit(s)	\$3.99		1,956.69
04/04/2024	Expense		Otter.AI	OTTER.AI - Subscription	\$30.00		1,986.69
04/10/2024	Expense	EPAY-07-04	AT&T Wireless	ACH Debit(s)	\$250.97		2,237.66
04/14/2024	Expense		Podbean.com	PODBEAN.COM - Subscription	\$99.00		2,336.66
04/14/2024	Expense	EPAY-10-04	Comcast Business 1000M/1000M	ACH Debit(s)	\$1,267.79		3,604.45
04/15/2024	Bill	Exp Reimb	Michele J. Silvester	Drop Box Account - Programming Dept	\$199.00		3,803.45
04/17/2024	Expense		Microsoft	MICROSOFT#G042403473	\$1,745.25		5,548.70
04/17/2024	Expense		Amazon	AMAZON PRIME	\$14.99		5,563.69
04/25/2024	Expense		Zoom	ZOOM.US - Subscription	\$17.29		5,580.98
04/30/2024	Expense		POPP TELECOM	ACH Debit(s)	\$253.13		5,834.11
04/30/2024	Expense	EPAY-15-05	Comcast	ACH Debit(s)	\$4.64		5,838.75
04/30/2024	Expense	EPAY-03-05	Comcast - Internet 3024	ACH Debit(s)	\$549.72		6,388.47
<b>Total for 5406 Telephone/Internet/Web Service</b>					<b>\$6,388.47</b>		
5407 Trash/Janitor/Water							
04/14/2024	Expense	EPAY-08-04	Republic Services	ACH Debit(s)	\$530.13		530.13
<b>Total for 5407 Trash/Janitor/Water</b>					<b>\$530.13</b>		
5408 Building Maintenance							
04/01/2024	Bill	1000809	Coastal Wintergreen LLC	April Summer Maintenance Start plus March Snow	\$2,480.00		2,480.00
04/16/2024	Bill	19690	Lifesaver Fire Protection, LLC	annual inspection	\$332.00		2,812.00
04/19/2024	Bill	W74088	Corporate Mechanical	Furnace maintenance	\$929.63		3,741.63
<b>Total for 5408 Building Maintenance</b>					<b>\$3,741.63</b>		
5409 Building Utilities							
04/01/2024	Expense		City of Blaine-utilities	Other Debit(s)	\$10.00		10.00
04/04/2024	Expense		Comcast	ACH Debit(s)	\$4.64		14.64
04/10/2024	Expense	EPAY-09-04	CenterPoint Energy	ACH Debit(s)	\$325.38		340.02
04/19/2024	Expense	EPAY-09-05	CenterPoint Energy	ACH Debit(s)	\$262.55		602.57
04/27/2024	Expense	EPAY-14-04	Connexus Energy	Electricity	\$1,487.89		2,090.46
04/30/2024	Expense	EPAY-13-04	City of Blaine-utilities	Other Debit(s)	\$115.11		2,205.57
<b>Total for 5409 Building Utilities</b>					<b>\$2,205.57</b>		
5616 Insurance Expense							
04/22/2024	Bill	CMC 1002391-8	League of MN Cities Insurance Trust WC	Annual coverage (4/22/24-4/22/25)	\$14,561.00		14,561.00
<b>Total for 5616 Insurance Expense</b>					<b>\$14,561.00</b>		
<b>Total for 5 - Office/Occupancy</b>					<b>\$29,348.37</b>		
5604 Awards Ceremony/Entry Fees							
04/10/2024	Expense		National Association	NATIOAL ASSOCIATION - Award Entry	\$140.00		140.00
04/11/2024	Expense		National Association	NATIOAL ASSOCIATION - Award Entry	\$200.00		340.00
04/11/2024	Expense		National Association	NATIOAL ASSOCIATION - Award Entry	\$80.00		420.00
<b>Total for 5604 Awards Ceremony/Entry Fees</b>					<b>\$420.00</b>		
Capital Expenditures							
7003 Studio Equipment Purchases							
04/01/2024	Expense		Guitar Center	GUITAR CENTER - speaker stand	\$93.18		93.18
04/01/2024	Expense		Markertek Video Supply	MARKERTEK VIDEO SUPPLY - Cases	\$689.94		783.12
04/01/2024	Expense		B&H Photo	B&H PHOTO - tj remote gear	\$2,896.00		3,679.12
04/01/2024	Expense		B&H Photo	B&H PHOTO - Tripod	\$15,959.95		19,639.07
04/01/2024	Expense		B&H Photo	B&H PHOTO - power bank	\$299.95		19,939.02
04/01/2024	Expense		Best Buy	BESTBUYCOM - speaker	\$755.79		20,694.81
04/02/2024	Expense		Amazon	AMZN MKTP US - cables for sports	\$27.68		20,722.49
04/02/2024	Expense		Markertek Video Supply	MARKERTEK VIDEO SUPPLY - cables	\$59.90		20,782.39

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	BALANCE
<b>Total for 7003 Studio Equipment Purchases</b>					<b>\$20,782.39</b>		
7006 Bond Payments							
04/25/2024	Bill	GO CAP NOTE 2016A	City of Ham Lake	GO CAPITAL NOTE SERIES 2016A	\$32,144.99		32,144.99
04/25/2024	Bill	GO CAP NOTE 2016A	City of Lexington	GO CAPITAL NOTE SERIES 2016A	\$4,121.75		36,266.74
04/25/2024	Bill	GO CAP NOTE 2016A	City of Circle Pines	GO CAPITAL NOTE SERIES 2016A	\$11,029.70		47,296.44
04/25/2024	Bill	GO CAP NOTE 2016A	City of Spring Lake Park	GO CAPITAL NOTE SERIES 2016A	\$13,263.26		60,559.70
04/25/2024	Bill	GO CAP NOTE 2016A	City of Centerville	GO CAPITAL NOTE SERIES 2016A	\$7,690.85		68,250.55
04/25/2024	Bill	GO CAP NOTE 2016A	City of Lino Lakes	GO CAPITAL NOTE SERIES 2016A	\$37,993.73		106,244.28
04/25/2024	Bill	GO CAP NOTE 2016A	City of Blaine	GO CAPITAL NOTE SERIES 2016A	\$124,020.73		230,265.01
<b>Total for 7006 Bond Payments</b>					<b>\$230,265.01</b>		
<b>Total for Capital Expenditures</b>					<b>\$251,047.40</b>		

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**NORTH METRO TV**

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**TO:** CABLE COMMISSION  
**FROM:** ERIC HOUSTON & DANIKA PETERSON  
**SUBJECT:** JUNE MISCELLANEOUS UPDATES  
**DATE:** 5/30/2024

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**Centennial Cougars Documentary**

Sports Director Kenton Kipp and his team have finished their new documentary celebrating the Centennial Cougars' thrilling state championship season. Featuring stunning cinematography and interviews from the Cougars Coaching Staff, the video is destined to be a cherished digital keepsake for the entire team. The sports department made multiple trailers and hosted a special team screening at Centennial High School in advance of the premier. The documentary is available to watch On Demand at northmetrotv.com and on YouTube and has garnered more than 8,000 views.

**Blaine Police Department Outreach Video**

This month, Municipal Producer Trevor Scholl completed his long in the works Community Outreach video for the Blaine Police Department. Fourteen months in the making, Trevor attended multiple police sponsored events and conducted more than a dozen interviews to make this video a reality. Designed to encourage volunteerism amongst new BPD recruits, the video highlights such initiatives as Polar Plunge, the Citizens Academy, the Explorers Program, and the Summer Safety Camp. Trevor provided the department with a version of the video to use internally and edited a special, public facing version for air on channel 15.

**Guns 'N Hoses**

North Metro TV producer extraordinaire TJ Tronson once again recorded the annual Guns 'N Hoses hockey game. Hosted by the Lino Lakes Volunteers in Public Safety, the charity game pits local police personnel against local fire personnel, with some guest NHL pros added for good measure. Guns 'N Hoses is an annual programming highlight for North Metro TV and is currently airing on cable channels 15 and 859. It can also be seen On Demand on our website, on YouTube, and on Roku and AppleTV via the North Metro TV App. The event also received a short form preview and a highlights video, both of which played as part of our 24 hour news and sports cycle.

### **Student of the Month**

Interim Co-Executive Director and News Director Danika Peterson pioneered a whole new video series this month and it's already proving popular. Student of the Month is a new, monthly look at an exceptional student from one of our three school districts. For the inaugural video, Danika, Eric Nelson, and Trevor Scholl visited Blaine High School to interview senior Dorcas Aroloye, a tennis captain and president of the Minnesota chapter of the Business Professionals of America. Since then, Danika has also featured Valery Molinares, a Centennial Middle School English Language Learner and national champion speedskater. The videos were a big hit with the students' family, the school districts, and with our viewers.

### **The Norwegian Church: Stories from Glen Cary Cemetery**

Produced with cooperation from the Anoka County Historical Society, The Norwegian Church is a fascinating look at life in Ham Lake from the 1850s to the 1960s. Produced by Interim Co-Executive Director Eric Houston, with help from Trevor Scholl and TJ Tronson, the program combines detailed presentations from ACHS staff with photographs, maps, and gorgeous drone footage to tell the stories of several people who called Ham Lake home. The Norwegian Church is airing on cable channels 15 and 859 and is On Demand on Roku, AppleTV, and at [northmetrotv.com/glencary](http://northmetrotv.com/glencary). Eric is also in the process of reediting the project into a series of shortform videos.

### **Lino Lakes Fire Recruitment Video**

This month, Municipal Producer Trevor Scholl wrapped one of his long term projects, a brand new recruitment video for the Lino Lakes Fire Department. Nearly five months in the making, Trevor coordinated with almost a dozen fire fighters and Lino Lakes staff, and undertook multiple shoots and edits, to make the program a reality. Lino Lakes posted the video to their social media during the last week of March. The dynamic visuals are sure to inspire the next group of dedicated and talented fire fighters.

### **Centerville History**

TJ Tronson delved into the history of Centerville this month with the video "A Wonderful Place to Grow Up." The video, which features interviews with five long-time Centerville residents, is the first of a series of at least four videos recounting tales of the city. Since TJ began working on the videos, one of the participants, Robert Barrett, passed away. A sort of added bonus of the project was that TJ was able to provide his family with a video of Robert's full interview, sharing stories of his childhood. As you might imagine, they were delighted to have it. TJ has very much enjoyed working on the project and intends to create similar videos for each of our member cities.

### **Social Media Views**

North Metro TV's recent emphasis on short form videos is continuing to see great success. Since we began concentrating on posting these shorter videos across all of our social media feeds in March, we have seen a significant uptick in views. In March, we received 4,811 views. That number rose to 28,498 views in April. Views then more than doubled in May, with new NMTV short form videos receiving 84,374 views. One particular standout is a news report on the Asian mall coming to Northtown. That video has received 60,445 views!



## NORTH METRO TV

**TO:** CABLE COMMISSION  
**FROM:** ERIC HOUSTON & DANIKA PETERSON  
**SUBJECT:** FIRST QUARTER COMCAST FRANCHISE AND PEG FEE REPORTS  
**DATE:** 5/30/2024

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The Commission has received the first quarter gross revenue, franchise, and PEG fee reports and payments from Comcast. Comcast is required to provide these payments and reports within 30 days of the end of the quarter. PEG fees were a bit lower than expected, while franchise fees were right around expectations. The combined PEG and franchise fee revenue actually declined significantly less than expected, given that the decline from Q4 to Q1 is historically the largest of the year.

**NORTH METRO TV**

**TO:** EXECUTIVE COMMITTEE  
**FROM:** ERIC HOUSTON & DANIKA PETERSON  
**SUBJECT:** HD BOND PAYMENT  
**DATE:** 5/30/2024

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North Metro TV made the final payments on the 2017 HD Bond at the end of April. All cities should have received their payments by May 7. We are extremely happy to be debt free.

MEMORANDUM

**To:** North Metro Telecommunications Commission  
**From:** Mike Bradley, Nancy Werner and Michael Athay  
**Re:** February 2024 Legal Report  
**Date:** February 13, 2024

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### Mike Bradley Presents on Video Streaming

On February 12, 2024, Mike Bradley presented at an [eNATO](#) seminar with a nationally known financial consultant and County Director of Communications Policy and Regulation on whether video streaming is a cable service. Mike’s presentation focused on whether streaming services provided by a cable operator are cable services. As some cable operators migrate their consumers to programming services that they claim are not cable services while other cable service subscriptions are declining, this is becoming a significant issue.

### Commission’s FCC Advocacy Efforts Recognized

The Commission’s FCC advocacy to amend the In-Kind Rule and repeal the Mixed-Use Rule as part of a nationwide coalition has been recognized. A January 27, 2024 article by *Policyband* (available [here](#)) reports that “[r]epresentatives for major U.S. cities – including Philadelphia, Seattle, and Minneapolis – were in contact with FCC officials several times in January, asking for the immediate repeal of the agency’s ‘mixed-use’ rule,” and “[o]ver the past few weeks, city representatives have held meetings with FCC Media Bureau Chief [Holly Saurer](#) and several of her deputies and an aide to Commissioner [Geoffrey Starks](#).”

### Comcast’s Cable Subs Decline While Comcast’s Peacock’s Subs Soar

Comcast continues to encourage migration to its Peacock video programming service. A January 27, 2024 article by *Policyband* (available [here](#)) explained that cable franchisees’ payment of franchise fees over the years has supported municipal budgets but contends that with millions migrating from cable TV to streaming platforms, franchise fee payments have been shrinking. In the fourth quarter of 2023, according to the article, Comcast lost 389,000 video subscribers, in keeping with a multiyear trend, but in the same quarter Comcast’s Peacock streaming service added 3 million subscribers in the quarter, bringing the streaming service to 31 million subscribers overall. Yet “Comcast does not pay any portion of Peacock’s revenue as a franchise fee.”

## **Maine Legislature Approves Amendments To Law Regulating Cable Franchising**

On February 6, 2024, the Maine Senate passed an important pro-municipality bill amending Maine’s statute governing cable franchises and franchising (Maine Revised Statutes, Title 30-A, §3010 *Consumer rights and protection relating to cable television service*). Titled *An Act to Support Municipal Franchise Agreements* (LD 1967), the bill was earlier passed by the Maine House and has now moved to the Governor’s desk. The bill can be found [here](#). According to a Maine Municipal Association Bulletin published January 12, 2024, the bill makes changes to the franchising law that include the following:

- defining a video service provider (VSP) as “any person in Maine that directly or through one or more affiliates sells access to video, audio or computer-generated or computer augmented entertainment and owns or operates facilities located in whole or in part in a municipality’s public rights-of-way that are used to provide those services, irrespective of the technology or application used to deliver such services;”
- making a VSP responsible for all costs associated with public, educational and government (PEG) facility equipment, as deemed necessary by the municipality;
- prohibiting a VSP from offsetting costs through franchise fees but enabling providers to recover fees assessed to subscribers to the extent applicable by law and as negotiated by the municipality;
- repealing language in the current statute allowing municipalities to enter into exclusive franchise agreements;
- prohibiting a VSP from providing services in a municipality unless they have entered into a franchise agreement;
- allowing municipalities to use franchise fees for the purposes the municipality deems pertinent;
- establishing a quarterly payment schedule with allowable interest for late payments;
- requiring a VSP to maintain certain financial records related to the calculation of payment;
- allowing a municipality to challenge or audit the amount of the payment;
- clarifying that a violation is one that violates the unfair trade practices act and requires action within seven years;
- developing a dispute resolution process;
- establishing a 30-day notice for the movement of channels to a different tier or lineup.

## **LMC Provides Summaries Of State Data Practices Office 2023 Advisory Opinions**

In a bulletin posted January 8, 2024, the League of Minnesota Cities summarized advisory opinions issued in 2023 related to the Minnesota Government Data Practices Act and Open Meeting Law. The bulletin, available [here](#), notes that Cities and other government entities across the state continue to receive many complex data and information requests. The Minnesota Department of Administration’s Data Practices Office has the authority to issue nonbinding opinions related to the *Minnesota Government Data Practices Act (MGDPA)* and *Open Meeting Law (OML)*. Every year, individuals and entities seek such opinions. LMC’s bulletin provides the following highlights from 2023 advisory opinions that are of interest to cities:

- Joint powers entities are subject to the MGDPA and regardless of the volume of data, reliance upon contractors to assist with data retrieval, or the need for legal review and redaction, there is no exception to the maximum 10-business day response time required for requests by data subjects. See Advisory Opinion 23-001
- An entity’s responsible authority must prepare “an inventory containing the authority’s name, title, address, and a description of each category of record, file, or process relating to private or confidential data on individuals maintained by the authority’s government entity.” This data inventory must be updated annually and made available to the public. See Advisory Opinion 23-002
- When a public body holds a special meeting, its actions are strictly limited to topics included in the special meeting notice so the public can be informed of the full purpose of the meeting. See Advisory Opinion 23-003
- A meeting must be closed to discuss allegations or charges against an employee, but once it is determined that discipline *may* be warranted, subsequent meetings or hearings must be open to the public. See Advisory Opinion 23-004
- A public body cannot close a meeting for attorney-client privilege purposes when there is no threatened or pending litigation. When determining whether the attorney-client privilege exception to the OML applies, the courts balance the purposes served by this privilege against the public’s right to know—the exception applies when the balancing dictates the need for absolute confidentiality. See Advisory Opinion 23-005

More advisory opinions and information about the opinion process are available [here](#).

### **U.S. Conference Of Mayors Announces National Digital Equity Grants Challenge**

A joint initiative of the U.S. Conference of Mayors and Comcast’s Project UP will support and expand digital training programs across the country. The Challenge will award a total of \$1.5 million in digital equity grants to ten cities through a competitive process. Three large cities will be awarded \$250,000, three medium-sized cities will be awarded \$150,000, and four small cities will be awarded \$75,000. Winning cities will be announced at USCM’s Annual Meeting in June 2024. More information is available [here](#).

### **Multiple Appeals Court Challenges Filed To FCC’s Digital Discrimination Order**

According to a Benton Institute for Broadband and Society newsletter, the U.S. Chamber of Commerce is asking the Fifth Circuit Court of Appeals to vacate the Federal Communications Commission’s recent digital discrimination order. As mandated by the *Infrastructure, Investment and Jobs Act*, the commission adopted in November 2023 rules to prevent gaps in broadband access based on race, income level, and other demographic characteristics—known as digital discrimination. The rules take up a “disparate impact” standard for identifying that discrimination, meaning broadband providers could be in violation even if they are not intentionally withholding adequate internet from a protected group. The rules are set to take effect in March. The Chamber of Commerce, along with two Texas business associations, filed a short petition for review with the Fifth Circuit Court of Appeals on January 19. The petition asks judges to vacate the digital discrimination rules on the grounds they are “arbitrary, capricious,” and “in excess of the Commission’s statutory authority” under the infrastructure law. The

Chamber’s filing, dated January 22, 2024, is available [here](#). Press reports indicate that eight or more petitioners have asked federal appellate courts to vacate the FCC’s digital discrimination Order. In addition, Rep. Buddy Carter of Georgia and 66 other House Republicans filed a Congressional Review Act resolution of disapproval.

### **Digital Discrimination R&O And Further NPRM Published In Federal Register**

On February 1, 2024, the FCC published in the Federal Register a Report and Order and Further Notice of Proposed Rulemaking in its Prevention and Elimination of Digital Discrimination docket. The Order and NPRM are available [here](#). Comments are due on or before March 4, 2024. Reply comments are due on or before April 1, 2024.

The FCC’s summary states that “In this document, the Federal Communications Commission (Commission) proposes rules regarding affirmative obligations for broadband providers, through: annual reports that facilitate greater transparency regarding substantial broadband projects recently completed by providers, and internal compliance programs requiring periodic evaluation of the demographics of communities served—and not served—by such recently completed projects, as well as pending and planned substantial projects. The Commission also seeks comment on establishing an Office of Civil Rights.”

### **Los Angeles Becomes First U.S. City to Outlaw Digital Discrimination**

Investigation by the nonprofit news organization *The Markup* in 2022 found households in Los Angeles’ poorest neighborhoods were disproportionately required to pay high prices for slow internet service. (Details of *The Markup*’s investigation in 38 cities are available [here](#).) In a February 1, 2024 article (available [here](#)), *The Markup* reported that in late January, the city council in Los Angeles passed a [motion](#) banning “digital discrimination,” construed as occurring when internet service providers (ISPs) inequitably deploy high-speed internet connections or disproportionately withhold the best deals for their services from racially or socio-economically marginalized neighborhoods.

### **FCC Public Meeting Scheduled for February 15**

The FCC will hold its February Open Meeting on February 15, 2024. The FCC’s public notice of the meeting (available [here](#)) The Open Meeting will commence at 10:30 a.m. ET in the Commission Meeting Room of the Federal Communications Commission, 45 L Street, N.E., Washington, D.C. Open Meetings are streamed live at <https://www.fcc.gov/live>.

### **NLC Urges Cities to Advocate For Extension Of Affordable Connectivity Act Funding**

The National League of Cities warns in a January 23, 2024, bulletin that without congressional action soon, the Affordable Connectivity Program (ACP) is expected to exhaust its current source of funds and be forced to halt benefits at the end of April. Reporting on the ACP funding crisis can be found [here](#). The NLC article, by Angelina Panettieri and available [here](#), notes that the ACP, created in the *Infrastructure Investment and Jobs Act* (IIJA), also known as the

Bipartisan Infrastructure Law, has provided more than 22 million low-income households with a monthly \$30 discount on home broadband service from participating internet service providers.

The NLC bulletin also points out that states are preparing to solicit applications for \$42 billion in Broadband Equity, Access and Deployment (BEAD) grants and that hundreds of potential internet service provider applicants have developed plans dependent on participation in ACP to comply with BEAD grant requirements and support their projects.

A bipartisan, bicameral group of legislators introduced the [\*Affordable Connectivity Program Extension Act \(H.R. 6929/S. 3565\)\*](#). This bill would provide the ACP with an extra \$7 billion to extend the operating timeline and ensure participating households do not lose connectivity. The bill faces roadblocks, including Congressional deadlock over spending and the tight timeline to appropriate funds to continue the program without interruption.

The NLC urges local leaders to act to save the ACP, by contacting their U.S. House and Senate delegations and by signing NLC's letter urging Congress to pass the *Affordable Connectivity Extension Act* quickly. The letter can be reviewed, signed and submitted [here](#).

On January 11, the [FCC adopted a Report and Order](#) outlining the process for winding down the program if no funding extension is made. The FCC requires several steps that participating broadband providers must take prior to the possible termination of the program in April of this year, including:

- Send a first notification to participating customers on January 25.
- Send a second notification 15 days after the FCC's official notice of funds exhaustion, (expected in mid-March),
- Include a third notice with the customer's last billing cycle to which the benefit may be applied.

Wind-down of the ACP has already begun: The federal government stopped accepting new enrollees in the program on February 7, pursuant to the FCC's Order, and activity supported by federal ACP outreach grants was also required to cease. The FCC plans to remove ACP marketing materials and share information about the program's end. In addition to lobbying for quick adoption of the *Affordable Connectivity Extension Act*, NLC urges local leaders to ensure that broadband providers in their jurisdictions provide the notices described above and comply with the consumer protection requirements of the FCC Order.

MEMORANDUM

**To:** North Metro Telecommunications Commission  
**From:** Mike Bradley, Nancy Werner and Michael Athay  
**Re:** March 2024 Legal Report  
**Date:** March 7, 2024

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**Bills Supporting Equal Access to Broadband and Access Funding Introduced in the Minnesota House and Senate**

At the end of February, the Equal Access to Broadband Bill, [HF 4182/SF 4262](#), was introduced in the House of Representatives. HF 4182/SF 4262 authorizes cities to franchise broadband providers, which will allow cities to ensure all its residents will receive the same broadband quality of service resulting in all residents having equal access to broadband. Franchising will also allow cities to receive other public benefits such as efforts to promote digital equity. The House authors are Representatives [Freiberg](#), [Stephenson](#), [Tabke](#), [Koegel](#), and [Kraft](#). HF 4182 has been referred to the [Commerce Finance and Policy](#) committee. The Senate authors are [Mitchell](#), [Klein](#), and [Xiong](#). SF 4262 has been referred to the committee on [Agriculture, Broadband, and Rural Development](#).

A bill that would allow cities to charge a 5% gross revenues charge on streaming video programming services to support access television was also introduced in the House and Senate as [SF 3930/HF 4186](#). [SF 3930](#) was referred to the [Senate Commerce and Consumer Protection Committee](#). The authors in the Senate are Senators [Mitchell](#), [Rest](#), [Klein](#), and [Xiong](#). [HF 4186](#) is authored by Representatives [Freiberg](#) and [Pursell](#) and has been referred to the committee on [Commerce Finance and Policy](#).

Both bills are supported by the League of Minnesota Cities, MACTA, and other municipal entities.

**Governor Announces \$50+ Million to Expand Broadband to 8,900 MN Homes, Businesses**

Governor Tim Walz announced on March 5, 2024, over \$50 million in grants to expand broadband access to an estimated 8,900 homes and businesses throughout Minnesota. Twenty-four broadband expansion projects will receive grants from the Department of Employment and Economic Development's (DEED) Office of Broadband Development, according to DEED's March 4 press release, to fund providers' deployment of new broadband infrastructure that offers speeds of at least 100 megabits per second (Mbps) download and 20 Mbps upload. The projects will be built in 25 counties across Minnesota. Grant awards by project, provider and county can be found on DEED's [website](#).



The grants come from [two DEED programs](#):

- \$33.3 million from DEED's Border-to-Border Broadband Program, through which broadband provider grantees are reimbursed for up to half the eligible cost of deploying broadband infrastructure, with funding for a single project capped at \$10 million.
- \$19.7 million from the Low Population Density Program, which offers grants to providers building broadband service to areas of Minnesota with particularly low population densities and high broadband deployment costs. The grants can be worth up to \$10 million and cover up to 75% the total cost of a project.

According to the press release, DEED will open another \$50 million grant round for broadband infrastructure development later this month.

Over the last ten years, DEED has provided nearly \$350 million in Border-to-Border or Low Population Density grants, providing broadband access to nearly 112,000 homes and businesses. In addition to these programs, DEED is implementing the [Line Extension Program](#), which expands broadband service to individual homes and businesses that lack it. So far, that program will connect 840 customers to broadband through partnerships with 20 broadband providers. DEED will also manage \$652 million in federal [Broadband Equity, Access and Deployment \(or BEAD\) Program](#) funding to expand broadband to the most unserved and underserved Minnesotans. DEED also recently finalized the state's draft [Digital Opportunity Plan](#), detailing how Minnesota proposes to reduce gaps in broadband access, digital technology ownership and digital skills using an upcoming grant from the federal government.

### **FCC Issues Formal Notice of Affordable Connectivity Program End, Rosenworcel Writes Congress**

On March 4, 2024, the Federal Communications Commission formally notified Affordable Connectivity Program (ACP) providers that, due to a lack of additional funding from Congress, the agency will only be able to fully fund the program through the month of April. The March 4 Public Notice follows the FCC's release of survey data that showed more than two-thirds of ACP households had inconsistent or zero connectivity prior to enrolling in the program. Also on March 4, in a letter to congressional leaders, FCC Chairwoman Jessica Rosenworcel urged immediate action to add funding to the ACP before the program runs out of funds and participating households no longer receive the full ACP benefit or any ACP benefit. Chairwoman Rosenworcel's letter is available [here](#).

Bi-partisan bills to extend ACP funding, titled the Affordable Connectivity Program Extension Act of 2024, were introduced in both the House and the Senate in January 2024. S. 3565 sponsored by Sen. Peter Welch with three co-sponsors can be found [here](#). H.R. 6929, sponsored by Rep. Yvette Clarke with seven co-sponsors, can be found [here](#). Organizations wishing to endorse the bills can do so using this [Google Form](#). The bills would add \$7 billion to the ACP. The National League of Cities encourages local governments to contact their representatives in Congress to express support for the ACP Extension Act and describes next steps in a January bulletin available [here](#).

## **FCC Chairwoman Rosenworcel Announces Proposed Rules to Lower Costs and Increase Choice for Residents of Multi-Tenant Buildings**

On March 5, 2024, FCC Chairwoman Jessica Rosenworcel announced a plan to lower costs and address the lack of choice for broadband services available to households in apartments, condos, public housing, and other multi-tenant buildings. The Chairwoman’s proposal would seek to eliminate “bulk billing” arrangements imposed on tenants that force them to use a specific broadband service provider, too often resulting in high prices with limited choices for internet and other services.

Specifically, according to an FCC announcement available [here](#), the Chairwoman will propose the FCC vote to adopt a Notice of Proposed Rulemaking (NPRM) that would ban bulk billing arrangements by which tenants are required to pay for broadband, cable, and satellite service provided by a specific communications provider, even if they do not wish to take the service or would prefer to use another provider. The NPRM proposes allowing tenants to opt out of bulk billing arrangements, which according to the FCC’s announcement, would also increase competition for communications service in these buildings by making it more profitable for competitive providers to deploy service in buildings where it is currently too expensive to serve consumers because tenants are required to take a certain provider’s service. The NPRM would also seek comment on other practices that may limit consumer choice in multi-tenant buildings.

According to the announcement, these new proposed rules continue a series of consumer-focused proposals to combat junk fees and support transparency for consumers. As noted in a separate item below, the Commission will vote on final rules to require cable and satellite TV providers to specify the [“all-in” price](#) clearly and prominently for video programming service in their promotional materials and on subscribers’ bills. According to the announcement, the Commission is also preparing the upcoming launch of mandatory [Broadband Consumer Labels](#) so that consumers can clearly see the price and quality of broadband when they sign up; and has proposed to [eliminate early termination fees](#) from cable and satellite TV providers. The announcement adds that the Chairwoman’s March 5 proposal builds on the Commission’s [2022 rules](#), which sought to increase competition and transparency in multi-tenant environments. Those rules prohibit broadband providers from entering into certain revenue sharing agreements with a building owner; require providers to clearly and accessibly inform tenants about the existence of exclusive marketing arrangements; and clarified that FCC rules regarding cable inside wiring prohibit so-called sale-and-leaseback arrangements that block competitive access to alternative providers. Those rules went into effect later that year.

### **FCC to Vote on Pricing Transparency Requirement for Cable and Satellite Viewers**

Chairwoman Jessica Rosenworcel, on February 21, 2024, proposed final rules to require cable and satellite TV providers to specify the “all-in” price clearly and prominently for video programming services in their promotional materials and on subscribers’ bill.

The full Commission will consider the proposed rules at its March 14 Open Meeting. If adopted, the rules will require cable operators and direct broadcast satellite (DBS) providers to state the

total cost of video programming services clearly and prominently, including broadcast retransmission consent, regional sports programming, and other programming-related fees, as a prominent single line item on subscribers' bills and in promotional materials.

### **Challenges to FCC's Anti-Discrimination Rule Consolidated in Eighth Circuit**

According to reporting by Law 360 on February 9 (available [here](#)), the Eighth Circuit will be the initial venue for 10 legal challenges, spread across six appeals courts, to the Federal Communications Commission's rules to fight digital discrimination adopted last fall. In a consolidation order late Friday, the Judicial Panel on Multidistrict Litigation randomly chose the St. Louis-based appellate court to hear cases regarding the agency order that were filed in the Fifth, Sixth, Eighth, Ninth, Eleventh and D.C. circuits. The multidistrict case will be the umbrella for various disputes involving the FCC's November rule to implement a provision of the 2021 Infrastructure Act to prevent discrimination in broadband deployment. According to Law360, the suits are largely from industry groups and challenge the rule's use of a "disparate impact" standard that focuses on the effects of deployment practices rather than solely on deliberate bias. In the Ninth and D.C. circuits, public interest groups are seeking to require the FCC to create a formal discrimination complaint process.

According to Law360, the petitions were filed in the circuit courts starting in late January, just over two months after the commission adopted the rules on a 3-2 partisan split, led by the Democratic majority. In the Fifth Circuit, the U.S. Chamber of Commerce claims the law doesn't provide for a disparate impact standard and urges the court to vacate the regulation as outside the FCC's statutory authority. The day before that filing, the Benton Institute for Broadband and Society filed its own challenge in the D.C. Circuit to seek, among other things, a formal complaint procedure.

### **AT&T Suffers Nationwide Wireless Outage**

According to the New York Times, AT&T suffered a nationwide outage of its wireless services on Feb. 22, 2024, that included interruption to the FirstNet nationwide public-safety broadband network, which the carrier has been building and maintaining for almost seven years. The Times article is available [here](#). In a statement quoted by the Times, AT&T said the outage "was due to the application and execution of an incorrect process used while working to expand our network, not a cyber-attack." The Times said the company did not provide details, but according to the article, an analyst noted, "This outage likely had little to do with their move to a virtualized core, and more likely had more to do with someone not following a process (AT&T has more than 22,000 fewer employees since the beginning of 2022)." According to the article, White House officials said the incident was under investigation, but it did not appear to be a cyberattack. According to the article, AT&T said it will offer customers a \$5 credit to apologize for its recent outage, which according to one estimate could cost the company up to \$140 million. According to the article, on February 13—days before the AT&T outage—FirstNet announced it was "launching the next phase of FirstNet through a series of strategic investments totaling more than \$8 billion over 10 years." AT&T didn't change its financial guidance when that investment was announced; the carrier does not disclose how much it profits from FirstNet.

On February 29, FirstNet provided an update by Joe Wassel, CEO, stating that “On February 22, 2024, our network partner, AT&T, experienced a broad outage that impacted public safety users of FirstNet. Based on initial reviews, the network outage occurred in the early hours of the morning on Thursday. The FirstNet network was restored by around 5:00 a.m. CST—about 3 hours since service was initially affected for some FirstNet subscribers across the country. ... We are committed to identifying the circumstances that led to the outage and working with AT&T to implement strategies and corrective actions to help prevent FirstNet from experiencing an outage like this in the future.”

### **Regulators Could Scrutinize New Sports Streaming Joint Venture According to Analyst**

According to a February 12, 2024 article in *LightReading* (available [here](#)), a [new sports streaming bundle from ESPN, Fox and Warner Bros. Discovery](#) is unlikely to cause Congress or the FCC to act independently, but the responses of those “hurt” by the agreement “may ultimately lead to a government reaction,” as surmised by industry analyst Blair Levin in a research note for *New Street Research*. Levin said he’s skeptical that the new joint venture, announced earlier in February, will be blocked on antitrust grounds, but the joint venture could still spur a government reaction “particularly to ensure that local sports remain available for free.” “The deal does not appear to require any approval from the FCC, nor is the FCC likely to do anything related to the deal,” according to Levin. “The deal has large implications for the underlying economics of the FCC media ownership rules, but the FCC is unlikely to address in the near term ... They [the FCC] may have a reaction eventually, but lack of an instant reaction suggests to us the leadership is not that interested in addressing these issues and has not thought about the implications for their current rules.”

### **Tentative Agenda Announced for FCC’s March 2024 Open Meeting**

The FCC will hold its March Open Meeting on March 14, 2024. Chairwoman Rosenworcel announced that the following items are tentatively on the agenda for Meeting. Links in the agenda items are to referenced documents and one-page cover sheets.

- **Cybersecurity Labeling Program for Smart Products**  
The Commission will consider a [Report and Order](#) to create a voluntary cybersecurity labeling program for wireless consumer Internet of Things (IoT) products, which would help consumers make informed purchasing decisions, differentiate trustworthy products in the marketplace, and create incentives for manufacturers to meet higher cybersecurity standards. (PS Docket No. 23-239)
- **Re-Defining ‘High-Speed’ Internet to Match Market Realities**  
The Commission will consider the draft 2024 Section 706 [Report](#), which, if adopted, would fulfill the Commission’s statutory responsibility under section 706 of the Telecommunications Act of 1996 and raise the fixed speed benchmark for advanced telecommunications capability to 100/20 Mbps. (GN Docket No. 22-270)
- **Single Network Future: Supplemental Coverage from Space**  
The Commission will consider a [Report and Order and Further Notice of Proposed Rulemaking](#) that would advance the Commission’s vision for a single network future in which satellite and terrestrial networks work seamlessly together to provide coverage for

consumer handsets that neither network can achieve on its own. (GN Docket No. 23-65; IB Docket No. 22-271)

- **‘All-In’ Cable and Satellite TV Pricing**

The Commission will consider a [Report and Order](#) to require cable and satellite TV providers to specify the “all-in” price for video programming services in promotional materials and on subscribers’ bills in order to allow consumers to make informed choices. (MB Docket No. 23-203)

- **‘Missing and Endangered Persons’ Emergency Alert Code**

The Commission will consider a [Notice of Proposed Rulemaking](#) that would propose to facilitate the more efficient and widespread dissemination of alerts and coordinated responses to incidents involving missing and endangered persons, an issue that is particularly prevalent in Tribal communities. (PS Docket Nos. 15-91, 15-94)

The Open Meeting is scheduled to commence at 10:30 a.m. ET in the Commission Meeting Room of the Federal Communications Commission, 45 L Street, N.E., Washington, D.C. Open Meetings are streamed live at [www.fcc.gov/live](http://www.fcc.gov/live).

Circulation Documents:

- [Creating a Voluntary Cybersecurity Labeling Program for Smart Products](#)
- [Re-Defining ‘High-Speed’ Internet to Match Market Realities](#)
- [Advancing a Framework for Supplemental Coverage from Space](#)
- [Requiring ‘All-In’ Cable and Satellite TV Pricing](#)
- [Establishing a ‘Missing and Endangered Persons’ Emergency Alert Code](#)



**Bradley Werner**  
Attorneys at Law

## MEMORANDUM

**To: North Metro Telecommunications Commission**  
**From: Mike Bradley, Nancy Werner, and Michael Athay**  
**Re: April 2024 Legal Report**  
**Date: April 8, 2024**

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### **Equal Access To Broadband Act Heard By Minnesota House Committee**

As we reported last month, the Equal Access to Broadband Bill, [HF 4182/SF 4262](#), was introduced in both chambers. The bill authorizes cities to franchise broadband providers, which will allow cities to ensure all its residents will receive the same broadband quality of service resulting in all residents having equal access to broadband. Franchising will also allow cities to receive other public benefits such as efforts to promote digital equity. The Equal Access to Broadband Act has now received multiple hearings in the House of Representatives. It has been included in the House Commerce Policy Omnibus Bill, [HF 4077](#) (Article 4, Sections 1-11), which passed out of committee to the House floor where it received its Second Reading on April 4, 2024. On April 5, 2024, the bill was heard by the State and Local Government Committee in the House and laid over for possible inclusion in the State and Local Government Omnibus Bill.

The bill has widespread support from the League of Minnesota Cities, MACTA, NATOA, the League of Women's Voters, and others, but has been opposed by the cable and phone associations and some of the Chambers of Commerce. The legislative session is scheduled to end on May 20, 2024.

Here are some links with more information.

<https://www.kare11.com/video/news/politics/89-e6019161-8e5f-4a0a-8302-eeb14c5b06a7>

<https://www.house.mn.gov/sessiondaily/Story/18224>

<https://www.lwvmn.org/league-news/2024/capitol-letter-for-mar-22>

<https://ccxmedia.org/news/ccx-media-reports-on-the-equal-access-to-broadband-act/>

<https://www.house.mn.gov/sessiondaily/Story/18157>

<https://www.startribune.com/franchise-fee-internet-cable-provider-rural-broadband-media/600354375/>

<https://www.lmc.org/news-publications/news/all/house-commerce-committee-advances-equal-access-to-broadband-act/>

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Bradley Werner, LLC

## Supreme Court Adopts Test To Determine When A Public Official’s Conduct On Social Media Is State Action

In a unanimous decision decided on March 15, 2024 in [Lindke v. Freed](#), the United States Supreme Court established a test for determining when a public official’s use of social media accounts constitutes state action, precluding, on First Amendment grounds, the official’s deleting critical posts on the account by members of the public or barring them from posting, or instead constitutes a personal, private use of social media that is not subject to the First Amendment rights of critical commenters.

The court held that a public official’s social media actions are to be considered state action under 42 U.S. Code § 1983 (Civil action for deprivation of rights) only if the official had actual authority to speak on the state’s behalf and purported to exercise that authority when speaking in the relevant social media posts. Possessing “actual authority” to speak on the state’s behalf is the critical element in the Court’s analysis, which noted that the fact a public official’s social media page looks like an official platform for governmental business does not mean the official has the authority to speak on the government’s behalf in their posted comments or editorial actions regarding others’ posts to the page. If the first part of the test is met, it must also be determined, in the second part of the test, whether the public official was acting in an official capacity.

In *Lindke v. Freed*, James Freed, the Port Huron, Mich., city manager, blocked Kevin Lindke from his Facebook account and deleted his critical comments. Freed created the Facebook account as a college student and maintained it over the years as his personal account. Before he was hired as city manager, he converted this personal Facebook account to a public page, which meant that anyone in the viewing public could read his posts and comment on them. He posted family pictures and events as well as his news releases and other information he posted as city manager. Lindke began posting critical comments about Freed on Freed’s public Facebook page. Freed deleted the comments and eventually blocked Lindke from his page. Lindke filed suit under Section 1983, alleging that Freed’s deletion of his comments and subsequent blocking constituted state action and violated his First Amendment rights by engaging in impermissible viewpoint discrimination by deleting unfavorable comments and blocking the people who made them. Freed argued that his posts were made as a private citizen, hence were not state action triggering Section 1983. He further pointed to the case of *Garcetti v. Caballos* (547 U.S. 410; 2006), which held that public officials have the right to speak on matters of public concern without triggering Section 1983. The district court and the 6th U.S. Circuit Court of Appeals agreed with Freed.

The Supreme Court concluded that Freed’s Facebook page was a “mixed-use” page and that additional fact-finding was needed to determine whether it was a public or personal page, and sent the case back to the lower courts make that determination under the test enunciated. The Court also remanded the 9th Circuit case *O’Connor-Ratcliff v. Garnier*, which involved a similar Section 1983 challenge, so that this new test could be applied to that case.

For detailed analysis, see the National Conference of State Legislatures article [here](#).



## **No “Stopgap Funding” For ACP In Appropriations “Minibus” Package**

On March 22, the U.S. House of Representatives voted 286-134 to pass a \$1.1 trillion spending package that did not include funding for the Affordable Connectivity Program. President Biden had proposed in his FY2025 budget to guarantee funding for the ACP through 2025 (\$6 billion). The Affordable Connectivity Program provided more than 22 million low-income households with a monthly \$30 discount on home broadband service from participating internet service providers.

## **FCC Chair Rosenworcel Writes Congress To Urge Support for ACP Extension Act**

On April 2, 2024, Chairwoman Jessica Rosenworcel wrote Rep. Steve Womack, Chairman of the Committee on Appropriations’ Subcommittee on Financial Services and General Government, to point out that the bipartisan, bicameral Affordable Connectivity Program Extension Act, has grown to over 215 co-sponsors, and was recently endorsed by the bipartisan Problem Solvers Caucus. The bipartisan legislation was introduced by Representatives Brian Fitzpatrick (PA-01) and Yvette Clarke (NY-09) and now has 215 additional cosponsors, 41 of whom are Members of the Problem Solvers Caucus. The bill was introduced in January 2024. For additional information: Problem Solvers Caucus [here](#); S.3565 [here](#); H.R. 6929 [here](#); Chairwoman Rosenworcel’s letter [here](#). The National League of Cities and NATOA also supported the extension of the ACP program.

## **FCC To Vote on Net Neutrality Rules At April 25 Open Meeting**

FCC Chairwoman Jessica Rosenworcel announced that the Commission will vote during its April Open Meeting on April 25, 2024, to reclassify broadband and restore net neutrality rules. The draft order is available [here](#). The meeting will be open to the public and streamed live at [www.fcc.gov/live](http://www.fcc.gov/live). If adopted, the reclassification and rules would largely go into effect 60 days after Federal Register publication. The FCC’s announcement is available [here](#).





**Bradley Werner**  
Attorneys at Law

## MEMORANDUM

**To: North Metro Telecommunications Commission**  
**From: Mike Bradley, Nancy Werner, and Michael Athay**  
**Re: May 2024 Legal Report**  
**Date: May 6, 2024**

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### **Equal Access To Broadband Act Unlikely to Pass**

Following strong industry lobbying opposition, lobbyists from MACTA informed us that the Equal Access to Broadband Act, [HF 4182/SF 4262](#), likely does not have enough support to pass this session. While that was disheartening to learn, we made tremendous progress over the past several months. Many of the legislators learned that franchising is important for a variety of reasons, including making sure all residents are served with the same quality of services and ensuring there are adequate consumer protections in place. They also learned that when you compare phone regulation to cable franchising, cable franchising has been far more effective. Finally, they learned that franchising brings important public benefits like access television and access television funding. When we started, many legislators thought access television was funded like PBS. Of course, the session isn't over yet, but it is unlikely the Equal Access to Broadband Act will pass in 2024. The session ends on May 22, 2024.

Here are some links with more information.

- <https://news.knowledia.com/US/en/articles/minnesota-house-drops-plan-for-franchise-free-agreements-on-internet-491db37cffe2ab0a3ca94cb8bfc3a95acedf0b7>
- [https://www.southernminn.com/around\\_the\\_web/news/democrats-to-cut-proposal-allowing-minnesota-cities-to-enact-fees-on-broadband-providers/article\\_22fc4f26-5626-5d76-8fe2-8c4212ced185.html](https://www.southernminn.com/around_the_web/news/democrats-to-cut-proposal-allowing-minnesota-cities-to-enact-fees-on-broadband-providers/article_22fc4f26-5626-5d76-8fe2-8c4212ced185.html)
- <https://www.kare11.com/video/news/politics/89-e6019161-8e5f-4a0a-8302-eeb14c5b06a7>
- <https://www.house.mn.gov/sessiondaily/Story/18224>
- <https://www.lwvmn.org/league-news/2024/capitol-letter-for-mar-22>
- <https://ccxmedia.org/news/ccx-media-reports-on-the-equal-access-to-broadband-act/>
- <https://www.house.mn.gov/sessiondaily/Story/18157>
- <https://www.startribune.com/franchise-fee-internet-cable-provider-rural-broadband-media/600354375/>
- <https://www.lmc.org/news-publications/news/all/house-commerce-committee-advances-equal-access-to-broadband-act/>

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Bradley Werner, LLC

## **ALERT - New ADA Rules Govern Accessibility of Local Government Web Content, Apps**

New [ADA rules from the Department of Justice](#) relating to accessibility of web content and mobile apps provided by state and local governments were published in the Federal Register on April 24, 2024. I have attached the DOJ Executive Summary of the rules and a [DOJ Rule Fact Sheet](#). It requires compliance with the AA level of the [WCAG 2.1 standard from 2018](#). This includes captioning requirements for live programming and audio description requirements for prerecorded programming. It applies to more than just video, so you will want to advise your member cities of these new ADA requirements.

Possible sources of funding include grants from the Department of Education, BEAD, DHS cyber security, and Treasury Department Fiscal Recovery Funds. Digital accessibility may also be an allowable cost under most federal awards as a direct or indirect cost, for those of you whose jurisdiction may receive such funds.

**The deadline to comply with the new rules is April 26, 2026**, for cities greater than 50,000 in population and **April 27, 2027**, for cities smaller than 49,999 and commissions.

## **ALERT - FCC Reclassifies Broadband as a Title II Service**

The FCC voted at its April 25, 2024, Open Meeting to reclassify broadband from a Title I Information Service to a Title II Telecommunications Service. The Commission's announcement of the action is available [here](#). The FCC further summarizes the effects of its action [here](#) and in a Fact Sheet published [here](#) on April 24, 2024. The final version of the FCC's *Declaratory Ruling, Order, Report and Order, and Order on Reconsideration* has not been released as of this writing. The FCC's draft of the document, released on April 4, 2024, is published [here](#). Over the past 20+ years, the FCC has vacillated between classifying broadband as a Title I Information Service and a Title II Telecommunications Service. The FCC's regulatory authority is significantly greater under Title II than Title I. The April 25 action was on party lines, with the three Democratic commissioners voting in favor and the two Republican commissioners voting against. Following the release of the Order, we will review it and advise on how it will likely impact local governments.

As noted in an April 25, 2024, article by *Multichannel News*, available [here](#), and other trade press coverage, the FCC's action sets up a likely battle in the courts and Congress.

## **FCC Fines Largest U.S. Wireless Carriers ~\$200m For Illegal Data Location Sharing**

In an April 29, 2024, press release, the FCC announced some \$200 million in fines levied on the nation's largest wireless carriers for illegally sharing access to customers' location information without consent and without taking reasonable measures to protect that information against unauthorized disclosure. Sprint and T-Mobile – which have merged since the investigation began – were fined more than \$12 million and \$80 million, respectively; AT&T was fined more than \$57 million, and Verizon almost \$47 million.

The fines stem from a 2020 investigation into the wireless companies' dealings with data "aggregators" that collected information about cellphone users' whereabouts and sold the data to location-based service providers without the carriers asking for customer consent, and for the carriers' failure to guard against unauthorized disclosures, according to the press release. FCC Chair Jessica Rosenworcel commented that "These carriers failed to protect ... some of the most sensitive data in their possession: customers' real-time location information, revealing where they go and who they are."

### **CISA, FBI Urge Election Offices To Use .Gov Domain To Mitigate Security Risks**

As cyber threats target election infrastructure, U.S. Cybersecurity and Infrastructure Security Agency (CISA) and the FBI anticipate continued targeting of election office websites, email accounts and impersonation attempts aimed at election disruption, according to an April 9, 2024 article by *Statescoop* (found [here](#)). In early April, CISA and the FBI released a guide for U.S. election offices and state, local, tribal and territorial government agencies to assist them in adopting a government domain, which the agencies contend will mitigate impersonation and cybersecurity risks. The guide is available [here](#).

### **Industry Brief Cites "Major Questions Doctrine" In Challenge To FCC's Digital Discrimination Rules**

On April 22, 2024, 20 major broadband trade associations filed a joint brief supporting their consolidated petition in the 8<sup>th</sup> Circuit Court of Appeals challenging the FCC's new digital discrimination rules. The challenge, brought under Section 60506 of the Infrastructure Act of 2021, is captioned *Minnesota Telecom Alliance et al. v. Federal Communications Commission*. The industry groups asserted that the FCC's recent digital discrimination order marks a significant expansion of its jurisdiction to include industries previously not subject to FCC regulation. It targets the FCC's "disparate impact" standard that can hold ISPs liable for unintentional discrimination in the rollout of broadband infrastructure. According to the 97-page brief, "[d]isparate-impact liability is rare, and every interpretive clue here confirms that Congress did not intend to impose it. ... The [FCC] has nevertheless created the first-ever regime prohibiting business practices that cause a disparate impact 'based on income level'." The groups said the court should void the rules as "arbitrary and capricious under the Administrative Procedure Act," and argued that the FCC violated the Supreme Court's "Major Questions Doctrine," which it said "bars the agency from adopting regulations of 'vast economic and political significance'" without clear authorization from Congress: "The [FCC] cannot point to clear congressional authorization to justify its sweeping assertion of regulatory authority." The brief is available [here](#).

### **FCC, FTC Formalize Partnership for Protecting the Open Internet**

The FCC and the Federal Trade Commission have entered into a Memorandum of Understanding (MOU) to coordinate consumer protection efforts following the FCC's restoration of Net Neutrality rules, according to an April 30, 2024 FCC announcement ([here](#)). The FCC's recent decision to reclassify broadband service as a Title II telecommunications service allows it to protect consumers, defend national security, and advance public safety, according to the

announcement, returning the FCC to its traditional position as the enforcer of essential rules as they apply to broadband service providers, a critical part of telecommunications infrastructure. This includes prohibitions against blocking, throttling, and paid prioritization practices; transparency requirements; consumer protections related to internet service outages; and basic consumer privacy protections which have long applied to phone networks. Under the MOU, the FCC and the FTC will continue to share legal, technical, and investigative expertise and experience. The MOU formalizes the FCC-FTC partnership for protecting the open Internet. Commitments under prior MOUs, including the 2003 Memorandum of Understanding regarding Telemarketing Enforcement, as well as the 2015 FCC-FTC Consumer Protection Memorandum of Understanding, remain in effect and are not altered or invalidated by the new MOU.

### **FCC Announces Comment Dates For “Missing And Endangered Persons” Event Code NPRM**

On March 14, 2024, the FCC adopted a Notice of Proposed Rulemaking that sought comment on a proposal to revise part 11 of its Emergency Alert System (EAS) rules to add a new EAS event code for the delivery of critical messages to the public over television and radio about missing and endangered persons (“MEP”). On April 18, 2024, a summary of the *MEP Event Code NPRM* was published in the Federal Register. The Consumer and Governmental Affairs Bureau announced on April 22 that Comments on the NPRM are due May 20, 2024, and Reply Comments on June 17, 2024. The CBG announcement is available [here](#) and the NPRM, Docket Nos. 15-91, 15-94, [here](#).

### **Affordable Connectivity Program**

The federal government broadband subsidy program benefiting low-income persons called the Affordable Connectivity Program (ACP) was allowed to expire by Congress. Full funding ended on April 30, 2024, and partial funding will likely run out in May. If Congress does not reinstate the ACP, low-income persons may seek assistance through the [FCC’s Lifeline Program](#).

### **FCC Open Meeting May 23, 2024**

The FCC will hold its [May Open Commission Meeting](#) on May 23, 2024. The meeting will begin at 10:30 a.m. and end at 12:30 p.m. EDT om the Commission Meeting Room, FCC Headquarters, 45 L Street, Washington, DC 20554. Open Meetings are streamed live at <https://www.fcc.gov/live>.

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**NORTH METRO TV**

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**TO:** OPERATIONS COMMITTEE/CABLE COMMISSION  
**FROM:** ERIC HOUSTON AND DANIKA PETERSON  
**SUBJECT:** FRIDLEY AGREEMENT  
**DATE:** 6/6/2024

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Earlier this year, Interim Co-Executive Directors Eric Houston and Danika Peterson submitted the North Metro TV response to the City of Fridley RFP for video production services. Fridley City staff received our proposal enthusiastically and ultimately decided to award us the project. Beginning in July, North Metro TV will assume responsibility for directing and recording Fridley city meetings as well as assorted, ad hoc video work and technical consulting. City meetings will be billed on a per meeting basis and ad hoc work will be billed on an hourly basis.

The agreement with the City of Fridley is presented here for approval by the Commission.

The Executive Committee recommends approval with the proviso that the agreement be reexamined at the February 2025 Cable Commission Meeting.

**RECOMMENDED MOTION: To approve the agreement with the City of Fridley as presented with the proviso that the agreement be reexamined at the February 2025 Cable Commission Meeting.**

## Public Meeting Recording and Related Services Agreement

**This Professional Services Agreement** (Agreement) is made and entered into this 13<sup>th</sup> day of June, 2024, by and between the City of Fridley, a Minnesota municipal corporation (City), and the North Metro Telecommunications Commission, a/k/a North Metro TV, a Minnesota municipal joint powers entity (Contractor). The City and the Contractor may be referred to collectively herein as the "Parties."

**Whereas**, the City is interested in contracting with the Contractor to provide all services and equipment maintenance for producing high-definition audio and video broadcast and recordings of public meetings or events using integrative technology in the City's Council Chambers and A/V control room; and

**Whereas**, the Contractor represents that it has the necessary skill, equipment, licensing, and personnel to provide such technical and video production services to the City; and

**Whereas**, the City desires to contract with the Contractor to provide, and the Contractor desires to provide, said video production services in accordance with the terms and conditions of this Agreement.

**Now, therefore**, in consideration of the promises and the mutual obligations of the Parties hereto, each of them does hereby covenant and agree with the other as follows:

### 1. Scope of Services

#### (A) Public Meetings

- i. The following are the City's pre-scheduled meetings (Public Meetings):
  - (a) 24 City Council meetings
  - (b) Up to 12 Planning Commission meetings
  - (c) Up to 12 Park and Recreation Commission meetings
  - (d) Up to 12 Housing and Redevelopment Authority meetings
- ii. Services provided for each Public Meeting include:
  - (a) Live and on-demand streaming;
  - (b) Prepping meeting room and required technology;
  - (c) Prepare graphics consisting of staff names, agenda items, meeting names and dates;
  - (d) Monitoring equipment during the meeting;
  - (e) Troubleshooting and problem solving;
  - (f) Streaming meetings live on the City's cable channel;
  - (g) Production of audio/video product after the meeting;
  - (h) Posting video to the City's servers and repositories for retention; and
  - (i) Managing closed captioning of videos.

- iii. Cost: \$500 per Public Meeting for up to four hours. Any additional hours shall be billed at \$250 per hour billed in one-hour segments.
- (B) Equipment Maintenance and General Consulting.
- i. Contractor agrees to provide general consulting and maintenance services regarding the City's equipment, as provided in **Exhibit A**. Additional examples include equipment maintenance, consulting, and general engineering services.
  - ii. Cost: \$250 per hour, billed in one-hour segments.
- (C) Ad Hoc Work. The Contractor may provide additional production of recording for ad hoc programming and events, including, but not limited to:
- i. Truck Shoot – Cost: \$10,000.  
Includes three camera operators, replay, graphics, sound, and a director for up to six hours of event time. Events have the option of being live streamed. Examples: Sports, parades, etc.
  - ii. Drone Video – Cost: \$500 for the first hour and \$125 per hour for any additional hours, billed in one-hour segments.  
Includes drone operation by a licensed and insured drone pilot.
  - iii. General Video Production – Cost: \$125 per staff per hour, billed in one-hour segments.  
Includes camera operation, editing, graphics, etc. Additional examples include Council meeting recap videos, City department highlights, meet a staff member, internal training videos, etc.
- (D) Point of Contact. The Contractor must assign a primary point of contact for all Public Meeting coverage. The initial primary point of contact is Danika Peterson, Interim Co-Executive Director/News Director [Name, Title]. The primary point of contact may be updated by informing the City in writing. In the event the primary point of contact is unable to cover a Public Meeting, the Contractor has a contingency plan to ensure records and production of public meetings is always covered.

## **2. Video Programming Content**

The Contractor shall not be responsible for the content of any video programming produced for City. The City shall be solely responsible for such content. The Contractor shall not edit, alter or manipulate such content.

### **3. Term of Agreement**

The term of this Agreement is from its effective date until its termination in accordance with this section. Either party may, 12 months following the effective date, terminate this Agreement at any time, for any reason, upon 90 days' advance written notice to the other party. Additionally, the City may terminate this Agreement immediately upon a finding that Contractor fails to complete tasks consistent with direction from the City and this Agreement. On the anniversary date of this Agreement, all rates shall be adjusted by the consumer price index for the Minneapolis-St. Paul Area.

### **4. Compensation**

The Contractor will be paid according to the following:

- A) The City is responsible for paying for the five Public Meetings per month, unless the City provides notice of the meeting's cancellation at least 72-hours prior to the Public Meeting's scheduled start time.
- B) The Contractor will submit invoices monthly. Monthly invoices must include an itemized list of actual costs incurred for the services provided, including the time, date, and location of the event. The City must pay an invoice within 30 days of receipt. Total late fees of \$25 plus 5% of the unpaid bill shall be due if the City fails to make payment within 30 days of receipt.

### **5. Independent Contractor**

All services provided pursuant to this Agreement will be provided by the Contractor as an independent contractor and not as an employee of the City for any purpose. Any and all officers, employees, subcontractors, and agents of Contractor, or any other person engaged by Contractor in the performance of the services pursuant to this Agreement, are and will not be considered employees of the City. Any and all actions which arise as a consequence of any act or omission on the part of Contractor, its employees, subcontractors, or agents, or other persons engaged by Contractor in the performance of services pursuant to this Agreement, are not the obligation or responsibility of the City. Contractor, its employees, subcontractors, or agents will not be entitled to any of the rights, privileges, or benefits of the City's employees, except as otherwise stated in this Agreement.

### **6. Insurance**

Contractor agrees to maintain, at its expense, statutory workers' compensation insurance coverage. Contractor also agrees to maintain, at its expense, general liability insurance coverage insuring Contractor against claims for bodily injury, death, or property damage arising out of Contractor's general business activities (including automobile use). The liability insurance policy must provide coverage for each occurrence in the minimum amount of \$1.5 million. Upon request



of the City, Contractor must provide the City with certificates of insurance, showing evidence of the required coverage and listing the City as an additional insured.

## **7. Indemnification**

Contractor, and subcontractors of Contractor, will indemnify, defend, and hold harmless the City and its officials, employees, contractors and agents from claims, losses, liabilities, and expenses (including reasonable attorneys' fees and expenses of litigation) caused by any negligent act or omission by Contractor, engaged by Contractor in the performance of the services pursuant to this Agreement. Likewise, the City agrees that it will indemnify, defend, and hold harmless the Contractor, and its employees, subcontractors, and agents of Contractor against any and all claims, losses, liabilities, and expenses (including reasonable attorneys' fees and expenses of litigation), which the Contractor may hereafter sustain, incur, or be required to pay arising out of the actions of the City pursuant to this Agreement.

## **8. Assignment**

This Agreement may not be assigned by either party.

## **9. Entire Agreement; Amendments**

This Agreement will constitute the entire agreement between the City and Contractor and supersedes any other written or oral agreements between the City and Contractor. This Agreement can only be modified in writing signed by the City and Contractor.

## **10. Applicable Law**

This Agreement is governed by and construed in accordance with the laws of Minnesota. Any disputes, controversies, or claims arising under this Agreement will be heard in the state or federal courts of Minnesota and the parties waive any objections to jurisdiction.

## **11. Data Practices**

Data provided, produced, or obtained under this Agreement will be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. Contractor will immediately report to the City any requests from third parties for information relating to this Agreement. Contractor agrees to promptly respond to inquiries from the City concerning data requests.

## **12. Compliance with Laws**

Contractor will exercise due professional care to comply with applicable federal, state, and local laws, rules, ordinances, and regulations in performing the services under this Agreement.

**13. Disclaimer of Warranties and Limitation of Liability**

Except as expressly provided in this Agreement, neither Party makes any warranty in connection with the subject matter of this Agreement, and hereby disclaims any and all express, implied and statutory warranties, to the maximum extent permitted by law. In no event shall either Party be liable to the other for any special, exemplary, punitive, incidental or consequential damages of any kind (including without limitation lost profits, lost revenue or lost savings), whether based in contract, tort or otherwise, regardless of whether that Party has been advised of the possibility of such damages. The foregoing disclaimer and limitation of liability shall survive the termination or expiration of this Agreement.

**14. Audit/Records Access**

The Contractor must allow the City, or its duly authorized agents, and the state auditor or legislative auditor reasonable access to the Contractor’s books, records, documents, and accounting procedures and practices that are pertinent to all services provided under this Agreement for a minimum of six years from the termination of this Agreement, pursuant to Minnesota Statutes, section 16C.05, subdivision 5.

**15. Notices**

Any written notices permitted or required by this Agreement will be deemed given when personally delivered or upon deposit in the United States mail, postage fully prepaid, certified, return receipt requested, addressed to:

The City:                   The City of Fridley  
7071 University Ave., N.E.  
Fridley, MN 55432  
Attn: Communications Manager

The Contractor:       North Metro TV  
12520 Polk Street NE  
Blaine, MN 55434-3148

Or such other address as either party may provide to the other by notice given in accordance with this provision.

**16. Waiver**

Any waiver by either party of a breach of any provisions of this Agreement will not affect, in any respect, the validity of the remainder of the Agreement.

**In witness whereof**, the Parties have caused this Agreement to be executed by their duly authorized representatives in duplicate and effective as of the date first written above.

**CITY OF FRIDLEY**

**NORTH METRO TELECOMMUNICATIONS  
COMMISSION**

By: \_\_\_\_\_  
Scott Lund  
Its: Mayor

By: \_\_\_\_\_  
Barbara Goodboe-Bisschoff  
Its: Chair

By: \_\_\_\_\_  
Walter T. Wysopal  
Its: City Manager

Exhibit A

<b>Description</b>	<b>Manufacturer</b>	<b>Model</b>	<b>Qty</b>
Playback Server	Castus	QuickRoll, 16TB, 2 Channels	1
Streaming Server	Castus	QuickStream	1
Broadcast Switcher	Broadcast Pix	BPS MX	1
Control Panel	Broadcast Pix	10	1
Commander Option	Broadcast Pix	Option 400	1
BP Command Toolbox	Broadcast Pix	Option 401	1
Sony Control	Broadcast Pix	Option 800	1
Additional Keys	Broadcast Pix	Option 126	1
Touchscreen Monitor	HP	E230T	2
Broadcast PTZ Camera	Sony	SRG360SHE	6
Camera Controller	Sony	RM-IP500/1	1
Recorder	AJA	Helo	1
20x20 Router	Blackmagic Design	Smart Videohub 20x20	1
Converter	Blackmagic Design	SDI-to-Analog	2
Converter	Blackmagic Design	SDI-to-HDMI 6G	2
Video Monitor	NEC	P554	1
Audio Amplifier	QSC	CX204V	2
Digital Signal Processor	Biamp	TesiraFORTE AVB VT	1
Digital Signal Processor	Biamp	TesiraFORTE AVB CI	1
Control Interface	Biamp	EX-LOGIC	3
Dais Monitor	Samsung	S22F350FHN	8
Desk Stand	Ergotron	33-329-085	6
Lectern Monitor	NEC	C431	1
Monitor Mount	Chief	MSM1U	1
Ceiling Monitor	NEC	E705	4
Ceiling Mount	Chief	XCM1U	4
DM Receiver	Crestron	DMC-4K-100-C	7
DM Matrix	Crestron	DM-MD16X16-RPS	1
DM Output (Dual)	Crestron	DMC-4K-CO-HD-HDCP2	4
HDMI Output (Dual)	Crestron	DMC-4K-HDO	1
DM Input	Crestron	DMC-4K-C-HDCP2	3
HDMI Input	Crestron	DMC-4K-HD-HDCP2	2
3G-SDI Input	Crestron	DMC-SDI	1
PoE Switch	Crestron	CEN-SWPOE-16	2
Control Processor	Crestron	CP3N	1
Touchpanel	Crestron	TSW-760-B-S	2
Housing for touchpanel	Crestron	TSW-760-TTK-B-S	3
Touchpanel	Crestron	TSW-1060-B-S	1

Exhibit A

HDMI DA	Crestron	HD-DA2-4K-E	2
HDMI DA	Crestron	HD-DA8-4K-E	1
HDMI DA	Crestron	HD-DA4-4K-E	1
IP Node	Adderlink		6
Assistive Listening	Williams Sound	XDIP-POE	1
Microphone Element	AKG	CK-49	13
Gooseneck	AKG	GN30 M	13
Mic Base	AKG	STS DAM+	13
Microphone Element	AKG	CK-49	2
Gooseneck	AKG	GN30 M	2
Mounting Flange	AKG	MF M	2
Loudspeakers	Tannoy	CMS 603ICT BM	19
Monitor Speaker	Tannoy	REVEAL502	2
Sync Generator	Blackmagic Design	Mini Converter Sync Generator	1
Annotation	Williams AV	TSW-1060-TTK-B-S	1
Audio Mixer	Shure	SCM268	1
Equipment Rack	Middle Atlantic		2
Rack Drawer 3RU	Middle Atlantic	UD3	1
Foam Insert	Middle Atlantic	FI-3	1
Wireless Microphone	Audio Technica	AEW-4313a	2
Lavaliere Element	Audio Technica	AT899cW	2
Modulator			1
Modulator			1

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**NORTH METRO TV**

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**TO:** OPERATIONS COMMITTEE/CABLE COMMISSION  
**FROM:** ERIC HOUSTON AND DANIKA PETERSON  
**SUBJECT:** MERGER DISCUSSION  
**DATE:** 6/5/2024

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Commissioner Chris Massoglia first broached the topic of merging the North Metro Telecommunications Commission (NMTC) with the Northwest Suburbs Cable Communications Commission (NWSCCC)/CCX Media in the fall of 2023. Since then, each NMTC member city has had the opportunity to bring the topic to their own city council for discussion. Additionally, the Blaine City Council voted to send a letter NWSCCC/CCX to determine their interest in an informal discussion about merging the two organizations. Shannon Slatton Schwartz, the CCX Executive Director, responded that they would be open to such an informal discussion.

The Cable Commission considered this issue at a May 1 Special Meeting. As that meeting ended in a tie vote, the Operations Committee and the Executive Committee recommend that the Commission revisit the motion to direct staff to have an informal discussion with NWSCCC and other organizations to discuss the possibility of a merger and explore and define benefits and risks.

## NORTH METRO TV

**TO:** CABLE COMMISSION  
**FROM:** ERIC HOUSTON & DANIKA PETERSON  
**SUBJECT:** RULES OF DECORUM  
**DATE:** 5/30/2024

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At the February 7, 2024 Executive Committee Meeting, Commissioner D. Stoesz suggested the cable commission adopt a Code of Conduct and Rules of Decorum to govern both commission members and public comment. Commissioner Stoesz suggested the use of Lino Lakes' rules as a template. The Operations Committee and the Executive Committee have reviewed both documents and recommend approval.

**RECOMMENDED MOTION: To approve the North Metro Telecommunications Commission Code of Conduct and Rules of Decorum as presented.**

# North Metro Telecommunications Commission

## CODE OF CONDUCT

### *Purpose*

To establish a code of conduct and associated remedies that the Board of Directors agree to abide by in carrying out their duties as members of the North Metro Telecommunications Commission. This code of conduct does not supersede any existing or future statutory or constitutional rights, but simply outlines appropriate commission expectations, behavior, and interactions with each other, North Metro TV staff, citizens, and all other groups encountered as a result of commission business, so as to efficiently and effectively develop and carry out the mission, vision, goals, and established policies of the commission.

### *Roles/Responsibilities*

**Meetings** – According to the Joint and Cooperative Agreement, the Chair presides over meetings of the Telecommunications Commission. Speakers, including Directors, do not speak until recognized by the chair.

**Act in the Public Interest** – Recognizing that service to the citizens of our member cities must be our primary concern, directors shall work for the common good of the people of Blaine, Centerville, Circle Pines, Ham Lake, Lexington, Lino Lakes, and Spring Lake Park and not for any private or personal interest. Directors will treat all persons, claims, and transactions in a fair and equitable manner.

**Preparation** – Directors are expected to be prepared for cable commission meetings.

**Agenda Preparation** – The Executive Director directs preparation of draft meeting agendas. The final agenda is determined by the Telecommunications Commission prior to the meeting. At the commission meeting, agenda items may be added or deleted by Directors at the discretion of the Chair.

### *Standards of Conduct*

**Staff Direction** - The Commission directs NMTV staff, contract employees, and consultants only through the Executive Director, as determined by a vote of 51% of all votes cast and the affirmative vote of a majority of the appointed Directors or the affirmative vote of three-fourths of the appointed directors. The Executive Director will request further clarification if they feel it is required so that there is a clear understanding of what the Commission's expectations are in terms of the actions to be taken by staff.

**Respect for Staff Time** – If a Director is utilizing an inordinate amount of staff time, the Executive Director is required to bring this to the attention of the Commission for resolution.

**Interactions** – Directors shall refrain from abusive conduct, personal charges or



verbal attacks upon the character or motives of other members of the Telecommunications Commission, committees, staff, or the public.

**Respect for Process** - Director duties shall be performed in accordance with the processes and rules of order established by the Telecommunications Commission.

**Use of Public Resources** - Public resources not available to the general public (e.g., NMTV staff time, equipment, or facilities) shall not be used by Directors for private, personal, or political purposes.

**Advocacy** — Directors shall speak with one voice in representing the official policies and positions of the Telecommunications Commission. When presenting their personal opinions or positions, Directors shall take precaution to not identify themselves as a Commission official.

**Improper Influence** — Directors shall refrain from using their position to improperly influence the deliberations or decisions of NMTV staff or commission committees.

**Positive Work Environment** - Directors shall support a positive, efficient, and effective environment for residents and NMTV employees.

**Steward of Commission Funds** - When a Director's service on the Telecommunications Commission is coming to an end by means of not seeking re-election, resignation, the results of an election, or another city council person being appointed in their stead, that Director shall not subject the Commission to unnecessary expenditures.

### ***Communication***

**Sharing of Information** - It is the responsibility of Directors to publicly share information with all other Directors when they have received it from sources outside of the public decision-making process. Whenever possible, new information or data obtained by Directors will be distributed through the Executive Director to other commission members.

**Request for Information** - All Directors shall receive the same information at the same time when deemed ready for distribution by the Executive Director. If a Commission member requests information in advance of other Commission members, the information shall be distributed to all members of the Commission.

**Focused Discussions** - Directors shall work to keep discussions and debates focused on the item under discussion without introducing extraneous or irrelevant information.

**Citizen Questions** - When Directors receive questions or concerns from citizens, staff will provide the necessary information before a response is given. Directors can

refer questions and concerns from citizens to the Executive Director. NMTV staff should report back to the Telecommunications Commission on the resolution in a timely fashion.

**Confidential Information** - Directors are subject to the Minnesota Government Data Practice Act as are NMTV staff and, as such, shall respect and preserve the confidentiality of non-public, protected non-public, private, and confidential information provided to them concerning matters of the Commission and cable company. They shall neither disclose confidential information without proper legal authorization nor use such information to advance their personal, financial, or private interests.

**Notice of Attendance** - If any Director has knowledge or reason to believe there will be a large or emotionally-charged gathering of residents in attendance at an upcoming Commission meeting or committee meeting, they have an obligation to inform the Executive Director as soon as they become aware of the potential situation.

**Conflict of Interest** - In order to assure their independence and impartiality on behalf of the public good, Directors shall not use their official positions to influence Commission decisions in which they have a financial interest or where they have an organizational responsibility or a personal relationship that would present a conflict of interest under applicable State law.

Except as permitted by law, a director must disclose a potential conflict of interest for the public record and refrain from participating in the discussion and vote when a matter comes before that person which: (1) Affects the person's financial interests or those of a business with which the person is associated, unless the effect on the person or business is no greater than on other members of the same business classification, profession, or; or (2) Affects the financial interests of an organization in which the person participates as a member of the governing body, unless the person serves in that capacity as the representative of a member city.

**Social Media** - The Commission requires Directors to act in a prudent manner with regard to postings on social media sites.

### ***Implementation***

**Orientation** - This Code of Conduct shall be included in the regular orientation for new Directors. Each year, the new Commission shall reaffirm this Code of Conduct.

**Compliance and Enforcement** - Directors are responsible for assuring that the Code of Conduct is understood and followed, and that the public can continue to have full confidence in the integrity of the North Metro Telecommunications Commission.

### ***Remedies***

The Commission is responsible for policing its members. When inappropriate behaviors are observed, any member of the Commission can intervene. If inappropriate behavior is observed, the Executive Committee will discuss the behavior at the next committee meeting. By direction of the Commission, it will be determined by a vote of 51% of votes cast and the affirmative vote of a majority of the Directors or the affirmative vote of three-fourths of the appointed Directors whether:

- 1) A letter is sent to the offending Director stating that he/she failed to observe the Code of Conduct and requesting that the inappropriate behavior be redressed; or
- 2) The Director is formally sanctioned by resolution at a council meeting.

*This Code of Conduct was approved by the North Metro Telecommunications Commission June 13, 2024.*

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*Barbara Goodboe-Bisschoff, Chair*

ATTEST:

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*Eric Houston, Co-Interim Executive Director*

## NORTH METRO TELECOMMUNICATIONS COMMISSION RULES OF DECORUM

Members of the Commission. While the meeting is in session, the members must preserve order and decorum. A member of the Commission or member of the public shall neither, by conversation or otherwise, delay or interrupt proceedings or the peace of the meeting nor disturb any member while speaking or refuse to obey the orders of the presiding officer.

Recognition. No person or member shall address the other members without being recognized by the presiding officer.

Staff. Members of the North Metro TV staff shall observe the same rules of order and decorum as are applicable to the Telecommunications Commission.

Addressing the Commission. At the start of each Telecommunications Commission meeting, the Commission shall accept comments from the public on any matter, whether on the agenda or not. Comments will not be accepted during specific agenda items unless a Public Hearing has been noticed.

- 1) Members of the public who wish to address the Commission shall sign-in prior to the start of each Commission meeting. Sign-in information shall include: Name, address, email/telephone, and topic of discussion.
- 2) The Executive Director shall retrieve the sign-in sheet at the beginning of the meeting and shall provide the sign-in sheet to the presiding officer who will recognize each member of the public who wishes to speak.
- 3) When recognized by the presiding officer, each member of the public addressing the Commission shall step up to a microphone provided for the use of the public after being recognized by the presiding officer and give their name and address in an audible tone of voice for the records, state the subject to be discussed and state who the speaker is representing if representing an organization or other persons.
- 4) Unless further time is granted by a vote of 51% of the votes cast and the affirmative vote of a majority of the Directors or the affirmative vote of three-fourths of the appointed Directors, remarks from the public shall be limited to four (4) minutes. All remarks shall be addressed to the Commission as a whole and not to any member thereof.
- 5) No person other than members of the Commission and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the Commission, without permission of the presiding officer.
- 6) No question may be asked of a Director or a member of the staff

- without the permission of the presiding officer.
- 7) Speakers shall offer comments that are courteous and respectful. Comments that are abusive, harassing, that constitute an attack on others, including NMTV staff, or which violate privacy rights, will not be permitted. Violation of these public comment rules will result in the speaker being ruled out of order and the termination of the comment.
  - 8) In order to expedite matters and to avoid repetitive presentations, whenever any group of persons wishes to address the Commission on the same subject, it shall be proper for the presiding officer to request that a spokesperson be chosen by the group to address the Commission and, in case additional matters are to be presented by any other member of said group, to limit the number of such persons addressing the Commission.
  - 9) Violation of these public comment rules will result in the speaker being ruled out of order and the termination of the comment.

After Motion. After a motion has been made or a public hearing has been closed, no member of the public shall address the Commission from the audience on the matter under consideration.

Conduct. Any member of the Commission, staff, or person indulging in personalities or making impertinent, slanderous or profane remarks or who willfully utters loud, threatening or abusive language, or engages in any disorderly conduct which would impede, disrupt or disturb the orderly conduct of any meeting, hearing or other proceeding, shall be called to order by the presiding officer and, if such conduct continues, may, at the discretion of the presiding officer, be ordered barred from further audience before the Commission during that meeting.

Members of the Audience. No person in the audience shall engage in disorderly or disruptive conduct such as audible commentary during a meeting, hand clapping, stamping of feet, whistling, using profane language, yelling and similar demonstrations, which conduct disturbs the peace and good order of the meeting.

## **ENFORCEMENT OF DECORUM**

Warning. All persons shall, at the request of the presiding officer, be silent. If, after receiving a warning from the presiding officer, a person persists in disturbing the meeting, said officer may order this person to leave the meeting. If this person does not leave willingly, the presiding officer may call a recess until they do so.

Motions to Enforce. Any Councilmember may move to require the presiding officer to enforce these rules and a vote of 51% of all votes cast and the affirmative vote of a majority of the appointed Directors or the affirmative vote of three-fourths of the appointed Directors shall require the presiding officer to do so.

Adjournment. In the event that any meeting is willfully disturbed by a person or group of persons so as to render the orderly conduct of such a meeting unfeasible and when order cannot be restored, the meeting may be adjourned with the remaining business considered at the next regular meeting.

Special Meetings. If the matter being addressed prior to adjournment is of such a nature as to demand immediate attention, the presiding officer may adjourn the meeting to another date.

Use of Cameras and Recording Devices Limited. Cameras, cell phone cameras, electronic sound recording devices and any other mechanical, electrical, or electronic recording devices may be used during the meeting, but only in such a manner as will cause a minimum of interference with or disturbance to the proceedings of the Commission and at the discretion of the presiding

# 2025 North Metro Telecommunications Commission Budget Talking Points

## Overall Organizational Goals

- Support legislation that will update the community television funding model to better reflect current entertainment delivery trends.
- Develop educational services for internet service/devices/software usage.
- Apply for grants to fund broadband educational services.
- Grow commercial productions.
- Continue live and on-demand closed captioning.
- Continue to be responsive to cities communications needs.
- Maintain accessibility of all channels through live streaming, OTT channels, and video on demand services, 24-hours-a-day, on any device.
- Provide program playback, video transport, channel management services, video equipment maintenance and consulting services, internet streaming services for city channels, VOD libraries for meetings, meeting management software licenses and bookmarking services, program production and event coverage services, home-media transfer services, and public access to television production for our cities, schools and general public.

## Estimated Fund Balance/Revenues/Expenses

- The beginning fund balances for 2025 are estimates based on previous allocations, planned spending for 2024, and estimated income.
- Estimated revenues include: Franchise fees, including the actual first quarter franchise fee payment, with anticipated reductions across quarters two through four. PEG fees based on estimated number of subscribers, throughout 2024, multiplied by the PEG fee, or by a percentage in a new franchise document. Other income includes dub fees, home movie transfers, drone, streaming and production services. Interest income is estimated conservatively based on the current market.
- Estimated expenditures include the operating expenses and capital expenses, production and office equipment, and the fee payment to the cities.
- The year end fund balances include:
  - The **Operating reserve** which is traditionally set at a minimum of 25% of the operating budget.
  - **Accrued vacation, sick and comp** time. The total value of owed vacation, sick, and comp time to employees.
  - The **capital equipment fund** is intended for emergency replacement of unplanned equipment failures.
  - The **vehicle replacement fund** is to cover the cost of a new fleet vehicle.

- The **building repair fund** is to cover major costs related to the building such as windows, roof, furnace, parking lot, AC replacement and painting, carpet replacement etc.
- The **franchise renewal fund** is a reserve fund for the NMTC's franchise renewal process. Franchise renewal can be very expensive, with the informal negotiation process historically costing around \$200,000 across the renewal period. Moving to a formal negotiation process is more expensive. These costs could include needs assessments, consulting, and legal fees. While there has been no recent action on franchise renewal, it could begin again at any time.

## **Budget**

- The recommended operating budget for the organization totals \$1,444,040. This number is a \$23,430 increase over last year's operating budget. Increases were made to the personnel and administrative costs line items. The Operating budget includes a full-time executive director for the entire year.
- Budgeted capital purchases for 2025 are set at \$230,960. Budgeted capital items include a new remote production system, equipment contracts, closed captioning contracts, closed captioning charges, and microphones. The capital budget also includes routine computer/software upgrades, and software licenses, and \$100,000 in capital equipment support for cities.
- The overall 2025 capital budget is \$339,924 lower than the 2024 capital budget. \$230,266 of that decrease is attributed to the bond payoff.
- The overall 2025 budget is \$316,494 lower than the 2024 budget.

## **Closing Points**

- North Metro TV provides a variety of valuable services to our member cities in a very cost effective manner. These services include:
  - Program playback and channel management.
  - Closed captioning.
  - Internet streaming of city meetings.
  - Bookmarking city meetings.
  - Podcasting city meetings.
  - Live streaming of city channels and community channels.
  - Provide city channels on Roku and AppleTV via NMTV app.
  - Video equipment repair, maintenance and consulting.
  - Drone services.
  - Video production services.
  - Meeting coverage and troubleshooting.
- The general public also benefits from the services of North Metro TV. These services include:
  - Educational opportunities.
  - Access to professional video production tools.
  - Home Movie transfer services.



- Varied and informative programming about their community, including high school sports, local news, and city meetings.
- Franchise renewal may move forward, and will have an impact on future budgets and goals.
- Future state and federal legislation could have an impact on future income sources.

# North Metro Telecommunications Commission 2024 Budget Line-Item Supporting Information

## **Personnel**

- The personnel line-item reflects the recommended market based step increases, along with a 3% COLA.
- Part-time staff includes sports and meeting coverage personnel. Employees in the part-time group are utilized when needed for a sports shoot or to cover a city meeting. Due to a recent change, many of them qualify for PERA. Neither category is eligible for health benefits. Payroll taxes apply.

## **Benefits**

- The NMTC employee benefits package has been budgeted at \$1,400.00 per person/per month for 2025. This is \$50 more, per person/per month than was budgeted for 2024. The Member City benefits package average for 2024 is \$1,399.80.
- All indications are that the NMTC's contribution to PERA will remain at 7.5% in 2024.

## **Administrative Expenses**

- Budgeted administrative expenses are \$700 less than 2024. There are no significant increases expected in any of these expenses.

## **Production Expenses**

- Budgeted production expenses are \$800 more than in 2024. The need for DVDs, Blurays, and disc cases continues to decrease, partially as a result of electronic file transfers.
- The intern budget has been decreased by \$1,000.
- The vehicle fuel and maintenance budgets have increased by \$800.

## **Office Expenses**

- Office expenses are budgeted at \$18,150 more than the 2024 level.
- Building maintenance includes the furnace/AC maintenance contract, lawn care, snow removal, carpet and window cleaning, fire inspection, and landscaping and building mechanical services.
- Building utilities include sewer, water, gas, and electric.
- Insurance includes all property, liability, crime, volunteer, vehicle, drone, and monument sign coverage.
- Office supply line-item includes all office supplies and maintenance contracts on printers and copiers.

- The Telephone/Internet/Web Hosting line-item increased by \$13,000, as fees and the need for service increases. This line item covers bandwidth which is required to transport signals from city hall. NMTV continues to pay a fee to house video-on-demand and streaming content on a remote server. This allows for unlimited simultaneous viewing, without a reduction in speed, or an inordinate amount of bandwidth for that purpose. The line-item also covers the wireless live transmission of sporting events and other field productions. The website maintenance contract, web hosting, telephone costs, license fees for our Roku and AppleTV apps, and the annual phone software upgrade are also included.
- Postage covers the cost of mailing dubs and equipment for contract maintenance, and other postage for the NMTC.
- Property tax is for the recycling assessment. In 2024, there was an unexpected street assessment fee in this line item.
- Building cleaning, trash, recycling, and hazardous material disposal/recycling was increased \$1,000 to better reflect recent actual costs.

## **Capital Expenditures**

- The 2024 capital budget currently includes \$105,960 for production equipment, \$15,000 for office systems and software fees, \$10,000 for a fire suppression dry system upgrade, and \$100,000 for city capital expenses.
- The production equipment budget includes annual system contracts, including closed captioning, a master control server and router, a tripod and lens for the production truck, and a new remote production system that should reduce staff costs on sports events.
- Fees back to Cities are included as a capital cost. Once the franchise is renewed with Comcast, PEG fees could be restricted to capital costs. In such a case, any PEG fees used for operating costs would result in lower franchise fees. As such, PEG fees will be returned to cities for equipment upgrades and reserves.

## **Summary**

- The recommended 2025 Operating budget is \$23,430 higher than the 2024 budget.
- Capital equipment expenditures are budgeted at \$105,960, which is \$39,542 less than the 2024 budget.
- The 2024 HD bond payment was the final payment and that bond has been paid off.
- It is recommended that fees returned to cities be included in capital expenditures in order to maximize fee payments in the future. This budget includes \$100,000 in fees for city capital expenditures and capital reserves.
- The overall 2025 budget, with an Executive Director hired at the maximum step is \$316,494 lower than the 2024 budget.

**North Metro Telecommunications Commission**  
**2025 FINANCIAL SUMMARY**  
**Estimated Fund Balances/Revenues/Expenditures.**

**BEGINNING FUND BALANCES**

Operating Reserve	\$354,153
Accrued Vac, Sick, Comp	\$120,000
Capital Equip. Fund	\$226,809
Vehicle Replacement Fund	\$45,000
Bldg Repair Reserve	\$200,000
Franchise Renewal Fund	\$200,000
Bond Reserve	\$0

**TOTAL: \$1,145,962**

**ESTIMATED REVENUES**

Franchise Fees	\$1,080,000
PEG Fees	\$500,000
Other Income	\$55,000
Interest Income	\$40,000
Income From Reserve Funds	\$0

**TOTAL: \$1,675,000**

**ESTIMATED EXPENDITURES**

Operating Expenses	\$1,444,040
Capital Expenses: Equipment/Bldg	\$130,960
Capital Expenses: Bond Payment	\$0
Capital Expenses: PEG Fees to Cities	\$100,000

**TOTAL: \$1,675,000**

**YEAR END FUND BALANCES**

		Increase(Decrease)
Operating Reserve	\$354,153	\$0
Accrued Vac, Sick, Comp	\$120,000	\$0
Capital Equip. Fund	\$226,809	\$0
Vehicle Replacement Fund	\$45,000	\$0
Bldg Repair Reserve	\$200,000	\$0
Franchise Renewal Fund	\$200,000	\$0
Bond Reserve	\$0	\$0

**TOTAL: \$1,145,962 \$0**

## 2025 North Metro Telecommunications Commission Budget

	2023 ACTUAL	2024 BUDGET		2025 BUDGET	NOTES
		Budget	April Act.		
<b>PERSONNEL</b>					
Executive Director (1) FT	111,355	124,890	6,564	102,909	TBD
IT Engineer/ Administrative Asst.	55,419	0	0	-	NA
Video Engineer (1) FT	78,198	82,194	28,402	84,660	Matt Waldron
Sports Director (1) FT	71,446	75,720	25,454	81,439	Kenton Kipp
News Director (1) FT	71,446	74,432	29,954	80,113	Danika Peterson
Programming Coord. (1) FT	64,132	66,102	22,844	68,085	Michele Silvester
Ed./Special Projects Coord. (1) FT	64,132	66,102	22,844	68,085	T.J. Tronson
Municipal Producer (1) FT	55,786	59,320	20,073	61,668	Trevor Scholl
Sports Producer (1) FT	51,118	55,083	18,972	59,202	Ted Leroux
News Producer (1) FT	46,834	48,451	16,555	52,371	Eric Nelson
Studio Manager (1) FT	63,540	67,662	27,390	72,623	Eric Houston
Freelancers/Sports	80,197	81,970	31,212	71,765	Freelancers Sports
Freelancers/Meetings	11,286	18,925	4,017	20,693	Freelancers/City Meetings
Contingency	0	0	0	0	
<b>PERSONNEL TOTAL:</b>	<b>824,889</b>	<b>820,851</b>	<b>254,281</b>	<b>823,613</b>	<b>3% COLA increase 6 staff w/ step increase</b>
<b>BENEFITS</b>					
FICA	50,145	50,893	17,402	51,064	6.2% of gross wages
Medicare	11,728	11,902	4,070	11,942	1.45% of gross wages
PERA	54,932	61,564	18,506	61,771	7.50% of FT gross wages
Benefits Package	160,701	156,000	59,932	168,000	Health/Dental/STD, LTD, ADD
Workers Compensation	3,643	2,000		2,000	
Electronic Filing Charges	778	2,000	81	2,000	
<b>BENEFITS TOTAL:</b>	<b>281,927</b>	<b>284,359</b>	<b>99,991</b>	<b>296,777</b>	
					<b>*Benefits package \$1,400 per employee/per month \$50 increase over 2024</b>
					<b>\$1,399.80 = 2024 City average</b>

## 2025 North Metro Telecommunications Commission Budget

	2023 ACTUAL	2024 BUDGET		2025	NOTES
		Budget	April Act.		
<b>ADMINISTRATIVE EXPENSES</b>					
Commission Audit & Accountant	39,500	46,000	23,057	45,000	Annual audit of Commission finances
Audit: Company	0	0	0	0	
Conferences	550	5,000	0	5,000	NATO A & MACTA Conf. , Webinars
General/Special Meeting Expenses	1,254	3,000	643	3,000	
Government/Legislative Affairs	0	0	0		
Legal Fees	44,312	50,000	14,579	50,000	Franchise renewal/State and Fed Issues
Membership Dues	5,660	5,500	5,020	5,800	NATO A, MACTA, , Chamber of C
Mileage Reimbursement	1,227	1,500	100	1,500	
Personnel Recruitment	0	0	0	0	
Tuition and Training	0	0	0	0	
Contingency Expenses	0	0	0	0	
<b>ADMINISTRATIVE EX. TOTAL:</b>	<b>92,503</b>	<b>111,000</b>	<b>43,399</b>	<b>110,300</b>	
<b>PRODUCTION EXPENSES</b>					
Advertising/Marketing/Entry Fees	446	1,000	468	1,500	Printed materials, entry fees
Awards Ceremony/ Entry Fees		0		0	NATO A and MACTA awards
Bulbs/Batteries/Other Prod. Costs	247	4,000	132	4,500	Bulbs, Camera Batt. Duct tape
Interns	5,955	5,500	75	4,500	Stipends for internships
Truck/Fleet Vehicle Gas/Oil	2,227	3,500	1,421	3,800	Prod. Van & fleet vehicles
Truck/Fleet Vehicle Maint/Lic.	2,912	6,000	2,612	6,500	Prod. Van & fleet vehicles
Video Equipment/Parts/Maint.	9,298	4,000	20	4,500	Parts and Maintenance for video equip.
DVDs/Flash Drives/Cases	1,015	2,000	175	1,500	Blank media for masters/copies
<b>PRODUCTION EX. TOTAL:</b>	<b>22,100</b>	<b>26,000</b>	<b>4,903</b>	<b>26,800</b>	
<b>OFFICE EXPENSES</b>					
Building Maintenance	43,684	60,000	6,462	50,000	Bldg & Prop./Fire Insp./Furn. Contract
Building Security	599	700	70	800	
Building Utilities	29,977	32,000	8,921	35,000	Sewer, Water, Gas & Electric
Insurance	15,028	20,000	14,561	20,000	Liability/property/vehicle/volunteer
Office Supp./Office Equip. Maint.	13,101	13,000	826	14,000	Copier & Fax maint. contracts, Supplies
Phone/Internt Service/Web Hosting	50,941	42,000	20,087	55,000	VOD, Live Streaming, web maint.,bandwidth
Postage/Shipping	345	300	0	250	equipment/dub/packet postage
Property Tax	1,363	1,400	10,496	1,500	Recycling assessment
Trash/Recycling/Janitorial	9,695	9,000	2,945	10,000	
<b>OFFICE EXPENSES TOTAL:</b>	<b>164,733</b>	<b>178,400</b>	<b>64,368</b>	<b>186,550</b>	
<b>OPERATIONS TOTAL:</b>	<b>1,221,419</b>	<b>1,420,610</b>	<b>466,942</b>	<b>1,444,040</b>	

**2025**  
**North Metro Telecommunications Commission Budget**

	2023	2024		2025	NOTES
	ACTUAL	Budget	April Act.		
<b>CAPITAL EXPENDITURES</b>					
Video Equipment	117,593	145,502	54,942	105,960	Master Control stream card, live streaming hardway office systems, software
Computer/Office Equipment/Sftwre	17,437	38,116	29,996	15,000	
To equipment reserve fund				0	
Vehicles	25,000	0	0	0	
Building Expenditures	23,320	7,000	1,700	10,000	
Bond Payment	229,375	230,266	230,266	0	HD Bond Payment
City Capital Expenditures	200,000	150,000	150,000	100,000	Equipment/Equipment Reserves
<b>CAPITAL EXP. TOTAL:</b>	<b>612,725</b>	<b>570,884</b>	<b>466,904</b>	<b>230,960</b>	
<b>GRAND TOTAL:</b>	<b>1,834,144</b>	<b>1,991,494</b>	<b>933,846</b>	<b>1,675,000</b>	

## North Metro TV 2025 Recommended Equipment Budget

### Master Control Service & Subscriptions

ID No.	Model No.	Make	Description	Qty	Cost	Total
2025-1	CBL-PLATINUM-4	Tightrope	4 I/O Platinum Support through Tightrope. Loaner, Night Support, Upgrade Assistance	1	4250	4250
2025-2	CBL-PLATINUM-ADDL	Tightrope	Tightrope Additional I/O Annual Software Maintenance Contract for Large Systems	8	550	4400
2025-3	CBL-REFLECT-BND	Tightrope	Cablecast Reflect Live Stream Server Subscription -	4	2800	11200
2025-4	CBL-CAPTIONING-500	Tightrope	500 Hour Block of Captioning	1	4000	4000
2025-5	CBL-CABLECAST-REN	Tightrope	Subscription Fee to maintain 1 Cablecast OTT channel	2	300	600
2025-6	CBL-ENCO-SUPPORT	Tightrope	Annual Support Contract for ENCO enCaption server & software	1	6500	6500
2025-7	CBL Equipment Years 4&5	Tightrope	Vio4+, VOD450, Vio Lite, 4 Vio Lite CGs Years 4&5 Coverage	1	8000	8000
2025-8	M-PREM-SUPP-1	Haivision	Premium Maintenance & Support 1-Year -Renew in November-	0	5000	0
2025-9	Ross Equipment Support	Ross	Ross Service Contract Quote 30330 - Both Carbonite's & 1 Xpression	0	18000	0
						<b>38950</b>

### Master Control Equipment

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2025-10	CBL-LIVE350	Tightrope	Live Streaming Video Server (Ch 14 & 15 Upgrade) (Move to 2026)	0	5000	0
2025-11	Master Control Upgrade	Imagine	Imagine Router & Master Control Upgrade to 2110 Capable Protocol	0	375000	0
2025-12	Livestream Card	Ross	Http Live Stream Card Replacement	0	8000	0
						<b>0</b>

### Control Room/Studio A

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2025-20	Tria Express 4-Channel	Ross	4 Output Playback Server replacing the Black Storm	0	30000	0
						<b>0</b>

### Control Room/Studio B

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2025-30						0
						<b>0</b>

### Production Truck

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2025-40	Tria Express 4-Channel	Ross	4 Output Playback Server replacing the Black Storm	0	30000	0
2025-41	4-Channel Mobile Encoder	Haivision	Haivision LiveU Type device with 4 SDI inputs over ip/cell cards	1	30000	30000
2025-42	Haivision Decoder	Haivision	Decoder for the 4-Channel Encoders	1	30000	30000
						<b>60000</b>

### Sports Department

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2025-45						0
						<b>0</b>

### Public Access

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2025-50						
						<b>0</b>



<b>News Department</b>						
ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2025-60						
						0

<b>Special Events</b>						
ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2025-70						
						0

<b>Municipal Servies</b>						
ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2024-90			Various Small Equipment Replacements	1	500	500
						500

<b>Tech Shop Equipment</b>						
ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2024-100			Cable Reels, Cable Ends, Small Tools, etc.....			3000
						3000

<b>Various Small Items</b>						
ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2024-120	-	-	Small Item Budget			2500
						2500

<b>Grand Total</b>						<b>104950.00</b>
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## North Metro TV 2024 Computer Budget

ID No.	Model No.	Make	Description	Qty	Cost	Total
2025-201		PC	Michele Office Computer	1	2500	2500
2025-202		PC	Ted Office Computer	0	4000	0
2025-203		PC	Matt Office Computer	0	2500	0
2025-204		PC	Computer Replacement Parts	1	2000	2000
						<b>4500</b>

## North Metro TV 2024 Software Budget

ID No.	Model No.	Make	Description	Qty	Cost	Total
2025-301	Adobe Suites	Adobe	Adobe Photoshop, Premiere, After Effects....etc (\$900/Month)	12	900	10800
2025-302	Office Products	Microsoft	Microsoft Office	1	2000	2000
2025-303	Gmail Accounts	Gmail	Google Gmail & Workspace Business Accounts (Monthly at \$211)	1	2532	2532
2025-304	Mac Drive	MacDrive	MacDrive Account for 4 Yearly Licenses	4	50	200
2025-305	RealVNC Pro	RealVNC	Remote VNC Connection to office computers (Yearly Subscription)	1	700	700
						<b>16232</b>

## NORTH METRO FRANCHISE FEE HISTORY

	2002	2003	2004	2005	2006	2007	2008	2009	2010
Blaine	\$ 263,753.93	\$ 279,208.95	\$319,025.00	\$372,357.22	\$419,605.63	\$451,142.07	\$489,867.99	\$489,867.99	\$507,790.06
Centerville	\$ 17,019.97	\$ 17,335.34	\$20,586.00	\$24,471.73	\$27,709.99	\$30,394.00	\$33,396.69	\$33,396.69	\$34,466.27
Circle Pines	\$ 24,038.71	\$ 26,111.31	\$32,761.00	\$37,791.19	\$42,127.90	\$44,077.04	\$48,214.82	\$48,214.82	\$51,160.77
Ham Lake	\$ 58,094.40	\$ 61,562.41	\$72,454.00	\$89,622.56	\$101,055.23	\$110,300.91	\$120,788.01	\$120,788.01	\$126,979.69
Lexington	\$ 12,215.15	\$ 12,467.38	\$13,358.00	\$14,226.57	\$15,843.48	\$16,149.47	\$17,332.08	\$17,332.08	\$17,229.92
Lino Lakes	\$ 78,388.13	\$ 78,656.36	\$91,430.00	\$108,733.61	\$124,734.06	\$138,088.24	\$154,839.41	\$154,839.41	\$164,197.27
Spring Lake Park	\$ 41,874.85	\$ 41,883.42	\$45,333.00	\$48,737.21	\$52,724.02	\$55,191.43	\$58,168.63	\$58,168.63	\$57,343.08
<b>Total Franchise Fee:</b>	<b>\$ 495,385.14</b>	<b>\$ 517,225.17</b>	<b>\$594,947.00</b>	<b>\$695,940.09</b>	<b>\$783,800.31</b>	<b>\$845,343.16</b>	<b>\$922,607.63</b>	<b>\$930,414.06</b>	<b>\$959,167.06</b>
<b>Change Over Past Year</b>	<b>\$ 17,758.43</b>	<b>\$ 21,840.03</b>	<b>\$77,721.83</b>	<b>\$100,993.09</b>	<b>\$87,860.22</b>	<b>\$61,542.85</b>	<b>\$77,264.47</b>	<b>\$7,806.43</b>	<b>\$28,753.00</b>
<b>Budget/Other:</b>	<b>\$ 358,410.00</b>	<b>\$ 420,319.00</b>	<b>\$474,719.00</b>	<b>\$522,855.00</b>	<b>\$583,800.31</b>	<b>\$645,343.16</b>	<b>\$722,607.63</b>	<b>\$595,029.06</b>	<b>\$620,851.06</b>
<b>Back to Cities:</b>	<b>\$ 136,975.14</b>	<b>\$ 96,906.17</b>	<b>\$120,228.00</b>	<b>\$173,085.09</b>	<b>\$200,000.00</b>	<b>\$200,000.00</b>	<b>\$200,000.00</b>	<b>\$335,385.00</b>	<b>\$338,316.00</b>
	2011	2012	2013	2014	2015	2016	2017	2018	2019
Blaine	\$503,339.13	\$533,294.81	\$567,390.18	\$585,645.69	\$619,449.94	\$686,830.44	\$726,688.09	\$697,516.93	\$680,768.66
Centerville	\$32,296.67	\$33,949.63	\$35,408.93	\$37,140.41	\$38,397.37	\$43,277.43	\$46,134.63	\$43,436.19	\$42,197.35
Circle Pines	\$51,388.95	\$52,777.06	\$54,350.50	\$54,304.86	\$55,068.52	\$58,815.23	\$61,193.34	\$56,271.77	\$55,217.74
Ham Lake	\$131,446.66	\$139,834.48	\$147,412.39	\$152,919.27	\$160,540.12	\$174,071.97	\$181,449.70	\$169,763.88	\$167,088.15
Lexington	\$16,913.54	\$17,630.79	\$19,045.04	\$19,361.48	\$20,666.91	\$21,905.05	\$23,179.45	\$20,441.94	\$19,774.97
Lino Lakes	\$164,334.42	\$170,600.73	\$177,278.96	\$182,147.16	\$189,802.00	\$202,824.99	\$211,952.77	\$203,309.05	\$197,297.77
Spring Lake Park	\$58,600.64	\$61,520.23	\$63,916.34	\$65,641.10	\$66,231.13	\$69,664.14	\$73,309.11	\$69,721.29	\$67,700.33
<b>Total Franchise Fee:</b>	<b>\$958,320.01</b>	<b>\$1,009,607.73</b>	<b>\$1,064,802.34</b>	<b>\$1,097,159.97</b>	<b>\$1,150,155.99</b>	<b>\$1,257,389.25</b>	<b>\$1,323,907.09</b>	<b>\$1,260,461.05</b>	<b>\$1,230,044.97</b>
<b>Change Over Past Year</b>	<b>(\$847.05)</b>	<b>\$51,287.72</b>	<b>\$55,194.61</b>	<b>\$32,357.63</b>	<b>\$52,996.02</b>	<b>\$107,233.26</b>	<b>\$66,517.84</b>	<b>(\$63,446.04)</b>	<b>(\$30,416.08)</b>
<b>Budget/Other:</b>	<b>\$673,600.01</b>	<b>\$724,608.00</b>	<b>\$744,802.00</b>	<b>\$777,159.90</b>	<b>\$830,156.00</b>	<b>\$912,389.25</b>	<b>\$923,907.09</b>	<b>\$860,461.05</b>	<b>\$830,044.97</b>
<b>Back to Cities:</b>	<b>\$284,720.00</b>	<b>\$284,999.73</b>	<b>\$320,000.34</b>	<b>\$320,000.00</b>	<b>\$320,000.00</b>	<b>\$345,000.00</b>	<b>\$400,000.00</b>	<b>\$400,000.00</b>	<b>\$400,000.00</b>
	2020	2021	2022	2023	2024	2025	2026	2027	2028
Blaine	\$669,907.73	\$680,088.31	\$670,699.60	\$644,520.42					
Centerville	\$41,136.00	\$43,059.27	\$43,737.40	\$42,053.42					
Circle Pines	\$52,439.76	\$52,098.98	\$50,870.74	\$48,249.87					
Ham Lake	\$165,044.25	\$170,075.39	\$170,659.44	\$166,380.43					
Lexington	\$20,769.44	\$20,564.91	\$19,096.27	\$17,369.86					
Lino Lakes	\$192,110.23	\$197,883.40	\$200,011.16	\$195,479.28					
Spring Lake Park	\$66,657.71	\$68,339.65	\$64,961.30	\$61,267.00					
<b>Total Franchise Fee:</b>	<b>\$1,208,065.12</b>	<b>\$1,232,109.91</b>	<b>\$1,220,035.91</b>	<b>\$1,175,320.28</b>					
<b>Change Over Past Year</b>	<b>(\$21,979.85)</b>	<b>\$24,044.79</b>	<b>(\$12,074.00)</b>	<b>(\$44,715.63)</b>					
<b>Budget/Other:</b>	<b>\$808,065.10</b>	<b>\$1,007,110.00</b>	<b>\$1,020,004.00</b>	<b>\$1,025,320.28</b>					
<b>Back to Cities:</b>	<b>\$400,000.00</b>	<b>\$225,000.00</b>	<b>\$200,000.00</b>	<b>\$150,000.00</b>					

[cordcuttersnews.com](https://cordcuttersnews.com)

# Local TV Station Want the FCC to Turn YouTube TV Into a Cable TV Company After Local ABC, CBS, FOX, & NBC Locals Demand It | Cord Cutters News

*Luke Bouma*

7–8 minutes

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One of the biggest fights right now for the future of cord cutting is local ABC, CBS, FOX, and NBC owners demand that streaming services like YouTube TV be turned into cable TV companies.

At the core of this issue is whether streaming services should be considered “cable TV” by the FCC and, therefore, regulated like Comcast or Spectrum. This move could generate a lot of money for local TV stations by allowing TV stations to set their own terms with streaming services instead of having to rely on deals made by Paramount for example.

Earlier this year, the National Association of Broadcasters, which represents local TV station owners, [announced](#) that in 2024, one of its main goals is to get the FCC to change the rules about how live TV streaming services are regulated. Now, this week, the Affiliate Associations that represent owners of local [ABC, CBS, and NBC stations have joined the push to demand the FCC reclassify streaming services like YouTube TV, Hulu, Fubo, and](#)

[others as cable TV companies.](#)

Correction: An earlier version of this story included a quote from an FCC member. It was incorrectly attributed to this topic based on a press release sent to Cord Cutters News. We apologize for the confusion.

If the FCC agrees to change the rules, it will force YouTube TV, Hulu, Fubo, and other services to strike deals directly with the owners of local TV stations instead of the networks. This would allow local TV stations to have more control over how much money they get from streaming services like YouTube TV. Currently, local TV stations have to accept deals made by Paramount, for example, that negotiate on behalf of all local TV stations. Now under this rule, YouTube TV would need to reach a deal with each individual local TV station owner.

To help stop that, recently, the Preserve Viewer Choice Coalition, whose members include YouTube TV, Fubo, Hulu, and others like Roku, pushed back, saying the FCC can not legally turn them into cable TV companies.

According to a memo sent to Cord Cutters News by the Preserve Viewer Choice Coalition they argue that the FCC has no rights to reclassify streaming as cable TV. According to these streaming services even FCC Chair Jessica Rosenworcel says that is not possible. According to them, under the 1984 Cable Act and the 1992 Cable Act, the FCC can not legally turn streaming services like YouTube TV into cable TV companies.

“The FCC has clearly stated it does not have the authority to implement new regulations on streaming services and Americans across the political spectrum strongly oppose regulating streaming

services like cable, which would drive up costs, hurt content creators, and restrict the availability of local news.” The Preserve Viewer Choice Coalition said in a memo sent to Cord Cutters News.

### **How are streaming services, like Fubo, fighting back?**

That same month, YouTube TV, Fubo, Vidgo, Roku, Paramount, Disney, NBCUniversal, and others formed the Preserve Viewer Choice Coalition to stop this move.

“Cable and satellite regulations were enacted decades ago, long before most Americans had even heard of the internet. It’s almost laughable that the same policies would be appropriate in an era with nearly unlimited viewing options,” the group said at the launch and has since reiterated several times.

This fight is putting local TV station owners, like Nexstar, at odds with network owners, like ABC Disney NBCUniversal’s Comcast. Under the existing rules, ABC and NBC can sign contracts covering all their affiliates—even the affiliates they don’t own—with streaming services like YouTube TV. If local TV stations win, it would dramatically change how the FCC regulates live TV streaming services. Primarily, it would force the live streaming services to negotiate directly with the owners of local TV stations, like Nexstar.

Fubo, Hulu, and other streaming services wouldn’t be able to strike deals directly with Paramount for all CBS stations, for example. Instead, they will need to go to each individual owner of each local TV station. This is what cable TV companies must do, and it is what live TV streaming services will do if the rules are changed.

The group of local TV stations owners argue that this change is

needed to protect local news.

YouTube TV and others are pushing back. “Local news thrives under the current system. It took mere months for streaming services to offer local news in every U.S. market, while it took decades for traditional providers to do the same under the old rules and regulations some large affiliates now want to apply to streaming services. Requiring streaming platforms to negotiate carriage individually in all 210 designated markets will lead to less local news available for streaming viewers.”

### **Would this cost cord cutters more money?**

If local stations get their way, it could also mean you will pay more for services like YouTube TV, Fubo, and Hulu + Live TV. If the owners of local ABC, CBS, FOX, and NBC stations succeed, live TV streaming services would need to pay a \$1.23 fee per subscriber every year to cover the FCC regulatory fee imposed on cable TV companies, according to Ted Hearn, a policy expert who had worked for ACA Connects, who posted [the stat on X](#) (formerly Twitter). Based on a [Leichtman Research Group](#) study that found 13.4 million subscribers to live TV streaming services, the fees would add up to \$16.4 million.

### **Why is this happening?**

They are pushing this to ensure local news will be offered on streaming services. But you can't ignore the money side of the issue. Recently, multiple local station owners have been pushing for increases in carriage fees. Currently, they must accept what the parent networks agree to with streaming services. This rule change would allow them to decline offers they don't like.

### **What does this mean for cord cutters?**

Local channels have argued the deals they got with live TV streaming services were too low. A change would mean a new round of negotiations for all the local channels, which could lead to blackouts if agreements aren't made. It could also result in higher costs for streaming services, and potentially higher costs for consumers if they're passed down. The FCC hasn't looked at the issue yet, but it's one on a lot of peoples' radar.

For now, it looks like local station owners are ready for a long fight to get what they believe will be a better deal for them. The live streaming services are likewise gearing up to maintain the status quo.

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## The lines between streaming and cable continue to blur

Scharon Harding - 4/16/2024, 12:42 PM

5–6 minutes



[Enlarge](#) / O.B., aka Ouroboros, in Marvel's *Loki* show, which streams on Disney+.

Despite promises of new and improved TV and movie viewing experiences, streaming services remain focused on growing revenue and app usage. As a result of that focus, streaming companies are mimicking the industry they sought to replace—

cable.

On Monday, [The Information](#) reported that Disney plans to add "a series" of channels to the Disney+ app. Those channels would still be streamed and require a Disney+ subscription to access. But they would work very much like traditional TV channels, featuring set programming that runs 24/7 with commercials. Disney hasn't commented on the report.

Disney is exploring adding channels to Disney+ with "programming in specific genres, including either Star Wars or Marvel-branded shows," The Information said, citing anonymous "people involved in the planning." It's unknown when the Disney+ channels are expected to launch.

The report comes as streaming services continue trying to find ways to capitalize off cable companies' customer base.

NBCUniversal's Peacock streaming service already offers subscribers over 50 always-on live channels. Hulu and Paramount+ offer live TV with cable channels. Streaming platforms are also eager to license content normally delegated to traditional TV channels, including old shows like [Suits](#), the 2023 [streaming record-setter](#), and live sporting events like [WWE Raw](#).

## Channel surfing 2.0

If you've followed the streaming industry lately, you won't be surprised to hear that ad dollars are reportedly behind the push for live channels. Disney+, like many streaming services, aims to be profitable by the end of Disney's 2024 fiscal year and extract as much revenue from each subscriber as possible (including by using tactics like [password crackdowns](#)) to fuel profits.

The news follows similar moves by Disney, including [adding Hulu to the Disney+ app](#), as well as plans to add ESPN to Disney+, too, according to The Information. Disney is also attempting to launch a [joint sports-streaming app](#) with Fox and Warner Bros. Discovery (WBD). It's not hard to imagine Disney one day (assuming the app ever debuts) making the sports app's content accessible through Disney+.

"The idea is to make Disney+ a service that has something for everyone, anytime," The Information reported.

That sounds an awful lot like cable, which spent years growing customers' monthly bills by adding more channels and bundles aimed at specific interests, like children's entertainment, sports, and lifestyle. The ability to hop from on-demand Disney kids' movies to on-demand sitcoms on Hulu to live programming centered on (the seemingly endless piles of) Marvel and Star Wars content feels a lot like channel surfing. It wasn't too long ago when channel surfing was viewed as a time-suck.

Netflix has also reportedly considered ways to unite other streaming platforms with Netflix in order to extend the amount of time spent on Netflix. In late 2022, Netflix "explored creating a store within its app for users to subscribe to and watch other streaming services, all without leaving the Netflix app," The Information said, citing an unnamed person "who was involved in those exploratory discussions." Netflix reportedly decided not to move ahead with the plans for now but still could. It hasn't commented on The Information's report.

As we saw with Netflix's password crackdown and streaming's shift to ads, streaming companies tend to copy each other's

strategies for revenue growth. And live channels could be something more streaming companies get involved in, as WBD and Amazon, as examples, already have (albeit separate from their flagship, on-demand streaming apps, which differs from what Disney+'s live channel reportedly will reportedly be like).

Disney, notably, is no stranger to the business of online live channels, having 21 similar offerings within the ABC.com app, including a channel for ABC News and another for *General Hospital*.

Subscription-based streaming services may even have an easier time competing for ad dollars than free, ad-supported TV (FAST) streaming channels, such as those on Tubi and Pluto TV. Susan Schiekofer, chief digital investment officer for GroupM, the top US ad-buying company, told The Information that advertisers might feel more comfortable allotting dollars to ad-supported channels that are tied to users who have already spent money on a subscription.

Streaming services initially were a way to get only the content you wanted on demand and commercial-free. But the report about Disney+ and Netflix are just two examples of growing interest in reinvigorating the strategies of linear TV. Instead of jumping from network to network within cable, there's interest in getting people to jump from one streaming service to another within one platform—with plenty of commercials along the way.

[avclub.com](https://www.avclub.com)

# Comcast gets to bundling, will offer Peacock with Netflix and Apple TV+

Mary Kate Carr

3–4 minutes

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The next phase of the streaming wars—the one we all saw coming from a mile away—is officially here. In the current entertainment epoch, streaming companies are realizing the obvious truth that their business model is untenable and are now scrambling to reinvent traditional television. First, it was the return of [ad-supported programming](#), specifically antithetical to the original promise of streaming. Lately, it's been [bringing back cable](#). Yes, we're in the Bundling Era, and Comcast is getting in on the game.

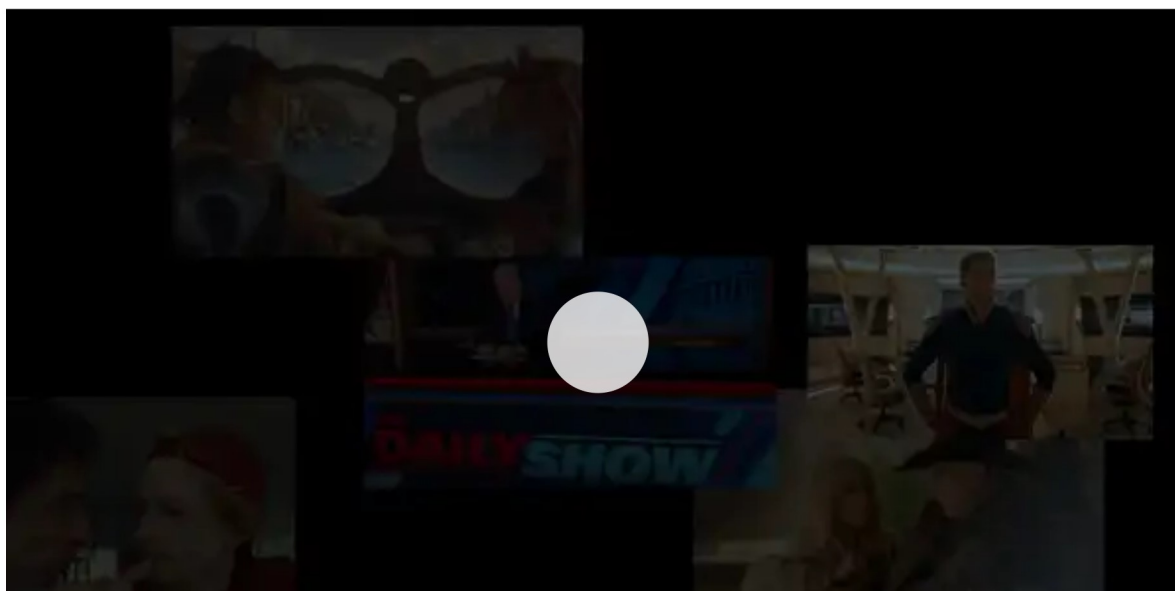
Is "Wednesday" turning The Cramps into the next Kate Bush?

- Off
- English

On Tuesday, Comcast CEO Brian Roberts announced plans for “StreamSaver,” a new bundle that includes Netflix, Apple TV+, and Peacock. (As you are likely aware, Comcast owns NBCUniversal, which owns Peacock.) Speaking at the MoffettNathanson Media, Internet & Communications Conference (via [The Hollywood Reporter](#)), Roberts said, “Those three products will come at a

vastly reduced price to anything in the market today and will be available to all our customers.” He added, “We’ve been bundling video successfully and creatively for 60 years. And so this is the latest iteration of that and I think will be a pretty compelling package.”

This comes shortly after the news that [Disney+, Hulu, and Max](#) would soon be bundled together in a new “affordable” package. Obviously, this will be enticing to some consumers who are currently paying more and more every year for a bunch of individual services. But we can’t help but see this as a further degradation of the television landscape.

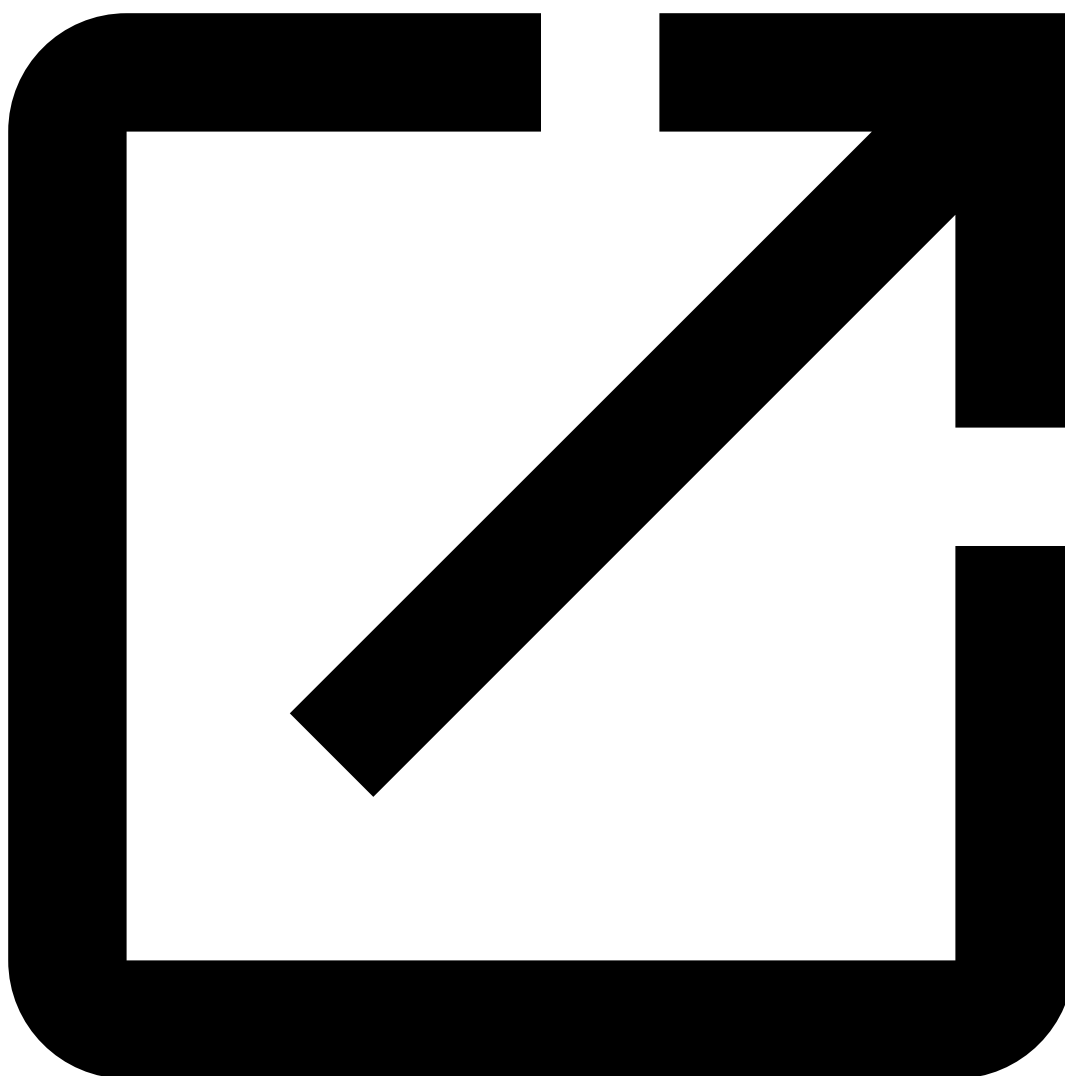


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Much like Uber for cars or Amazon for books (and then everything else), streaming succeeded by making big promises and undercutting competition, all but killing the original business model only to resuscitate it in ways that are [more expensive](#) and less accessible. Now customers will get trapped in tricky bundle subscriptions that are essentially mimicking cable, but unregulated. And all it serves is to give us fewer options and fewer choices as the biggest companies consolidate power. This is especially evident in the case of Comcast, which is already almost entirely vertically integrated as a cable company *and* an

entertainment studio *and* a streaming service. Yet there are no checks being placed on any of these growing monopolies.

To make matters worse, these methods aren't making television any better. There are [fewer TV shows now](#), and the ones we have tend to favor the streaming model: shorter episode orders, longer waits between seasons. It's a drag from a consumer standpoint (data about [what we're all streaming](#) suggests audiences enjoy longer seasons in the classic model, like *Suits* and *Grey's Anatomy*), and it's lethal from a labor standpoint. In the wake of the recent Hollywood strikes, screenwriters say it's [harder than ever to get a job](#). Classic 22-episode broadcast seasons used to keep hundreds of artists employed in stable, recurring gigs—now many of those jobs have dried up. It's bad for the workers, it's bad for the audience, it's basically just good only for a handful of really wealthy executives who are incapable of valuing art over business. Is there a ceiling to what the streaming model can ruin? Or is it going to be like this, getting worse forever?



[ampereanalysis.com](https://www.ampereanalysis.com)

# US streaming revenue to overtake pay TV in 2024

*Ampere Analysis Limited*

2–3 minutes

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Total revenues from streaming (including advertising revenue from hybrid streaming subscription tiers) will overtake revenues from pay TV subscriptions in the US for the first time in Q3 2024, according to Ampere's continuously updated Markets Operators data. Streaming will continue to grow as traditional pay TV declines - with the value of pay TV in 2028 expected to fall to half the value it saw at its peak in 2017.

While streaming subscriptions overtook pay TV subscribers back in 2016 in the US, streaming's lower average revenue per user (ARPU), which currently sits at around 1/10<sup>th</sup> that of pay TV, means that revenue is only now catching up.

A slowdown in the growth of subscriber numbers in markets such as the US and UK has driven a shift in focus from the streamers towards revenue growth, and eventually, profitability. As a result, the introduction of cheaper ad tiers has been successful not only in increasing new subscriber growth in previously saturated markets, but also in acting as an additional revenue source for streaming services. Revenues from ad tiers will pass \$9bn in the US this

year, bolstered by Amazon Prime Video's new advertising tier which launched this quarter. Increased revenue from advertising and a boost in subscriber growth, alongside the decline in traditional pay TV, has led to this important inflection point being reached.

Hybrid advertising tiers, along with increasing clamp-downs on password sharing, have been successful at reigniting growth in the streaming market. But there is still a way forward for pay TV. Disney and Charter's recent deal in the US, which gave almost 15m Charter subscribers access to Disney+'s advertising tier, shows how the two businesses can work together to maximise streaming's reach to domestic subscribers, and highlights the importance of traditional distribution platforms as service aggregators. Longer term contracts and the reduction in churn makes this an attractive proposition for streamers, while control over the billing relationship also means there's something in it for the pay TV provider too.

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**For Immediate Release**

**FCC VOTES TO REQUIRE CABLE AND SATELLITE TV PRICING  
TRANSPARENCY**

***New ‘All-In’ Pricing Rules Will Address Consumers’ Confusion on Hidden Fees in  
Cable and Satellite TV Billing***

WASHINGTON, March 14, 2024—The Federal Communications Commission today adopted new rules requiring cable and satellite TV providers to specify the “all-in” price clearly and prominently for video programming service in their promotional materials and on subscribers’ bills. The FCC aims to eliminate the misleading practice of describing video programming costs as a tax, fee, or surcharge.

This updated “all-in” pricing format allows consumers to make informed choices, including the ability to comparison shop among competitors and to compare programming costs against alternative programming providers, including streaming services. TV providers often use deceptive junk fees to hide the real price of their services. The FCC is putting an end to this form of price masking, increasing competition, and reducing confusion among consumers.

These new rules require cable operators and direct broadcast satellite (DBS) providers to state the total cost of video programming service clearly and prominently, including broadcast retransmission consent, regional sports programming, and other programming-related fees, as a prominent single line item on subscribers’ bills and in promotional materials. The record demonstrates that charges and fees for video programming provided by cable and DBS providers are often obscured in misleading promotional materials and bills, which causes significant and costly confusion for consumers.

These new rules continue a series of consumer-focused proposals to combat junk fees and support transparency for consumers. In addition to this “all-in” pricing, the Commission is preparing to upcoming launch of the mandatory [Broadband Consumer Labels](#) and has proposed to [eliminate early termination fees](#) from cable and satellite TV providers.

Action by the Commission March 14, 2024 by Report and Order (FCC 24-29). Chairwoman Rosenworcel, Commissioners Starks and Gomez approving. Commissioners Carr and Simington dissenting. Chairwoman Rosenworcel, Commissioners Carr, Starks, and Simington issuing separate statements.

MB Docket No. 23-203

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[cordcuttersnews.com](https://cordcuttersnews.com)

# The 4th Largest Cable TV Company Is Going All In On Streaming Joining Spectrum in Moving Away from Traditional Cable TV | Cord Cutters News

*Luke Bouma*

~2 minutes

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Last year Spectrum started to make streaming its default TV offering for new customers through its Xumo streaming player. Now Altice USA, the fourth-largest cable TV provider in the United States is doing the same with its Optimum Stream service.

Optimum Stream had already been available in a handful of markets, but now CEO Dennis Mathew said at the [Morgan Stanley Technology Media and Telecom Conference](#) it will be coming to all markets Optimum Cable TV is available in.

So why are cable TV companies moving to join streaming? In short, it really comes down to cutting costs.

Cable TV companies can use streaming services to push self-install options. Customers can set up service themselves by downloading an app—or for Optimum customers using its custom Android TV box—so they don't need an expensive technician to

come out.

The other big way that this saves cable TV companies is by letting them move away from legacy cable TV costs of maintaining the older systems. Now they can use their network to focus exclusively on Internet service.

A growing number of cable TV companies are offering both streaming and traditional cable TV or completely shutting down their traditional TV service. As cord cutting continues to grow, this trend will continue into the rest of 2024 and beyond.

Please follow us on [Facebook](#) and [X](#) for more news, tips, and reviews. Need cord cutting tech support? Join our [Cord Cutting Tech Support Facebook Group](#) for help.

Update: We updated this story to use Optimum more as it is the name the cable TV service that it now operates as.